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**CITY OF GILBERT
MINUTES OF REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 11, 2018
COUNCIL CHAMBERS**

Mayor Milos called the meeting to order at 6:30 p.m.

Present: Mayor Milos, Councilors Pontinen, Pulles and Ouke.

Absent: N/A.

Staff Present: Police Chief Techar, Public Works Operations Director, City Attorney Lindsay, City Engineer Jamnick, Economic Development Administrator, Interim Clerk/Treasurer Paulsen and Campground Managers John and Barb Rautanen.

Absent: Library Director Dabbas absent with notice.

Mayor Milos led the audience in the Pledge of Allegiance to the Flag.

Motion by Pontinen, second by Ouke to approve the agenda as submitted with addition of a request for attendance to the Northern Regional Safety Meeting. Motion Carried Unanimously (MCU).

- A. August 22, 2018 City Council Work Session Minutes
- B. August 28, 2018 Regular City Council Meeting Minutes
- C. September 5, 2018 City Council Work Session Minutes

Motion by Ouke, second by Pulles to approve August 22, 2018 City Council Work Session Minutes, August 28, 2018 Regular City Council Meeting Minutes and September 5, 2018 City Council Work Session Minutes. MCU

Public Input: N/A.

Robich arrived at 6:35 pm.

Staff Reports:

- Police Chief Techar: Agenda.
- Public Works Operations Director Lautigar: Agenda.
- Library Director Dabbas: Absent with notice.
- Economic Development Administrator Paulsen:
 - Discussed Planning/Zoning Meeting September 10, 2018.
 - Discussed Gulbranson property and zoning issue.
 - Public input and discussion regarding Gulbranson property.

Motion by Pulles, second by Pontinen as of September 15, 2018 to cease and desist the illegal business at 4778 Differding Point Road Eveleth, Minnesota. Any residents there after September 15, 2018 will be removed by the Gilbert Police Department. MCU

- Campground Managers John and Barb Rautanen:
 - Thanked Pontinen for assisting with Wi-Fi.
 - Campground closing October 7, 2018. Reservations taken throughout winter.
- Liaison Reports:

Mayor, Council, Boards & Commissions Reports:

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- City Councilors: Agenda.
- City Attorney Lindsay: No formal report.
- City Engineer Jamnick:
 - Discussion Equalization Basin update and extension.

Old Business:

Update Nuisance Ordinance: Attorney Lindsay, Mayor Milos and Chief Techar are updating.

Point of Sale Sanitary Sewer Inspection Ordinance: No update.

MN TH 37 Update: Jamnick will schedule meeting with MN DOT.

Illegal Structure at 506 South Broadway: Discussion of illegal structure.

PERA Contribution for Firefighters: Waiting for figure.

Authorize Removal of WWTP Tank: Discussion.

Offer to Purchase Parcel 060-0052-01175: No update.

WWTP Construction Project Update: Discussion. Completing structural portion of MBR Plant.

Dump Truck Repair: Discussion.

Motion by Pulles, second by Pontinen to table dump truck repair. MCU

Public Works Building Leaking Roof: Discussed bids.

Motion by Pulles, second by Pontinen to approve quote of \$1,580.00 to fix leaking public works building roof. MCU

Cemetery Guidelines Language Update: Mayor Milos will work with Keith Shatava on guidelines.

Emergency Operations Plan: Robich reviewed the Emergency Operations Plan.

Motion by Robich, second by Pulles to accept the Emergency Operations Plan. MCU

New Business:

2019 Preliminary Budget Discussion: Discussion. Council action is requested to accept the proposed preliminary tax levy and set the public hearing date to discuss the budget needs.

Motion by Robich, second by Pontinen to set the preliminary tax levy at zero percent. MCU

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Motion by Pulles, second by Pontinen to set the Public Budget Hearing on November 27, 2018 at 6:00 pm. MCU

Campground – RFP: Jamnick discussed quotes.

Motion by Ouke, second by Pulles to approve Bob \$34,893.35 bid from Bob Hecimovich of Mechanical Contracting. MC
Aye Milos, Ouke, Pulles and Pontinen
Nay Robich

Time Request Extension for Water Balance Test (City Engineer): Due to equipment failure and repair time, the contractor would like to extend the deadline for completion until October 26, 2018. Council action is requested to grant the extension. Discussion.

Motion by Pontinen, second by Robich to table Time Request Extension for Water Balance Test. MCU

Approval of Stantec Invoices for WWTP (PFA): For services provided by Stantec for the Gilbert WWTF improvements project for the period beginning June 1, 2018 and ending August 24, 2018. Discussion.

Motion by Robich, second by Pulles to approve Invoice 1376697 in the amount of \$20,667.03, Invoice 1387982 in the amount of \$26,915.61 and Invoice 1405276 in the amount of \$76,038.13. MCU

Motion by Pulles, second by Robich to submit to the PFA for reimbursement. MCU

Approval of Magney Construction Pay Request for WWTP (PFA): For services provided by Magney Construction for the Gilbert WWTF improvements project for the period ending August 31, 2018.

Motion by Pontinen, second by Robich to approve invoice in the amount of \$306,239.24 and authorize submittal to the PFA for reimbursement. MCU

Approval of Lime Lagoon Partial Payment Request: Lime Lagoon Improvements Project No. 15-114, partial payment request for period ending August 31, 2018.

Motion by Pontinen, second by Pulles to approve partial payment in the amount of \$27,037.00 to Mesabi Bituminous. MCU

Transfer Funds from Fire Department Special Equipment Fund:

Motion by Pulles, second by Robich to approve transfer of \$14,100.00 from the Gilbert Fire Department Special Equipment fund to the general fund for equipment.

Miscellaneous:

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Minnesota Safety Council 2018 Northern Regional Safety Meeting in Duluth on September 25, 2018 \$95.00 fee for registration. Discussion.

Motion by Robich, second by Pontinen to approve \$95.00 registration fee and attendance of a Safety Council Member to the 2018 Minnesota Safety Council Northern Regional Safety Meeting. MCU

Recycling and Garbage Mixing: Pulles, discussion of bins of recycling mixed with trash.

Motion by Pontinen, second by Pulles to approve payment of bills and payroll. MCU

Motion by Ouke, second by Robich to adjourn at 8:22 pm MCU



James Paulsen, Interim City Clerk/Treasurer

ATTEST:



D. Elizabeth Milos, Mayor