

City of Gilbert
Minutes of Regular Council Meeting
Tuesday, March 24, 2020
Council Chambers

* Due to Covid-19 Pandemic the City of Gilbert held City Council meetings under alternative meeting arrangements

Mayor Oberstar called the meeting to order at 6:30 P.M.

Quorum determined.

Present: Councilors Robich Leoni, Skenzich, Pulles, Mayor Oberstar, Jr., City Attorney Bryan Lindsay, City Engineer John Jamnick, Executive Administrative Clerk Paulsen

Absent: Operations Director Lautigar, Library Director Dabbas, Chief Techar, Deputy Clerk Gulan

Mayor Oberstar led the audience in the Pledge of Allegiance.

Approve City Council Minutes

- A. March 10, 2020 City Council Working Session
- B. March 10, 2020 Regular City Council Meeting

Motion by Robich, second by Leoni to approve the March 10, 2020 City Council Working Session Minutes. MCU

Aye: Robich, Pulles, Oberstar, Leoni, Skenzich

Nay: 0

Motion carries 5/0

Motion by Skenzich, second by Leoni to approve March 10, 2020 Regular City Council Meeting Minutes with date correction on page 3 from November 25, 2020 to November 25, 2019. MCU

Aye: Robich, Pulles, Oberstar, Leoni, Skenzich

Nay: 0

Motion carries 5/0

Reports – Mayor & Council

A) Mayor:

- Mayor expresses Pandemic concern, reports on City of Gilbert Emergency declarations, and encourages citizens to follow all recommended safety measures for citizen's safety.
- All votes at City Council Meeting 3/24/2020 will be role-called due to remote participation of some attendees.
- Gilbert City Hall, Gilbert Senior Citizens room, and Gilbert Public Library closed to the public due to Pandemic protocol.

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1. Resolution 2020-04 Declaring Local Emergency
 - Attorney Lindsay report on purpose of Resolution
 - Reading of Resolution 2020-04

Motion by Leoni, second by Skenzich to approve Resolution 2020-04 Declaring Local Emergency

Aye: Skenzich, Leoni, Oberstar

Nay: Pulles, Robich

Motion carries 3/2

2. Proclamation

- Sexual Assault Awareness Month
- Reading of Mayor's Proclamation

Motion by Leoni, second by Skenzich to support the Mayor's Proclamation proclaiming the month of April 2020 as Sexual Assault Awareness Month.

Aye: Robich, Pulles, Leoni, Skenzich, Oberstar

Nay: 0

Motion carries 5/0

B) City Councilors:

Councilor Robich: No report

Councilor Pulles: Everyone stay safe and enjoy time with family.

Councilor Skenzich: No report

Councilor Leoni: No report

Reports – Staff, Boards & Commissions

A) City Attorney:

1. Wire Cable Replacement
 - Memorandum summary report.
 - Requirement for American steel was in original bid Stantec agreed to.
 - Waiver does not apply to the cable requirement
 - Recommends communication with Stantec to resolve issue.
2. I & I Contractor Agreement
 - Updated and amended documents presented
 - Attorney recommends contract approval with individual contractor

B) City Engineer: John Jamnick: Agenda items.

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C) Police Chief: Ty Techar: Absent

D) Public Works Operations Director Lautigar: Absent

E) Library Director Dabbas: Absent

F) Executive Administrative Clerk Paulsen:

1. Gilbert Public Library report:

- Gilbert City Library is closed to public.
- Ebook and Audio books available on Arrowhead Library System website/App to check out Ebooks, audio books, and magazines.

2. Public Works Report:

- Advertise for 2 summer employees at \$10 per hour
- Alley pick up April 27- May 1, 2020

Motion by Skenzich, second by Leoni to approve alley pick-up held April 27-May 1, 2020.

Aye: Oberstar, Robich, Pulles, Leoni, Skenzich

Nay: 0

Motion carries 5/0

Councilor Robich recommends tabling all but emergency items due to the Emergency Health Situation.

Consensus of Council to **table** further discussion of hiring City of Gilbert summer employees, until a further date.

3. Report on City Hall direction and actions regarding the Pandemic health situation.

- Mayor and Clerk thank citizens for their patience and thank staff for their continued hard work during this crisis.

G.) Approve Boards and Commission Minutes

1. Cemetery Advisory Board Meeting Minutes from March 3, 2020

a. Recommendations for Council review:

- Cemetery Board recommends Nebraska Avenue, behind Hopkins Park as route to follow during Cemetery construction
- Cost and alternate route discussion
- Mayor formally disagrees with Nebraska Avenue route, and prefers route with less disturbance to residents.

Motion by Robich, second by Skenzich to approve the Cemetery Advisory Board Meeting Minutes from March 3, 2020 MCU

Aye: Robich, Pulles, Robich, Skenzich, Oberstar

Nay: 0

Motion carries 5/0

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2. EFGSD Joint Recreation Board Meeting from March 11, 2020

Motion by Robich, second by Leoni to approve EFGSD Joint Powers Recreation Board meeting minutes from March 11, 2020 MCU

Aye: Robich, Pulles, Skenzich, Leoni, Oberstar

Nay: 0

Motion carries 5/0

Old Business:

A. WWTP Construction Project

- No update

B. MN TH 37

- Update presented at April 14, 2020 City Council Meeting

C. AT&T Antennae Contract

- 3rd Amendment discussion re: City and AT&T responsibilities
- Attorney Lindsay notes caution and suggests changes
- Councilors and Clerk agree to reduction of AT&T fee from \$1,300 to \$1,000, pending changes to 3rd Amendment, and to propose this to AT&T.

New Business:

A. Stantec Invoice

- WWTP project

Motion by Skenzich, second by Robich to approve Stantec invoice for services rendered for period ending February 28, 2020 in the amount of \$19,663.30 and to authorize submittal to the PFA for reimbursement. MCU

Aye: Robich, Pulles, Leoni, Skenzich, Oberstar

Nay: 0

Motion carries 5/0

B. Fee Schedule Addition

- Water Treatment Plant Capital Improvement project fees discussed.
- Water plant study report to be completed by June 2020.
- Continue with funding from Water Fund, per City Council

C. HRA Audit

Motion by Robich, second by Leoni to formally accept HRA 2019 Audit.

Aye: Robich, Pulles, Skenzich, Leoni, Oberstar

Nay: 0

Motion carries 5/0

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D. Miscellaneous: n/a

Approve Payment of Bills and Payroll:

Motion by Robich, second by Leoni to approve payment of bills and payroll upon proper audit of the Clerk and Mayor. MCU

Aye: Robich, Pulles, Skenzich, Leoni, Oberstar

Nay: 0

Motion carries 5/0

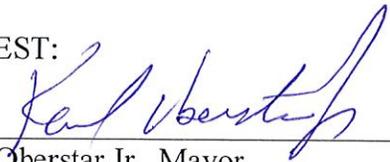
Motion by Skenzich, second by Robich to adjourn meeting at 8:10 P.M. MCU

Aye: Robich, Pulles, Oberstar, Leoni, Skenzich

Nay: 0

Motion carries 5/0

ATTEST:



Karl Oberstar Jr., Mayor



James Paulsen, Executive Administrative Clerk