

CITY OF GILBERT
MINUTES OF SPECIAL CITY COUNCIL MEETING
TUESDAY, JUNE 4, 2018
COUNCIL CHAMBERS

Mayor Milos called the Special City Council Meeting to order at 5:00 p.m.

Present: Mayor Milos, Councilors Pontinen and Ouke.

Absent: Bol absent without notice.

Staff Present: Economic Development Administrator James Paulsen and Clerk/Treasurer Debra Sakrison.

Motion by Ouke, second by Pontinen to approve the agenda as submitted. Motion Carried Unanimously (MCU).

Moved agenda item 6 to agenda item 4.

Application for Councilor Bol's Position: Joseph Pulles wants to be involved in the community, recently purchased a home in Gilbert within the past few years and wants to set a good example for his five year old son.

Motion by Pontinen, second by Ouke to accept Resolution 2018-09, a resolution accepting Councilor Bol's resignation and declaring a vacancy. MCU

Motion by Pontinen, second by Ouke to appoint Joseph Pulles to fill the remainder of Corey Bol's term ending December 31, 2018. MCU

Campground Internet Options: The point to point system that was put in place has had consistent issues. CW Technology has done everything they could do and it's not working.

Option of going with Mediacom, a wired system, more download speed, 100 MBPS for \$171.90/month. 3 year contract for the wired access point. CW Technology believes this would be the most reliable internet access point.

Mayor Milos questioned why Mediacom was dropped in the first place.

Water Treatment Plant cradles are not reliable, alarms don't always work or make it through. The point to point contact doesn't work for the Water Treatment Plant. Able to go with a slower speed. \$135.90/month for the Water Treatment Plant to be online.

Clerk/Treasurer Sakrison questioned if they can get rid of the Verizon machines.

Councilor Pontinen questioned if this affects City Hall's internet. The response was no.

Councilor Robich arrived at 5:12 p.m.

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Wireless expansion at the Campground, CW Technology quote was for \$7,105, this would expand wireless access at the Campground, replacing and adding antennas and upgrade cabling. Yearly charge of \$420 for licenses. One license per antenna. Economic Development Administrator Paulsen offered to get additional quotes.

Timing discussed, Councilor Pontinen would like this done by the 4th of July. Mayor Milos called Nancy at CW Technology, there was no answer.

Councilor Pontinen questioned if DSC would install the antennas. Discussion.

Motion by Pontinen, second by Ouke to approve Mediacom for the Campground at \$171.90/month. MCU

Motion by Pontinen, second by Ouke to approve Mediacom for the Water Treatment Plant at \$135.90/month. MCU

Motion by Pontinen, second by Ouke to approve quote AAA Q14879 from CW Technology in the amount of \$7,105.00 contingent on the work being completed by July 2, 2018. 3 Aye, 1 Nay MC

Stantec Contract Administration Contract for the WWTP: Tom Dye, Stantec, funding update, MN PFA called last week regarding added information for Fayal Township, the WIF Grant could potentially go down, other grants locked in affordability could be impacted. Fayal close to affordability at this time.

Councilor Pontinen questioned, rate schedule shows range for each class. Response, the rate schedule represents a range. Councilor Pontinen questioned overtime. Response, everyone is salaried, no overtime for professional staff.

Motion by Pontinen, second by Robich to approve the Professional Services Agreement for the Gilbert Wastewater Treatment Facility Improvements – Construction Admin for estimated maximum of \$650,000. MCU

Water Plant Feasibility Study Proposals: SEH and Stantec responded.

Economic Development Administrator Paulsen, bids were due May 30, 2018. Received bids from SEH and Stantec. The data submitted in the RFP is not public until the time and date specified in the solicitation that the proposals are due. This forum can be used for general questions only.

Committee to evaluate proposals due to private data. The Committee will be made up of Mayor Milos, Councilor Pontinen, Jack Bradach and Economic Development Administrator James Paulsen. The Committee will interview the firms.

Which firm would be best to do the work for the city?

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Economic Development Administrator Paulsen asked Stantec, can you clarify the figure in your cost proposal, is that for the entire feasibility study or for the feasibility of each alternative? Ryan Capelle, Stantec, the intent is that is the cost in the proposal is the total cost, includes all elements of the proposal.

Economic Development Administrator Paulsen asked SEH about the scope of the service, asked for a minimum of five meetings, in the scope of service Gilbert is not listed, the names of the other cities are Richfield and Bloomington. Mike Larson, SEH that is a mistake. There will be five meetings with Gilbert.

Ryan Capelle, Stantec, a letter needs to go to MN PFA "intended use plan" list by June 8, 2018.

Motion by Pontinen, second by Robich to adjourn at 5:47 p.m. MCU



Debra Sakrison, City Clerk

ATTEST:



D. Elizabeth Milos, Mayor