

City of Gilbert  
Minutes of City Council Working Session  
Tuesday, March 24, 2020  
Council Chambers

\* Due to Covid-19 Pandemic the City of Gilbert held City Council meetings under alternative meeting arrangements

Mayor Oberstar called the meeting to order at 5:27 P.M.  
Quorum established.

Present: Councilors Robich, Leoni, Skenzich, Mayor Oberstar, Jr., City Attorney Lindsay, City Engineer John Jamnick, Water & Light Board Members Leo Skrbec and Bob Pontinen, Clerk Paulsen, Aspire Insurance Representative John Shega (via telephone)  
Absent with notice: Pulles

1. Property and Liability Insurance 2020

- Presentation by John Shega, via telephone due to Corona Virus protocol.
- Premium increase of \$26,215 discussion.
- Premium based on prior 3 years losses, liability claims, reflects current premium. Per John Shega: Losses were significantly higher than “average” for a city the size of Gilbert.
- Recommended changes: Handbook to identify job descriptions, performance reviews, practices and processes prior to termination of employee.
- Increased premium due in part to waiver of tort limits-general liability not capped at \$500,000. Liability may be as high as 2 million dollars without tort cap. Discussion regarding this limit suggested for future.
- City of Gilbert liabilities are low
- Safety Standards – Worker’s Comp losses are fewer than previous years.
- Independent contractor: City to perform MN “9 point test” to determine if truly a contractor.
- Minor adjustments to help control losses: revisiting the Tort Waiver limit, employment/termination practices, independent contractor job description.
- John Shega to meet with City Attorney and Clerk Paulsen to discuss recommendations, 5-year worker’s comp review.
- City of Gilbert currently using League of MN Cities standard Independent Contractor contract form, and viewed by City Attorney.

2. TH 37 Project

- Doug Kerfeld lighting estimate and updated cost report: Approximately \$40,000 additional City of Gilbert cost due to additions (removal of existing poles, pole outlets, 30 foot pole height, galvanized steel vs. aluminum poles).
- Mayor suggestions: adding lighting cost to the bond, Electrical meters replaced in 3 year phase with cost from Electric Fund or adjust electric fee, Minnesota Power will provide information on Substation fee.

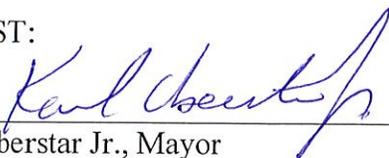
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- Robich questions need to address these issues due to Pandemic situation, and stated will not vote in favor of moving forward with Phase 1 and Phase 2 decisions at this time.
- Chris from Ehlers not able to attend 3/24/20 Working Session due to Pandemic but will be available to council at the April 14, 2020 city council meeting.
- Mayor will place Phase 1 and Phase 2 projects up for vote on upcoming City Council meetings.

3. Other Additional Issues / Concerns

Motion by Skenzich, second by Robich to adjourn meeting at 6:16 P.M. MCU

ATTEST:

  
\_\_\_\_\_  
Karl Oberstar Jr., Mayor

\_\_\_\_\_  
James Paulsen, Executive Administrative Clerk

City of Gilbert  
Minutes of City of Gilbert  
Police Department Notice of Public Hearing  
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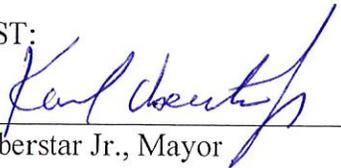
Mayor Oberstar called the meeting to order at 5:20 p.m.  
Quorum established.

Present: Councilors Robich, Leoni, Skenzich, Mayor Oberstar, Jr., City Attorney Lindsay, Chief Techar, City Engineer John Jamnick, Water & Light Board Member Leo Skrbec, Clerk Paulsen  
Absent with notice: Pulles

1. Gilbert Police Department Notice of Public Hearing
  - Emergency vehicle purchase: USDA Community Improvement Grant discussion
  - Public hearing required prior to submission for USDA grant
  - No public input presented

**Motion** by Robich, second by Leoni to adjourn Gilbert Police Department Informational Public Hearing at 5:26 P.M. MCU

ATTEST:

  
\_\_\_\_\_  
Karl Oberstar Jr., Mayor

  
\_\_\_\_\_  
James Paulsen, Executive Administrative Clerk