

3 B  
1/4

**CITY OF GILBERT**  
**MINUTES OF REGULAR COUNCIL MEETING**  
**THURSDAY, AUGUST 16, 2018**  
**COUNCIL CHAMBERS**

Mayor Milos called the meeting to order at 6:30 p.m.

Present: Mayor Milos, Councilors Pontinen, Pulles, Robich and Ouke.

Absent: N/A.

Staff Present: Public Works Operations Director, City Engineer Jamnick, City Attorney Lindsay, Economic Development Administrator Paulsen, Library Director Dabbas, Campground Managers John and Barb Rautanen and Administrative Assistant/Utility Billing Clerk Bennett.

Absent: Police Chief Techar absent with notice.

Mayor Milos led the audience in the Pledge of Allegiance to the Flag.

Motion by Robich, second by Pulles to approve the agenda as submitted with the addition of winter sand purchase. Motion Carried Unanimously (MCU).

- A. July 24, 2018 Regular City Council Meeting Minutes
- B. July 30, 2018 City Council Work Session Meeting Minutes
- C. August 3, 2018 Special City Council Meeting Minutes

Motion by Pontinen, second by Pulles to approve July 24, 2018 Regular City Council Meeting Minutes, July 30, 2018 City Council Work Session Meeting Minutes and August 3, 2018 Special City Council Meeting Minutes. MCU

**Public Input:** N/A.

**Staff Reports:**

- Police Chief Techar: Absent with notice.
- Public Works Operations Director Lautigar: Agenda.
- Library Director Dabbas:
  - August 20, 2018 Heebee Geebies at 10:30 am
  - September 13, 2018 Amazing Zebras at 3:30 pm
  - Planning family craft nights
  - Minnesota VFW has four area essay contests for children kindergarten to 12<sup>th</sup> grade.
- Economic Development Administrator Paulsen:
  - Agenda.
- Campground Managers:
  - Discussed upcoming scuba diving event and ongoing internet issues.
- Liaison Reports:
  - Agenda.

**Mayor, Council, Boards & Commissions Reports:**

- City Councilors:
  - Pontinen read an article from the Mesabi Daily News. Discussed article. Mayor Milos addressed same article.

3B  
2/4

**CITY OF GILBERT**  
**MINUTES OF REGULAR COUNCIL MEETING**  
**THURSDAY, AUGUST 16, 2018**  
**COUNCIL CHAMBERS**

- City Attorney Lindsay: No formal report.
- City Engineer Jamnick:
  - Discussed water testing at the equalization basin.

**Old Business:**

Update Nuisance Ordinance: Mayor Milos will meet with Attorney Lindsay and Chief Techar.

Point of Sale Sanitary Sewer Inspection Ordinance: No formal update.

MN TH 37 Update: No formal update. Question on general election ballot, should Broadway Street be restriped from 4 lanes to 2 lanes? Distance between the sidewalks will remain the same.

Motion by Ouke, second by Pulles to approve general election ballot question, should Broadway Street be restriped from 4 lanes to 2 lanes? MCU

Illegal Structure at 506 South Broadway: No formal update.

Recycling Center: Lautigar, recycling is picked up three times per week on Monday, Wednesday and Friday.

McKinley Water Agreement: Attorney Lindsay submitted the updated agreement. Discussed water rates, meter fee, meter testing and maintenance.

Motion by Pontinen, second by Pulles to accept the McKinley Water Agreement. MCU

PERA Contribution for Firefighters: Paulsen has not received final amount, will update at next City Council Meeting.

**New Business:**

Acknowledge 2017 Audited Financial Statements: Auditor Greg Knutson summarized the 2017 audited financial statements.

Motion Pontinen, second by Robich to acknowledge 2017 Audited Financial Statements. MCU

Authorize Removal of WWTP Tank: Discussion, removal of a fuel tank discovered at the Wastewater Treatment Plant. Cost of removal not to exceed \$5,466.00.

Motion by Pulles, second by Ouke to table removal of WWTP Tank. MCU

Authorize Tree Removal: Lautigar requesting funds for removal of trees from power lines.

Motion by Robich, second by Pulles to authorize \$5,750.00 towards removal of trees from power lines. MCU

Authorize Fire Extinguisher Maintenance: Lautigar requesting authorization to have the City of Gilberts fire extinguishers serviced.

38  
3/4

**CITY OF GILBERT**  
**MINUTES OF REGULAR COUNCIL MEETING**  
**THURSDAY, AUGUST 16, 2018**  
**COUNCIL CHAMBERS**

Motion by Ouke, second by Pontinen to approve Northland Fire & Safety to service the City of Gilberts fire extinguishers at \$3.75 per extinguisher, not to exceed \$2,000. MCU

Authorize Wastewater EQ Basin Payment #7: Council action requested to authorize payment of \$47,207.25 to George Bougalis & Sons for work on the wastewater equalization basin project no. 15-191.

Motion by Pontinen, second by Pulles to authorize payment of \$47,207.25 to George Bougalis & Sons for work on the wastewater equalization basin project no. 15-191. MCU

Authorize Training Conference Attendance for Salo: Council action requested to approve Trudy Salo attending the American Waterworks Association annual conference at a cost of \$335.00 and use of a city vehicle.

Motion by Robich, second by Ouke to approve Trudy Salo attending the American Waterworks Association annual conference at a cost of \$335.00. MCU

Discount Fee for Use of Community Center: Council action requested to approve Gilbert Community Church rental rate of \$100.00 per day for use of the Community Center dining room and kitchen.

Motion by Pulles, second by Ouke to approve Gilbert Community Church rental rate of \$100.00 per day for use of the Community Center dining room and kitchen. MCU

Acknowledge Receipt of Offer to Purchase Parcel 060-0052-01175: Council action requested to acknowledge the receipt of the offer and determine next steps. RC Weidner spoke about the property. Council will discuss at upcoming Work Session.

Motion by Pulles, second by Ouke to set a City Council Work Session Wednesday August 22, 2018 at 5:00 pm. MCU

Acknowledge Receipt of Offer to Purchase Parcel 060-0048-00090: Council action requested to acknowledge the receipt of the offer and determine next steps.

Motion by Pulles, second by Pontinen to acknowledge receipt of offer to purchase and approve sale of parcel 060-0048-00090 with purchaser paying for the land survey. MCU

Acknowledge Receipt of Purchasing Agent Agreement: Stantec sent the City of Gilbert a purchase agent agreement for review. Council is requested to acknowledge the receipt of the agreement and determine next steps.

Motion by Pulles, second by Pontinen to acknowledge and approve the Stantec purchase agent agreement. MCU

30  
4/4

**CITY OF GILBERT  
MINUTES OF REGULAR COUNCIL MEETING  
THURSDAY, AUGUST 16, 2018  
COUNCIL CHAMBERS**

Authorize Transformer Oil Testing: Lautigar requesting authorization to have transformer oil testing completed.

Motion by Ouke, second by Pulles to authorize transformer oil testing in the amount of \$410.00. MCU

**Miscellaneous:**

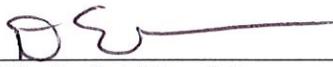
Winter Sand Purchase: Winter sand for 2018/2019 season is needed. Seppi Brothers provided a quote. Lautigar requesting to purchase 400 cubic yards at \$4.50 per cubic yard for a total of \$1,800.00.

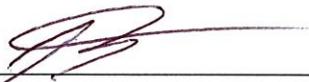
Motion by Pulles, second by Robich to approve winter sand purchase of 400 cubic yards at \$4.50 per cubic yard, totaling \$1,800.00. MCU

Motion by Robich, second Ouke to approve payment of bills and payroll. MCU

Motion by Pulles, second by Ouke to adjourn at 8:55 pm MCU

ATTEST:

  
\_\_\_\_\_  
D. Elizabeth Milos, Mayor

  
\_\_\_\_\_  
James Paulsen, Interim City Clerk/Treasurer