

CITY OF GILBERT
MINUTES OF REGULAR COUNCIL MEETING
WEDNESDAY, MAY 15, 2019
COUNCIL CHAMBERS

Mayor Oberstar called the meeting to order at 6:32 p.m.

Present: Mayor Oberstar, Councilors Leoni, Pulles, Skenzich and Robich.

Absent: N/A.

Staff Present: City Attorney Lindsay, City Engineer Jamnick, Police Chief Techar, Library Director Dabbas, Public Works Operations Director Lautigar, Campground Managers John and Barb Rautanen and Deputy Clerk Gulan.

Absent: Executive Administrative Clerk Paulsen absent with notice.

Mayor Oberstar led the audience in the Pledge of Allegiance.

Approve City Council Minutes

- A. April 23, 2019 City Council Work Session
- B. April 23, 2019 Regular City Council Meeting

Motion by Robich, second by Pulles, to approve the April 23, 2019 City Council Work Session Minutes. Motion Carried Unanimously (MCU)

Motion by Skenzich, second by Leoni, to approve the April 23, 2019 Regular City Council Meeting Minutes with the adjustment of the recommendation to increase refuse fee from \$10.00 to \$11.50. Explaining, the additional \$1.50 would help with the charges of the roll offs. Explanation to be included in the minutes. MCU

Public Input: N/A.

Reports – Mayor & Council

A) Mayor:

- a. Discussed school referendum vote, read letters from the Girl Scouts Troop 1230, requesting Sparta bypass lane by Highway 97, update parks, crosswalks by the Holiday Station and paint crosswalks. October 2020, end date of WWTP update. Discussed Highway 135 updates.

B) City Councilors:

- a. Councilor Pulles, highway project, practice caution.
- b. Councilor Skenzich, meeting time for the Fire Department Shared Services Study. Dumpster roll off and blight discussion.

Reports – Staff, Boards & Commissions

- A) City Attorney Lindsay: No formal report.
- B) City Engineer Jamnick:

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- a. CDGB funding available for the Lower Michigan Project. Discussion. Bid date of approximately June 20th.

Motion by Skenzich, second by Pulles to authorize Engineer Jammick to go out for bids for the Lower Michigan Sewer Project, Lake Ore-Be-Gone Beach Lower Parking Lot Project and Sparta Water Main Disconnect Project. MCU

C) Police Chief Techar:

- a. Techar introduced the new Gilbert Police Officer, Derek Donald.
- b. Blight discussion.
- c. \$23,000 donation made to the Gilbert Police Department for the purpose of purchasing a new squad car. Individual would like to remain anonymous.

Mayor Oberstar expressed condolences for loss of former Hoyt Lakes Police Chief Steve Stoks.

D) Public Works Operations Director Lautigar:

- a. Sidewalk Rehabilitation. City would pay for the work and the homeowner would pay for the concrete. Discussion. Signup sheet at City Hall.

Motion by Leoni, second by Oberstar to allocate \$10,000 for sidewalk repairs. MC
Aye, Leoni, Oberstar, Skenzich and Pulles
Nay, Robich

- b. Campground update discussion, 90% complete. Additional needs of 65 additional yards of Class 5 and fabric.

Motion by Pulles, second by Skenzich to approve purchase of 65 yards of Class 5 and fabric in the approximately amount of \$3,000.00. MCU

Councilor Skenzich questioned street light progress.

E) Library Director Dabbas:

- a. Welcomed new Library Clerk, Sabrina Larson.
- b. Discussed upcoming Library events and programs.

Motion by Skenzich, second by Pulles, to approve the Gilbert Public Library Board Minutes of April 1, 2019. MCU

F) Campground Managers John & Barb Rautanen:

- a. Discussion, busy with reservations, seven weekends full already.

G) Executive Administrative Clerk Paulsen: Absent with notice.

H) Deputy Clerk Gulan: Agenda.

I) Acknowledge Minutes

- 1) EFGSD Joint Powers Rec Board Meeting Minutes May 7, 2019

Motion by Robich, second by Skenzich, to approve the EFGSD Joint Powers Rec Board Meeting Minutes May 7, 2019. MCU

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Old Business:

A. WWTP Construction Project Update:

- Ron LaFond discussed updates and change orders.

Two Wastewater Treatment Plant Project Change Orders:

- Temporary bypass piping is necessary for work on the Primary Clarifiers but was not specified. Cost \$24,658.00, details attached. Request withdrawn per LaFond.
- A 12-inch diameter plug valve is needed for the Primary Clarifier influent pipe. Cost \$10,657.00, details attached.
- If these two change orders are approved, change orders to date would total \$78,066.00 representing 1% of the original construction contract. Project funding from the state includes a contingency amount of \$454,000.00.

Motion by Robich, second by Pulles, to authorize the 12-inch diameter plug valve for the Primary Clarifier influent pipe at a cost \$10,657.00. MCU

Discussion. Mayor Oberstar, brought forward idea of one City Council Meeting per month for June, July and August.

B. MN TH 37 Update:

- 1) April 26, 2019 Meeting Minutes. Engineer Jamnick, waiting on information. Mayor Oberstar questioned Sparta bypass lane, lighting and breakaways. Discussion.

New Business:

A. WWTP Project Invoices for Reimbursement: For services provided by Magney Construction for the period ending April 30, 2019, Stantec for period ending May 3, 2019.

Motion by Robich, second by Pulles, to approve the Magney Construction invoice in the amount of \$486,505.80 and the Stantec invoice in the amount of \$23,630.14 and authorize submittal to the PFA for reimbursement. MCU

B. Summer Hires: Approval to hire summer seasonal employees pending background checks. Council previously approved the posting for two seasonal Public Works employees and one seasonal Water Department employee, all at a rate of \$10.00 per hour.

Motion by Pulles, second by Skenzich, to approve hiring summer seasonal employees pending background checks, Kevin Lind, Joe Addy and Logan Peterson. Two seasonal Public Works employees and one seasonal Water Department employee, all at a rate of \$10.00 per hour. MCU

C. Purchase Wood Chips for Playground: Two quotes were received for wood chips at playgrounds. Lautigar provided details.

- Midwest Playscapes \$2,795.00

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- Minnesota Wisconsin Playground \$7,706.50

Motion by Leoni, second by Skenzich, to approve Minnesota Wisconsin Playground wood chips in the amount of \$2,706.50. MCU

- D. Cleaning of Sewer Lines: Request for sewer line cleaning. Lautigar provided additional details. Will cost approximately \$6,600.00 to clean the sewer lines.

Motion by Skenzich, second by Leoni to clean sewer lines in the amount of \$6,600.00. MCU

- E. Baseball Field Maintenance: Purchase 25 tons of redball lime for ball fields. \$42.50/ton. Total purchase of \$1,062.50. Lautigar provided additional details. Discussion.

Motion by Pulles, second by Skenzich, to approve purchase of purchase of 25 tons of redball lime for the baseball fields at a price of \$42.50/ton. MCU

- F. Fire Department Purchase: Fire Chief Kwiatkowski addressed the Council.

Request to purchase:

- One turnout coat and pant in the amount of \$1,859.95
- Quantity (10) carcinogenic hoods in the amount of \$989.50
- Total amount of this purchase is \$2,849.45
 - The Chief Kwiatkowski applied for a grant and was awarded ten carcinogenic hoods and a check for \$500.00 to purchase additional carcinogenic hoods. Chief Kwiatkowski is going to take the \$500.00, and an additional \$400.00 and purchase a total of ten more carcinogenic hoods in order to equip the entire Gilbert Fire Department. It would be \$400.00 out of the Gilbert Fire Department Miscellaneous Budget. Discussion.

Motion by Skenzich, second by Robich to approve the Gilbert Fire Department purchase in the amount of \$2,849.45 for a turnout coat and pant in the amount of \$1,859.95 and ten carcinogenic hoods in the amount of \$989.50. MCU

Motion by Pulles, second by Robich, to accept \$500.00 donation from the Fire Fighters Foundation for equipment needs of the Gilbert Fire Department. MCU

Chief Kwiatkowski requested permission to apply for the Annual DNR Grant. It's a 50/50 grant, pays up to \$5,000. Thirteen sets of structural boots at \$147.00 per pair, totaling \$1,911.00. Seven sets of wild land boots at \$290.00 per pair, totaling \$2,030. Totaling \$3,941.00. Remaining \$1,100 in wild land tools. Current equipment is aging.

Motion by Pulles, second by Skenzich, to approve the Gilbert Fire Department to apply for the Annual DNR Grant. MCU

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Chief Kwiatkowski, upcoming joint training for the Gilbert Fire Department, Gilbert Police Department, Gilbert First Responders and the Virginia Fire Department at the OHV Park for rope rescue training.

June 19, 2019 Emergency Services Day, the Gilbert Fire Department, Police Department and First Responders, the Library, mutual aid departments are invited. Food, fun and games for all ages. Discussion.

G. Conveyance of Parcel: Parcel 060-0018-00140

- This parcel has a garage and shed located on them and is used by Milton Lerfeld. Lerfeld is selling the parcel to the North and West of this parcel and believes the parcel in question to be owned by him and he would like to sell it along with the two parcels.
- The county lists the parcel as being owned by the City of Gilbert and has an estimated market value of \$7,200.00.
- City Attorney Lindsay has reviewed this issue and confirms that the City currently owns the parcel.
- If the council approves the conveyance of the parcel to Lerfeld or Drew Prochazka (whomever is the land owner of the other two parcels at the time of council action) the price should include the city expenses that will be incurred with this action.
- The benefit to the city will be to put the parcel on the tax rolls and to remove the city from having to maintain the current structures. Discussion.

Motion by Skenzich, second by Leoni, to convey Parcel 060-0018-00140 to the proper ownership. The owner will incur expenses to do so and authorize the City Clerk and City Attorney to move forward. MC

Aye, Oberstar, Skenzich and Leoni

Nay, Pulles and Robich

Update: This motion did not pass due to needing a 4/5th majority.

H. Miscellaneous: N/A.

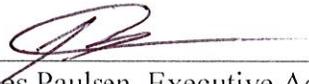
Motion by Skenzich, second by Robich, to approve payment of bills and payroll upon proper audit of the Clerk and Mayor. MCU

Motion by Robich, second by Pulles, to adjourn meeting at 8:10 p.m. MCU

ATTEST:



Karl Oberstar Jr., Mayor



James Paulsen, Executive Administrative Clerk

9 1/2

Report Criteria:

Report type: Summary
Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Amount
04/25/2019	21795	STANTEC CONSULTING SERVICES INC.	20,862.66
04/25/2019	21796	magney construction inc	341,712.56
04/25/2019	21797	OVIVO USA LLC	478,391.76
04/25/2019	21798	UNION SECURITY INSURANCE COMPANY	707.40
04/25/2019	21799	GOVOFFICE	550.00
04/25/2019	21800	MENARDS	322.65
04/25/2019	21801	Pace Analytical Services	256.10
04/25/2019	21802	GRANDE ACE HARDWARE	51.94
04/25/2019	21803	HAWKINS INC	598.03
04/25/2019	21804	TRI-CITIES BIOSOLIDS DISP AUTH	5,377.50
04/25/2019	21805	DELTA DENTAL OF MN	1,853.10
04/25/2019	21806	WESCO RECEIVABLES CORP.	1,350.00
04/25/2019	21807	LAKE COUNTRY POWER	36.00
04/25/2019	21808	MINNESOTA POWER	211.45
05/01/2019	21809	MINNESOTA CHIEFS OF POLICE ASSOC	120.00
05/01/2019	21810	TOWN OF FAYAL	27.87
05/01/2019	21811	NCPERS MINNESOTA	32.00
05/01/2019	21812	DISTINGUISHED TROPHY CO.	24.00
05/01/2019	21813	OFFICE OF MN IT SERVICES	308.90
05/01/2019	21814	MEDIACOM	327.90
05/01/2019	21815	LELS	255.00
05/01/2019	21816	MENARDS	47.51
05/01/2019	21817	HAWKINS INC	6,652.74
05/01/2019	21818	CW TECHNOLOGY	2,628.00
05/01/2019	21819	Pace Analytical Services	164.80
05/01/2019	21820	NORRI DIST CO INC	25.35
05/01/2019	21821	ADVANCED AUDIO INC	854.35
05/01/2019	21822	HEIMAN FIRE EQPT	451.80
05/01/2019	21823	chelsea trucano	117.63
05/01/2019	21824	HEITZMAN, MARK	309.87
05/06/2019	21825	PARKHURST, RANDALL	1,120.00
05/06/2019	21826	AFSCME PEOPLE	12.00
05/07/2019	21827	HAUGEN, JACK	600.00
05/07/2019	21828	FIRST NATL BANK OF GILBERT	1,927.00
05/09/2019	21829	WATER & LIGHT	19,216.05
05/09/2019	21830	AT&T MOBILITY	546.99
05/09/2019	21831	BAKER FIRE EQUIPMENT	182.00
05/09/2019	21832	FRANKS TIRE & MUFFLER	60.00
05/09/2019	21833	LEAGUE OF MN CITIES	275.00
05/09/2019	21834	Pace Analytical Services	158.80
05/09/2019	21835	QUILL	62.29
05/09/2019	21836	NORRI DIST CO INC	16.40
05/09/2019	21837	MINNESOTA WISCONSIN PLAYGROUND	2,157.00
05/09/2019	21838	RADKO IRON & SUPPLY INC	319.99
05/09/2019	21839	WISCONSIN CENTRAL	360.01
05/09/2019	21840	MINNESOTA PUMP WORKS	522.50
05/09/2019	21841	HAWKINS INC	995.06
04/29/2019	201508240	PAYCHEX PAYROLL SERVICES	189.50
04/29/2019	201508241	PAYCHEX PAYROLL SERVICES	42,079.89
04/30/2019	201508242	PERA	9,222.23
05/01/2019	201508243	STATE OF MN	742.69
05/01/2019	201508244	STATE OF MN	435.05

Check Issue Date	Check Number	Payee	Amount
Grand Totals:			945,829.32

Dated: 5/15/19

Mayors: Karl Oberholser

City Council: Rebecca A. Robeck

[Signature]

Randy Leon

[Signature]

[Signature]

City Recorder: [Signature]

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"