

CITY OF GILBERT
MINUTES OF BUDGET WORK SESSION - CONTINUED
TUESDAY, SEPTEMBER 16, 2014
COUNCIL CHAMBERS

Mayor Skenzich reconvened the budget work session at 5:24 p.m.

Present: Mayor Skenzich, Councilors Skalko and Kutsi.

Absent: Councilors Nemanick and Schutte (both w/notice).

Staff Present: Public Works Operations Director Lautigar, IT Manager Steve Peterson, Police Chief Techar, Fire Chief Devich, Asst. Fire Chief Skenzich, and City Clerk/Treasurer Sakrison.

Fire Department

- Proposal for Ford F-550 Fire Truck purchase 2014: \$ 92,974.00
- Radio: \$ 3,137.15
- 3 Scott Air Packs: \$ 13,637.25
- \$109,749.40

- 10% down – cost of chassis \$5,100 on acceptance
- \$46,085 when chassis received & balance due on delivery
- 1st National Bank of Gilbert is willing to finance \$100,000 for 5 years at 3.25%. Annual payment would be \$22,022.12.
- 1958 FWD would be sold, proceeds could offset some, but Fire Museum in the Cities has expressed interested in the 1958 FWD – should go there.
- 2015 – 2 new hires; training & travel will increase
- Mayor Skenzich doesn't want to wait because the price will go up \$5,000
- Councilor Kutsi would like to wait a year to purchase to see if any grants would be available.

Public Works Department

- Public Works Operations Director Lautigar could do a lease purchase on the skid steer

Council should decide at next regular City Council meeting about the fire truck, so it could go forward to order and get current pricing. Consensus is to put it on the agenda.

City Clerk/Treasurer Sakrison discussed the need to establish a Capital Asset Replacement Fund to fund over time for equipment purchases.

Campground

- Should separate "Campground" and put recreation back into the General Fund.
- Trying to save for roof on shower house, office & pavilion.
- City Clerk/Treasurer Sakrison asked questions about clarification about some issues.
- Rautanen's contract provides for 4 days "off" per month, but because they have been so busy, they are unable to leave. They are requesting a summer youth for 2015 and on rainy days that youth could work on cemetery data input. Budget could support.
- Summer worker could clean fire pits, mow, haul brush, paint.

CITY OF GILBERT
MINUTES OF BUDGET WORK SESSION - CONTINUED
TUESDAY, SEPTEMBER 16, 2014
COUNCIL CHAMBERS

DSGW proposal received

- Energy bond proceeds remaining \$120,000
- City Hall roof – glued membrane
- Community Center door replacement & stoop installation
- City crew could take north City Hall door slab out & replace

IT

- Proximity door access systems \$1,500/door
- Wants to make sure all impacted departments have knowledge about going forward.
- Police door locks are falling apart
 - Front entry
 - Police office
 - Police garage
 - Ty's office

Community Center

- ESC system is secured web based – each building system has its own “brain”.
- Allows for auto locking & unlocking
- ID for those out & responding needed
- Looked at having cards made or in-house seems more cost effective to do in-house
- City Clerk/Treasurer Sakrison asked who is responsible for rental of City Hall/Senior Center Rentals? Seems randomly done.
 - Anything held in this facility should be handled through the City office.
 - Discussed need to formalize rental agreements.
- Public Works Operations Director Lautigar said that the auditorium parquet floor needs to be refinished. Councilor Skalko asked if it should be tiled over? It may be to the point that it should be redone. Mayor Skenzich suggested vinyl planking, it could go right over existing and it is the “latest & greatest thing”.
- Formica kitchen counters need to be upgraded as per State of MN. City may not continue to be grandfathered in for licensure without these upgrades.

Library

- Heat system
 - Boiler – start-up is hard this time of year
 - Ceiling hung furnace 60,000 btu
 - Mini-split would be an option
 - Library could fund
 - Energy auditor recommended 400,000 btu furnace leaving big boiler in place
- Bathrooms need upgrading, could make one handicap accessible
- Time has passed and Library will have to stay where it is because it is cost prohibitive to build stand-alone building.

CITY OF GILBERT
MINUTES OF BUDGET WORK SESSION - CONTINUED
TUESDAY, SEPTEMBER 16, 2014
COUNCIL CHAMBERS

Garage

- Electrical upgrade \$30,000
- Rewire what have
- Compressor & 1 grinder on 3 phase, can get rid of 3 phase
- What is tipping point between upgrading and building new?
- Both the Public Works Department and Police are running out of space for storage.
- Food shelf building provides cold storage for Christmas decorations & signs.
- Need some protection for salt/sand pile.

Equipment

- Skid steer – blower to loader – not recommended due to differences in pressures.
 - Doesn't pay to keep if Daryl has to constantly work on it.
 - Tracks vs. tires – tracks would wear too much; have to go to AEOA to get fuel.
 - Councilor Kutsi asked about a fuel tank on one of the pick-ups would eliminate the need to run all the way to AEOA & time it takes.
- Loader will need to be replaced within 3 years, plow blade
- Yellow dump truck will need to be replaced in 7 years
- Backhoe should last quite awhile
- '77 w/hammer – should be able to last “good enough” for what it is used for

Sidewalks

- Change by recycling to come out north

Cemetery

- Columbarium for cremains – still cheaper than grave. Grave, footstone, grave opening when added up.
- Can bury cremains on top of coffin if room – 1 or 2.

Infrastructure

- McKinley?
- Florida Avenue?
- 2014 projects have used the majority of “matching” dollars.
- McKinley – Gilbert can use McKinley's money as Gilbert's match.
- Can apply annually to IRRRB for \$250,000 BUT have to have \$125,000 to match
- Electronically read meters – waiting to get #'s back.

CITY OF GILBERT
MINUTES OF BUDGET WORK SESSION - CONTINUED
TUESDAY, SEPTEMBER 16, 2014
COUNCIL CHAMBERS

Motion by Kutsi second by Skalko to continue the meeting on October 21, 2014 at 5:30 p.m. All approved.

Michael Skenzich, Mayor

ATTEST:

Debra Sakrison, City Clerk