

City of Gilbert  
Minutes of Regular Council Meeting  
Tuesday, September 10, 2019  
Council Chambers

**Mayor Oberstar called the meeting to order at 6:32 P.M.**  
Quorum Determined.

**Roll Call**

Present: Councilor Robich, Councilor Pulles, Councilor Skenzich, Councilor Leoni, Mayor Oberstar, Jr., City Attorney Bryan Lindsay, City Engineer John Jamnick, Police Chief Ty Techar, Operations Director Sam Lautigar, Library Director Su Dabbas, Campground Managers Barb and John Rautunen, Deputy Clerk Gulan, Executive Administrator Clerk Paulsen

Mayor Oberstar led the audience in the Pledge of Allegiance.

**Motion** by Pulles, second by Leoni to approve additions to the agenda as submitted. MCU

**Approve City Council Minutes**

- A. August 8, 2019 Special City Council Meeting
- B. August 13, 2019 City Council Working Session
- C. August 13, 2019 Regular City Council Meeting
- D. August 27, 2019 Special City council Meeting
- E. September 4, 2019 Special City Council Meeting

**Motion** by Skenzich, second by Leoni to approve with corrections the August 8, 2019 City Council Minutes. MCU

**Motion** by Pulles, second by Skenzich to approve the August 13, 2019 City Council Working Session Minutes. MCU

**Motion** by Pulles, second by Skenzich to approve with corrections the August 13, 2019 Regular City Council Meeting Minutes. MCU

**Motion** by Pulles, second by Skenzich to approve with corrections the August 27, 2019 Special City Council Meeting Minutes. MCU

**Motion** by Skenzich, second by Leoni to approve the September 4, 2019 Special City Council Meeting Minutes. MCU

**Reports – Mayor & Council**

- A) Mayor: Behavior expectations of City of Gilbert Commissioners/Board Members to treat all public with respect. Discussion.

B) City Councilors:

- a. Councilor Robich: n/a
- b. Councilor Pulles: n/a
- c. Councilor Skenzich: n/a
- d. Councilor Leoni: n/a

**Public Input:** Beth Milos, Gilbert citizen addressed Mayor Oberstar and disagreed with his comments and felt that if the comments were directed to the Planning and Zoning Commission, he should say so.

- Discussion.

**Reports – Staff, Boards & Commissions**

A) City Attorney Bryan Lindsay: n/a

B) City Engineer John Jamnick:

- Upper Michigan project update and completion date.
- Summit Street road extension update.

C) Police Chief Ty Techar:

- Trespassing citations update.
- Mesabi Humane society contract update.

D) Public Works Operations Director Lautigar: n/a

E) Library Director Dabbas:

- Activities and upcoming events report.
- Library Board meetings first Monday of every month, with next meeting Monday, October 7, 2019 at 6:00 P.M.

F) Campground Managers John & Barb Rautanen:

- May 8, 2020, season opening date.
- End-of-season update.
- Mayor: Campground Board Commission membership/status update.

G) Executive Administrative Clerk Paulsen:

- Mesabi Bituminous Summit Street Project cost increase.
- Total new cost of \$45,000, inclusive of a \$22,620 increase.

- Discussion.

**Motion** by Leoni second by Oberstar to increase funding for Summit Street Project by \$22,620, for a total cost of \$45,000. MCU

H) Approve Boards and Commission Minutes.

1. EFGSD Joint Powers Recreation Board 2020 Budget Proposal

**Motion** by Skenzich, second by Robich to approve EFGSD Joint Powers Recreation Board 2020 Budget Proposal. MCU

2. EFGSD Joint Powers Recreation Board Meeting Minutes August 14, 2019.

**Motion** by Pulles, second by Skenzich to approve EFGSD Joint Powers Recreation Board Meeting Minutes for August 14, 2019. MCU

3. Water & Light Advisory Board Minutes July 1, July 18, and August 1, 2019.

**Motion** by Pulles, second by Leoni to approve July 1, July 18, and August 1, 2019 Water & Light Advisory Board minutes, with changes. MCU

#### **Additions To The Agenda:**

1. Approval to Hire First Responder

- Discussion.

**Motion** by Pulles, second by Skenzich to approve hiring of Ryan Sherman as a City of Gilbert First Responder. MCU

2. Breathable Air Compressor Purchase

- Funding/donation discussion.
- Compatibility discussion.

**Motion** by Pulles, second by Leoni to purchase a Breathable Air Compressor for \$4,000.00 with funds being reimbursed when donation is received. MCU

#### **Old Business**

A. Laurentian Chamber Broadband Feasibility Study Funding Participation

- Mayor: Need discussed.

**Motion** by Robich, second by Leoni to not contribute to Laurentian Broadband Quad City joint funding.

Aye: Robich, Leoni

Nay: Oberstar, Skenzich, Pulles

**Motion failed** 3/2.

**Motion** by Skenzich, second by Mayor Oberstar to approve \$1,500.00 contribution to Laurentian Chamber Broadband Quad City Study.

Aye: Oberstar, Leoni, Skenzich Pulles

Nay: Robich

**Motion carries** 4/1.

B. Animal Control Contract-Mesabi Humane Society

- City Attorney Lindsay: contract change report/discussion.

**Motion** by Skenzich, second by Leoni to approve Mesabi Humane Society contract after contract language updates and adjustments are completed by City Attorney Bryan Lindsay. MCU

C. WWTP Construction Monthly Project Update

- Ron LaFond report and WWTP project update.
- Todd Arlander, Project Representative.
- 80% complete, full completion in approximately 1 year.

D. WWTP Improvement Project Invoice Approval

**Motion** by Pulles second by Skenzich to approve Magney Construction invoice in the amount of \$497,699.92 and the Stantec invoice in the amount of \$20,196.36 and to authorize submittal to the PFA for reimbursement.

E. MN TH 37 Update

- City Engineer, John Jamnick project update.

F. Water Plant Upgrade Project

- SEH request for consideration from contractor.
- Issue resolved.

G. First Reading Cemetery Ordinance to increase board membership

- First Reading of Ordinance 31.22 Cemetery Advisory board change.
- Second Reading September 24, 2019.

H. Water Plant Back Wash Pump Project

- Discussion.
- Information update at October 8, 2019 City Council Meeting.

**New Business:**

A. Negotiation Committee

**Motion** by Pulles, second by Skenzich to appoint Mayor Oberstar and Councilor Skenzich to the AFSCME negotiating committee, and to appoint Mayor Oberstar and Councilor Pulles to the LELS negotiating committee, with Councilor Robich as alternate on both committees. MCU

B. Appointment to water and Light Board

- Mayor is not appointing a member at this time.

C. Minnesota Energy Resources request

- Report: Clerk Paulsen

- Minnesota Energy Resources request antenna placement to upgrade meter reading system.

**Motion** by Skenzich, second by Leoni to approve request by Minnesota Energy Resources to place antennas on City of Gilbert power poles. MCU

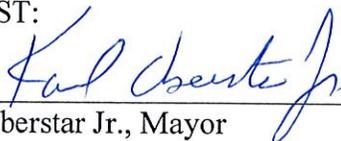
D. Miscellaneous

- Check register added to packet after distribution of agenda packets.

**Motion** by Skenzich, second by Leoni to approve payment of bills and payroll upon proper audit of the Clerk and Mayor. MCU

**Motion** by Pulles, second by Leoni to adjourn meeting at 7:45 P.M. MCU

ATTEST:

  
\_\_\_\_\_  
Karl Oberstar Jr., Mayor

  
\_\_\_\_\_  
James Paulsen, Executive Administrative Clerk

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

Check Issue Date	Check Number	Payee	Amount
09/10/2019	22394	city of rice lake	4,000.00
09/12/2019	22395	VISA	303.42
09/12/2019	22396	VISA	39.22
09/12/2019	22397	VISA	95.05
09/12/2019	22398	CITY OF EVELETH	612.04
09/12/2019	22399	RAUTANEN, BARBARA	5,500.00
09/12/2019	22400	TRENTI LAW FIRM	2,949.80
09/12/2019	22401	A1 SERVICES INC	2,856.00
09/12/2019	22402	ALLIED 100	306.80
09/12/2019	22403	BAKER & TAYLOR	47.03
09/12/2019	22404	MINNESOTA ENERGY RESOURCES	250.07
09/12/2019	22405	MINNESOTA POWER	81,076.35
09/12/2019	22406	VERIZON WIRELESS	200.02
09/12/2019	22407	A1 SERVICES INC	34.18
09/12/2019	22408	AMERIPRIDE SERVICES	22.54
09/12/2019	22409	FIVE SEASONS SPORTS CENTER	7.78
09/12/2019	22410	GOPHER STATE ONE CALL	33.75
09/12/2019	22411	MINNESOTA POWER	1,233.54
09/12/2019	22412	VERIZON WIRELESS	61.03
09/16/2019	22414	BLUE CROSS & BLUE SHIELD OF MN	205.30
09/16/2019	22415	gary gwash	673.14
09/16/2019	22416	HEITZMAN, MARK	38.99
09/16/2019	22417	NORTHLAND TRUST SERVICES	3,570.00
09/16/2019	22418	AMERIPRIDE SERVICES	175.72
09/16/2019	22419	BLUE CROSS & BLUE SHIELD OF MN	205.30
09/16/2019	22420	GALLS LLC	46.23
09/16/2019	22421	HEIMAN FIRE EQPT	1,859.95
09/16/2019	22422	HP PSYCHOLOGICAL ASSOCIATES	500.00
09/16/2019	22423	INTER CITY OIL CO	722.29
09/16/2019	22424	LEAGUE OF MN CITIES	45.00
09/16/2019	22425	MEDIACOM	249.95
09/16/2019	22426	A1 SERVICES INC	31.18
09/16/2019	22427	CORE & MAIN	874.70
09/16/2019	22428	FIVE SEASONS SPORTS CENTER	469.33
09/16/2019	22429	HAWKINS INC	3,006.10
09/16/2019	22430	L & M SUPPLY	523.01
09/16/2019	22431	MINNESOTA DEPT OF COMMERCE	42.43
09/16/2019	22432	WATER & LIGHT	20,473.43
09/16/2019	22433	APG Media of MN	37.50
09/16/2019	22434	EXCEL BUSINESS SYSTEMS	263.39
09/16/2019	22435	L & M SUPPLY	307.95
09/16/2019	22436	LAKE COUNTRY POWER	36.00
09/16/2019	22437	TOMAHAWK FORD INC	9,351.88
09/16/2019	22438	VISA	303.92
09/19/2019	22439	MENARDS	415.93
09/19/2019	22440	MINNESOTA FIREWOOD	1,800.00
09/19/2019	22441	NCPERS MINNESOTA	32.00
09/19/2019	22442	Pace Analytical Services	388.60
09/19/2019	22443	PRAXAIR DISTRIBUTION INC	123.89
09/19/2019	22444	QUILL	192.05
09/19/2019	22445	RANGE AUTO PARTS CO	627.98
09/19/2019	22446	RANGE PAPER	227.58
09/19/2019	22447	SEPPI BROTHERS	405.00

Check Issue Date	Check Number	Payee	Amount
09/19/2019	22448	SERVICE SOLUTIONS INC	171.00
09/19/2019	22449	SERVICEMASTER	1,420.00
09/19/2019	22450	SKUBIC BROS INTERNATIONAL	640.34
09/19/2019	22451	TALL PINES ICE CO	124.00
09/19/2019	22452	VERIZON WIRELESS	184.29
09/19/2019	22453	AFLAC	957.86
09/19/2019	22454	EMERGENCY AUTOMOTIVE TECH INC	2,720.00
09/19/2019	22455	MACQUEEN EQUIPMENT INC	1,852.70
09/19/2019	22456	MEDIACOM	91.47
09/19/2019	22457	MENARDS	2,343.36
09/19/2019	22458	MINNESOTA POWER	6,067.47
09/19/2019	22459	MINNESOTA PUMP WORKS	1,144.96
09/19/2019	22460	MINNESOTA TELECOMMUNICATIONS	365.70
09/19/2019	22461	NORRI DIST CO INC	53.80
09/19/2019	22462	NORTH AMERICAN ELECTRIC	740.00
09/19/2019	22463	NORTHERN ENGINE & SUPPLY INC.	102.31
09/19/2019	22464	NORTHLAND MONUMENTS	180.00
09/19/2019	22465	BLUE CROSS & BLUE SHIELD OF MN	205.30
09/12/2019	201508340	COMMISSIONER OF REVENUE	9,884.00
09/19/2019	201508341	NORTHEAST SERVICE COOPERATIVE	.00
09/12/2019	201508342	NORTHEAST SERVICE COOPERATIVE	48,222.00
09/16/2019	201508343	PAYCHEX PAYROLL SERVICES	270.15
09/16/2019	201508344	PAYCHEX PAYROLL SERVICES	48,261.83
09/16/2019	201508345	PERA	9,982.75
09/16/2019	201508346	STATE OF MN	742.69
09/16/2019	201508347	STATE OF MN	483.27
09/17/2019	201508348	VISA	4,498.00
09/19/2019	201508349	WEISS, FRANK	633.60
Grand Totals:			290,198.09

Dated: 9-24-19

Mayor: Karl Christy Jr.

City Council: Rebecca A. Probert

[Signature]  
[Signature]  
[Signature]

City Administrator/Clerk: [Signature]