# CITY OF GILBERT
# MINUTES OF REGULAR COUNCIL MEETING
# TUESDAY, SEPTEMBER 25, 2018
# COUNCIL CHAMBERS

Pro Tem Mayor Robich called the meeting to order at 6:30 pm.

Present: Pro Tem Mayor Robich, Councilors Pontinen, Pulles and Ouke.

Absent: Mayor Milos absent with notice.

Staff Present: Police Chief Techar, Public Works Operations Director, City Attorney Lindsay, City Engineer Jamnick, Library Director Dabbas and Administrative Assistant/Utility Billing Clerk Bennett.

Absent: Economic Development Administrator, Interim Clerk/Treasurer Paulsen absent with notice.

Pro Tem Mayor Robich led the audience in the Pledge of Allegiance to the Flag.

Motion by Ouke, second by Pulles to approve the agenda as submitted with addition of Wastewater Treatment Plant self-inspection and the Curling Club. Motion Carried Unanimously (MCU).

Approve City Council Minutes

A. September 11, 2018 Regular City Council Meeting

Motion by Pontinen, second by Ouke to approve September 11, 2018 Regular City Council Meeting Minutes. MCU

**Public Input:** N/A.

**Staff Reports:**

- Police Chief Techar: Agenda.
    - Update on Gulbranson property
- Public Works Operations Director Lautigar:
    - Alley pick up, add to next agenda.
    - Flushing hydrants
- Library Director Dabbas:
    - October 5, 2018 & October 19, 2018 Anime Society
    - October 6, 2018 Library Craft Bazaar
    - October 9, 2018 & October 11, 2018 Family Pinterest
    - October 16, 2018 Cookbook Club
- Economic Development Administrator Paulsen: Absent with notice.
- Liaison Reports:
    - Councilor Pontinen gave updates on the Curling Club.
    - Councilor Ouke gave updates on generator and quote for dump truck repair.

**Mayor, Council, Boards & Commissions Reports:**

- City Councilors: Agenda.
- City Attorney Lindsay: No formal report.
- City Engineer Jamnick:

- Discussion, update on EQ Pond.

- Acknowledge Minutes
  1. EFGSD Joint Powers Recreation Board Meeting September 12, 2018
  2. Gilbert Planning and Zoning Commission Meeting July 2, 2018
  3. Gilbert Public Library Board Meeting August 6, 2018

Motion by Ouke, second by Pulles to acknowledge the EFGSD Joint Powers Recreation Board Meeting September 12, 2018, Gilbert Planning and Zoning Commission Meeting July 2, 2018 and Gilbert Public Library Board Meeting August 6, 2018 Minutes. MCU

**Old Business:**

Update Nuisance Ordinance: No update.

Point of Sale Sanitary Sewer Inspection Ordinance: No update.

MN TH 37 Update: Discussion. Lautigar will get more information.

PERA Contribution for Firefighters: Council agreed on November 14, 2017 to approve an increase to $1,600 with a payment of $6,100 in 2017 and any balance to be paid in 2018.

Invoice correctly reflects the $1,600 service level for a new total due of $5,196.00. Invoice for $5,196.00 will be paid.

Authorize Removal of WWTP Tank: Jamnick clarified costs. Discussion.

Motion by Pontinen, second by Ouke to authorize a payment of $9,400 for the WWTP tank removal. MCU

Offer to Purchase Parcel 060-0052-01175: No update.

WWTP Construction Project Update (Ron Lafond): Ron Lafond, Stantec presented project updates.

Motion by Pulles, second by Pontinen to give Jim Paulsen authority to make emergency decisions for the WWTP construction project if the City Council is unable to have an emergency meeting. MCU

Dump Truck Repair: City dump truck is in need of a hoist cylinder rebuild.

Motion by Ouke, second by Pontinen to approve Hancock Fabrication Quote of $1,680 for the hoist cylinder rebuild. MCU

Cemetery Guidelines Language Update: No update.

Time Request Extension for Water Balance Test (City Engineer): Jamnick gave updates.

**New Business:**

Campground – Electrical Upgrade RFP: Jamnick, discussion. Bob Hecimovich Mechanical Contracting declined bid.

Motion by Pulles, second by Ouke to rebid for the water and sewer lines to the campsites. MCU

Motion by Ouke, second by Pulles to table the electrical bid from Amptek Electrical Contractors. MCU

Motion by Pontinen, second by Pulles to allow Attorney Lindsay and Jamnick to write a letter for the Hecimovich bid bond. MCU

Purchase Large Garbage Bags: Quote from Range Paper is for bags 33x39, 10 bags per roll, 20 rolls per case. 384 case minimum. Lead-time 16 weeks. $52.50/case. Minimum order cost is $20,160.00. Shipping is included.

Quote from Waste Zero is for bags 33x40, 10 bags per roll, 20 rolls per case. 384 case minimum. Lead-time 6-8 weeks. $48.00/case. Minimum order cost is $18,432.00. Shipping is included.

Motion by Pulles, second by Pontinen to accept the Waste Zero bid for large garbage bags. MCU

2020 Census Partnership Meeting: Motion by Pulles, second by Pontinen to schedule a Work Session on Wednesday, October 3, 2018 at 5:00 pm to discuss the 2020 Census. MCU

Boilers and Controls at Library Project Scope Request:

Motion by Ouke, second by Pontinen to table boiler and controls at the library project scope request and add to the Wednesday, October 3, 2018 Work Session. MCU

Valve for Water Plant: Discussion.

Motion by Pontinen, second by Ouke to approve $5,000 quote from Hawkins to update the chlorine feed at the water plant. MCU

Road Salt Purchase: Road salt is needed for the 2018/2019 winter season. Estimated need of 35 tons.

Northern Salt quote is $99.50/ton if paid before October 15 or $104.00/ton after October 15. Delivery charge for 35 ton would be $1,800.00. Total cost would be $5,282.50 if paid before October 15. ($150.92/ton)

Johnson Feed quote is $165.00/ton with delivery included for 35 ton. Total cost would be $5,775.00.

Motion by Pontinen, second by Ouke to approve the Northern Salt quote for 28 tons of salt at $150.92/ton. MCU

CDBG Grant Funds 2019: Pre-applications for 2019 CDBG grant funds are due October 15, 2018. A portion of the application askes the amount of city resources available. The City of Gilbert had authorized the transfer of $150,000.00 from the general fund into other funds as a part of the 2018 budget. Additionally, the 2019 preliminary budget has $50,000.00 earmarked for a similar transfer. Discussion.

Motion by Pulles, second by Ouke to table until the next City Council Meeting. MCU

Fiber Network at Campground: Due to ongoing issues with the point to point system at the campground, a fiber cable can be ran from the office to the shower house building to fully connect the internet and Wi-Fi systems. The estimate received is $1,735.00

Motion Pontinen, second by Pulles to approve running the fiber network cable at the campground to connect the internet and Wi-Fi systems. MCU

**Miscellaneous:**

Motion by Ouke, second by Pulles to give Councilor Pontinen permission to work with Stantec and the MPCA to determine if a self-inspection of the WWTP is acceptable. MCU

Motion by Ouke, second by Pontinen to approve payment of bills and payroll. MCU

Motion by Pulles, second by Ouke to adjourn at 7:55 pm MCU

Katelyn Bennett

Katelyn Bennett, Administrative Assistant/Utility Billing Clerk

ATTEST:

Rebecca Robich

Rebecca Robich, Pro Tem Mayor