

CITY OF GILBERT
MINUTES OF REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 12, 2017
COUNCIL CHAMBERS

Mayor Milos called the meeting to order at 6:33 p.m.

Present: Mayor Milos, Councilors Pontinen and Robich.

Absent: Councilors Corey Bol and Rudy Vertachnik absent with notice.

Staff Present: City Attorney Lindsay, City Engineer Jamnick, Public Works Operations Director Lautigar and City Clerk/Treasurer Sakrison.

Staff Absent: N/A

Mayor Milos led the audience in the Pledge of Allegiance to the Flag.

Motion by Pontinen, second by Robich to approve the agenda as submitted. Motion Carried Unanimously (MCU)

Motion by Pontinen, second by Robich to approve the minutes of the August 16, 2017 City Council Work Session and August 22, 2017 Regular City Council Meeting. MCU

Public Input:

Rick Meyers came in to discuss dust control in his neighborhood, 1st Court North. Heavy traffic in the area is causing excess dust. Sam Lautigar previously brought a dust control request to City Council and it was denied. Mayor Milos discussed a remedy for dust control. Lautigar will look into suppliers that offer products for dust control and bring it back to the Council. There was discussion about the truck traffic that is causing the excess dust.

Meyers was also concerned that crosswalks are inadequately marked. Mayor Milos mentioned talking to MN DOT about marking the crosswalks and making sure they are clearly marked. Robich asked if we could get flags for pedestrian use. Lautigar will be looking into further.

Staff Reports:

- Police Chief Techar:
 - Main street traffic is an issue. The four lane road going through town isn't pedestrian friendly. Fastest speed on main street was 68 mph. Pontinen asked if a stop light would be an option. Chief Techar had previously researched adding a stop sign, MN DOT replied that many times temporary stops cause more accidents.
 - Another option would be a radar sign. Speed signs are \$3,500/sign but are effective in slowing traffic. Chief Techar noted that MN DOT will not pay for the radar signs, it would be up to the city.
 - MN DOT recommends narrowing traffic lanes. Traffic engineers would have additional data regarding this.
 - Speeds increase around the 600 block of Broadway as traffic tries to get in front of one another.

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- Chief Techar stated that MN statute designates crosswalks at all corners even if they are not painted.
- Public Works Operations Director Lautigar:
 - Discussion about thefts of fire hydrants and caps in Sparta. Water lines are live. Lautigar worked on a grant 3-4 years ago to create a looped system due to the pressure. There are still customers on the water lines.
 - Chief Techar and Lautigar noted that surveillance has been installed in that area.
 - Road may need to be ditched to limit access.
- Library Director Su Dabbas:
 - A full inventory of the Library materials has been completed.
 - The staff has prepared nine months of programming.
 - 10/4/17 Latin American Folk Music.
 - Pinterest Kids – new program this year. 1st Thursday of the month at 3:30 pm. The group is for individuals 13 years of age and older.
 - Cookbook Club – 3rd Tuesday of the month.
 - Kitchen Kids – 3rd Thursday of the month.
 - Anime/Manga Society – 9/20/17 at 4:00 pm. Open to teenagers.
 - Dabbas is working with the Library Foundation to get carpets cleaned.
- Campground Managers Barb and John Rautanen:
 - It has been a good season, all weekends full since July 1st.
 - Planning to close Sherwood Forest Campground on Monday October 9, 2017.
- City Clerk/Treasurer Sakrison: Agenda
 - New employee Katie Bennett has joined the office.
- Liaison Reports:
 - Robich and Pontinen Budget Committee next Council meeting the preliminary levy will need to be decided on.

Mayor, Council, Boards & Commissions Reports:

- Councilor Pontinen: Agenda
- Councilor Bol: N/A
- Councilor Vertachnik: N/A
- City Attorney Lindsay: Agenda
- City Engineer Jamnick:
 - Waste Treatment Pond Project dug and working on piping and lift stations. Liner installed next week.
 - MPCA Representative coming to inspect prior to installation.
 - MPCA wants ballast material on top of the liners, the contractor and supplier are recommending 60. Jamnick is confident that we can get by with 30.
 - The ballasts are for wind protection.

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- Counselor Pontinen questioned if other options were looked into. Jannick stated that if we don't go with the option recommended by the contractor it will impact the warranty of the liners.

Motion by Pontinen, second by Robich to approve Gilbert Public Library Board Minutes of June 5, 2017 Meeting. MCU.

Motion by Pontinen, second by Robich to approve Safety Committee Meeting minutes of August 29, 2017. MCU

Old Business:

Nuisance Ordinance Update: Nothing new to report. Mayor Milos and Chief Techar will meet to update the Nuisance Ordinance.

AEOA Purchase of Property: Nothing new to report.

Campground Board Requirements: Nothing new to report.

Ordinance 92.06: Attorney Lindsay reported that Planning and Zoning is requesting additional information.

Final Payment Request No. 6 MN TH 135: Contractor did final punch list items. Cracked curbs - contractor feels he is not responsible for this, he has until September 22, 2017 as a completion date.

Ballfield Improvements: Nothing new to report.

AEOA Antenna & Antennae on Water Tower: Attorney Lindsay still in a holding pattern on these. Still working on both items. Needs final details in order to get the contract in place.

Administrator Job: Nothing new to report.

Title Searches for Outlot S: Attorney Lindsay has completed his research, some exceptions need to be resolved. Legal descriptions to be resolved.

Utility Meters Upgrade: Nothing new to report.

Sewer Cleaning & Televising: Company doing lining will do televising and cleaning per Mayor Milos. Mayor Milos called Veit. Lautigar stated he doesn't know what needs to be lined because they have never been televised. Ongoing cleaning helps with insurance. Lautigar stated can't do when it is below 35 degrees. Usually takes a week. 16,000 feet should be cleaned, could do 8,000 feet this year and 8,000 in 2018. Broadway lines are sanitary sewers that would be lined. Priority to coordinate with MN DOT. The televising was to determine the condition of the pipes. Determine if work needs to be done on spot repairs and sagging etc. A lot of pipes on Broadway are old clay

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pipes. Discussion, Lautigar, maybe contractors would quote 5,000 feet. Lautigar and Jammick will meet to look at areas and prioritize.

Tree Trimming of Electric Secondary Line: Getting an additional quote.

MN Power Ground Line Resolution Project: No cost comparison to MN Power and an independent contractor.

Cemetery Road Project: Lautigar will not have time to do it this year.

Upgrades to Sherwood Forest Campground: Working on a master plan. Looking to get state and federal funding.

New Business:

Change Order No. 3 Genoa Sanitary Sewer Project: Project punchline, adjust quantities of what is actually installed.

Motion by Robich, second by Pontinen to accept change order No. 3 for the Genoa Sanitary Sewer Project resulting in a decrease of \$8268.50. MCU.

Motion by Robich, second by Pontinen to approve Final Payment Estimate No. 4 to Jola & Sopp Excavating, Inc. for the Genoa Sanitary Sewer Project in the amount of \$2,507.53. MCU

Motion by Pontinen, second by Robich to approve Pay Estimate No. 1 for the Wastewater Equalization Basin project to George Bougalis & Sons Co. in the amount of \$183,482.81. MCU

Curb Stop Replacements: Lautigar has a list of 6 houses that need replacement. City crew can help with hauling and back filling which will help with the price. Pontinen doesn't want the city crew working on because they should all be paid by the sewer fund. The Council wants full job costing on all projects. Lautigar will get a quote for the project.

Quote for Bulk De-Icing Salt: 35 tons at a price of \$79.60 per ton delivered. This will be enough for the entire winter. 250 yards of sand at a price of \$4.25 cubic yards. Salt (\$2,786.00) and sand (\$1,062.50) will total \$3,848.50. The tractor/trailer contractor haul is approximately \$120 per hour. Council would prefer to have a contractor haul the sand. Would need a decision soon, typically start to mix the salt and sand starting in October. Lautigar will get pricing on hauling the sand.

The Safety Committee is recommending Trudy Salo to attend Northern Regional Safety Day, September 26, 2017 in Duluth.

Motion by Robich, second by Pontinen to approve Trudy Salo's attendance at the Northern Regional Safety Day September 26, 2017 in Duluth. MCU.

Respirator and SCBA Fit Tests: Tabled.

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Independent Contractor Agreement for Campground Managers: Pontinen wants language clarifications regarding the contract for the Campground. Pontinen would like to table discussion until the next Campground Meeting, the 1st Tuesday of the month at 7:00 p.m.

Motion by Robich, second by Pontinen to schedule Campground Board meetings for the first Tuesday of the month at 7:00 p.m. MCU.

2018 Crawl for the Cure Request: July 19-22, 2018. \$2,000 for the Campground and \$500 for the arena. Tabled and will be discussed at the upcoming Campground Board Meeting on October 3, 2017.

2018 MN 4 Wheel Drive Association Convention Request: May 4-6, 2018. Arena \$500.

Police department four wheelers would be brought to garage. Councilor Pontinen wanted to table discussion until the next Campground Board Meeting. Robich questioned why is this being tabled until the Campground Board Meeting because they are only using the arena.

Motion by Robich, second by Pontinen to approve the request from Minnesota 4 Wheel Drive Association to use the arena May 4-6, 2018 for \$500. MCU.

Miscellaneous:

- Change order for Equalization Pond:

Motion by Robich, second by Pontinen to approve a change order for Equalization Basin ballast pillows at \$13,100.

- AEOA Antenna & Antenna on Water Tower: \$1,300/antenna. Two antennas get a break at \$2,200. Ham radio operators considered a civil defense. They pay nominal \$1 annual fee.

Motion by Pontinen, second by Robich to approve the above rates. MCU.

Discussion about a previously issued blight letter.

Motion by Robich, second by Pontinen to approve bills and payroll subject to audit by Mayor and Clerk. MCU.

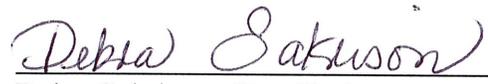
Discussion about concrete sealant/patching product. Included discussion regarding patching by the VFW and the Whistling Bird.

John Shega, Range Partnership, discussed working with a commercial developer for Sherwood Forest Campground and Ore-Be-Gone lakeshore area. Informal proposal made to City Council previously. Has a commercial property developer that is scheduled to create a presentation to upgrade and develop the beach, forest and cliffs at the Sherwood Forest Campground. Shega would

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like to make a formal proposal to the City Council. Further discussion about where and when it's appropriate to discuss a proposal for the development of the Sherwood Forest Campground area. Shega gave an outline to the City Council in writing in April of 2017. Shega would like to set a deadline for the proposal, he's looking for specific guidelines around this project. Mayor Milos will have Ore-Be-Gone development added to the upcoming agenda.

Motion by Robich, second by Pontinen to adjourn the meeting at 8:52 p.m. MCU



Debra Sakrison, City Clerk

ATTEST:



Dorothy Elizabeth Milos, Mayor