

**CITY OF GILBERT**  
**MINUTES OF REGULAR COUNCIL MEETING**  
**TUESDAY, JUNE 13, 2017**  
**COUNCIL CHAMBERS**

Mayor Milos called the meeting to order at 6:31 p.m.

Present: Mayor Milos, Councilors Pontinen, Bol, and Robich

Absent: Councilor Vertachnik (without Notice)

Staff Present: City Attorney Lindsay, City Engineer Jamnick, Chief Techar, Library Director Dabbas, Campground Managers John & Barb Rautanen and City Clerk/Treasurer Sakrison.

Staff Absent: Public Works Operations Director Lautigar (w/Notice)

Mayor Milos led the audience in the Pledge of Allegiance to the Flag.

Motion by Bol second by Pontinen to approve the agenda as submitted. Motion Carried Unanimously (MCU).

Motion by Pontinen second by Bol to approve the minutes of the May 23, 2017 City Council Meeting. MCU.

**Public Input:**

Rick Pierce spoke about the Quad Cities Arena Concept.

- Gave a brief history of the project.
- Students from the Northwoods School in Cook are the original designers and have been supported by HTG Architects.
- They are looking for a fiduciary agent to see if this is a feasible project. Asked the council if they would be interested.
- County Commissioner Rukavina suggested it be located on Highway 53 across from the Hockey Hall of Fame.
- It would cost approx. \$35 – \$40 million to construct. Looking at getting State and Federal funding.
- Overall Dimension of Complex: 536' x 250'
- Classrooms would be shared among communities.
- Could also be used as a convention center and a performing arts center.
- Striving for a Zero Energy Building (ZEB) – currently the Science Museum of MN is the #1 ZEB building in the United States.
  - Solar panels owned by a power company.
  - Biomass boiler.
  - Farm to school program – commercial kitchen
  - FEMA ready
- Lastly Pierce asked if a representative of the Gilbert Council would be willing to come to a meeting of all the communities once scheduled. Mayor Milos stated to contact City Clerk/Treasurer Sakrison and she will send out a notice to the City Council with the information and someone will come to the meeting.

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Luke Peterson, of MN Power and key account representative for the City of Gilbert, spoke to the council:

- Just installed AMI (Advanced Metering Infrastructure) meters in Biwabik.
- Peterson has spoken with Public Works Operations Director Lautigar a few times
- Electric meters are read remotely
- Currently have leveraging network
- No upfront cost for the city, pay monthly charge per customer
- 1S & 2S residential meters
- 3 phase – commercial loads
- They have read rates of 99%.
- Tower site in Midway – point to multi-point system
- Data broadcast is meter # and usage data
- 12 – 15 year life
- MN Power would have a minimum 10 year agreement
- \$3.50/month – 1 way – remote disconnect meter \$4.50/month
- Could offer more rate structures
- Superior Water Light & Power (SWLP) would have water meters to offer.

Motion by Bol second by Pontinen to set a Work Session for June 22, 2017 @ 6:00 p.m. MCU.

**Staff Reports:**

- Police Chief Techar: Agenda

Mayor Milos noted to add Item N. to the agenda regarding the ATV purchase.

- Library Director Dabbas:
  - Summer reading program continues
  - June 21 – International Wolf Center @ 12:30 p.m.
  - June 26 – One Time Circus Puppet Wagon @ 3:30 p.m.
  - July 3 – Chad Lewis – Bizarre Burials and Beliefs @ 2:00 p.m.
  - July 11 – Northern Lights Music Festival – Kids for Kids Concert @ 1:00 p.m.
- Campground Directors John & Barb Rautanen:
  - Things are going very well
  - They are fully booked the 4<sup>th</sup> of July week.
  - The Chair of the Campground Board schedules meetings. Mayor Milos will reach out and see when the next meeting is scheduled.
- City Clerk/Treasurer Sakrison: Agenda
- Liaison Reports: None

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**Mayor, Council, Boards & Commissions Reports:**

- Mayor Milos: Noted that the Memorial Day Program at the cemetery was well done and very beautiful. Did ask for new people to come on board and help out with the program.
- Councilor Pontinen: Agenda
- Councilor Bol: Agenda
- Councilor Robich: Agenda
- Councilor Vertachnik: Absent.
- City Attorney Lindsay: Agenda
- City Engineer Jamnick:
  - I/I plan updated and submitted, copy is available in the Clerk's Office.
  - Mayor Milos asked to meet with Jamnick at 5:00 on June 22, 2017 to go over the I/I plan.
  - MPCA review on the EQ basin came back, soon to go out for bids.
  - Public Works Operations Director Lautigar requested a June 26, 2017 Work Session meeting at 10:00 a.m. to discuss the water issue with Stantec.

Motion by Robich second by Bol to acknowledge the Gilbert Public Library Special Meeting Minutes of April 11, 2017. MCU.

The Planning & Zoning Commission Public Hearing Minutes of May 1, 2017 was referred back to P&Z Director Erik Wedge, as Rebecca Robich was not present at the meeting, the minutes need to be amended.

Motion by Pontinen second by Robich to acknowledge the Planning & Zoning Commission Regular Meeting of May 1, 2017, Gilbert Public Library Board Regular Meeting of May 1, 2017 and Safety Committee Meeting of June 1, 2017. MCU.

**Old Business:**

Emergency Operations Plan Update: Nothing new to report.

Nuisance Ordinance Update: Nothing new to report.

AEOA Purchase of Property: The City of Gilbert is waiting on updated plans.

Motion by Pontinen second by Robich to approve the Termination Agreements with the East Range Police Department and City of Eveleth Police Department for Cancelling the IT Service Contract. MCU.

Ball Field Improvements: Public Works Operations Director Lautigar is waiting for a quote from Keller Fence.

Motion by Robich second by Bol to approve appointment of Jeff Thiel to the Campground Board. MCU.

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Police Chief Techar's Employment Contract: Tabled until next meeting.

Dust Control for Enterprise Drive: Tabled until more information is received from Public Works Operations Director Lautigar.

Campground Board Requirements: Tabled.

Ordinance 92.06: Mayor Milos stated that the Planning and Zoning Commission is requesting direction from the City Attorney regarding rezoning.

Motion by Pontinen second by Robich to have City Clerk/Treasurer Sakrison send a letter to AEOA regarding the antenna being dangerous and not being up to code, and to negotiate a fair contract/lease. MCU.

Final Payment Request No. 6 – MN TH 135: Tabled until next month.

Mayor Milos asked to add the City Working Administrator job description to old business.

**New Business:**

Motion by Robich second by Bol to approve payment of Partial Payment Estimate No. 3 for the Genoa Sanitary Sewer Project for \$4,882.52 to Jola & Sopp Excavating upon receipt of certified payroll reports. MCU.

Motion by Robich second by Bol to authorize Councilors Vertachnik and Pontinen to conduct the information gathering regarding water, sewer and electrical metering and upgrades on behalf of the City of Gilbert. MCU.

Motion by Pontinen second by Robich to authorize having two meters at the water plant calibrated for a price not to exceed \$1200. MCU.

Motion by Bol second by Robich to waive the rental fee of the Community Center Auditorium for a school function that was held by the East Range Academy of Technology and Science on May 12-13, 2017. MCU.

Motion by Bol second by Pontinen to approve Resolution 2017-15 Approving and Authorizing Utility Billing Clerk Mary Olsen to enter the PERA Phased Retirement Option (PRO) Program authorized by Minnesota State Statute §353.371 effective June 16, 2017. MCU.

Motion by Bol second by Robich to approve the Memorandum of Agreement between the City of Gilbert and AFSCME Local 627 for the job description for the new position of Administrative Assistant/Utility Billing Clerk and to authorize the Mayor and Clerk/Treasurer to sign the Memorandum. MCU.

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Motion by Bol second by Robich to approve the applications to Conduct Liquor Sales Outside on their premises as follows. MCU.

July 1 & 3, 2017

- Devco, Inc dba Devo's Sand Bar
- JLT Enterprises dba the Downtown Bar
- Liimatta Pershern LLC dba The Dugout

July 3, 2017

- Nick's Bar Inc. dba Nick's
- VFW 4456 dba George & Mark Klobuchar Post
- Range Restaurant Inc. dba The Whistling Bird
- Teri Lynn Gordon dba Gladiator Bar
- Louise Belanger dba The Alibi

NOTE: Mudders to be excluded due to Planning & Zoning issue per Mayor Milos.

Motion by Bol second by Pontinen to approve inspection of the bucket truck for a quote of \$840. MCU.

Motion by Bol second by Robich to approve the inspection of the telesquirt aerial for quoted price of \$575. MCU.

Motion by Robich second by Pontinen to table action regarding Operator Rinerson's request to attend the MPCA Land Application of Biosolids Training September 12-14, 2017 to get a cost breakdown. MCU.

Motion by Robich second by Bol to appoint Sam Lautigar to the Eveleth/Gilbert Joint Trails Genoa Trails Board. MCU.

Motion by Pontinen second by Robich to approve the applications of Christian Ogilvie, Sarah Lash and Caitlin Linnell to the Gilbert Public Library Board. MCU.

Motion by Pontinen second by Bol to approve supporting the Mesabi Family YMCA USDA – Rural Development Community Facilities Application. MCU.

Motion by Bol second by Pontinen to the trading in of the 2010 Polaris 550 OR 2013 Polaris Razor to purchase a 2017 Polaris 570 ATV, OR a 2017 Polaris Side by Side using grant monies no cost to the City of Gilbert. MCU.

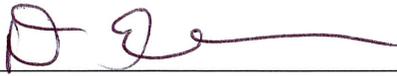
Motion by Robich second by Pontinen to approve bills and payroll subject to audit by Mayor and Clerk. MCU.

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Motion by Bol second by Pontinen to adjourn the meeting at 8:05 p.m. MCU

  
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Debra Sakrison, City Clerk

ATTEST:

  
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Dorothy Elizabeth Milos, Mayor