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City of Gilbert  
Minutes of Regular Council Meeting  
Tuesday May 14, 2013  
Council Chambers

The meeting was called to order at 6:30 PM. by Mayor Skenzich.

Present: Mayor Skenzich, Councilors Kutsi, Nemanick, Schutte and Skalko.

Absent: None.

Also present: City Attorney Brunfelt, City Engineer Jamnick, Police Chief Techar, Public Works Operation Director Lautigar, Library Director Miller, Campground caretakers John & Barbara Rautanen and City Clerk Mackley.

Mayor Skenzich led the audience in reciting the Pledge of Allegiance to the Flag.

Motion by Schutte second by Kutsi to approve following additions to the agenda:

1. Approve minutes of Board of Review Meeting of Thursday, May 9, 2013.
2. Appoint committee to recommend utilizing Wellness Grant proceeds on Wellness Grant Activities.
3. Approve payment of \$57,904.00 to LMCIT for renewal of Workers' Comp. Insurance.
4. Approve payment of \$170.00 to LMCIT for renewal of accident plan for volunteers.

All approved.

Motion by Kutsi second by Skalko to approve following minutes:

- A. Special Council Meeting of April 23, 2013.
- B. Regular Council Meeting of April 23, 2013.
- C. Special Council Meeting of April 30, 2013.
- D. Special Council Meeting of May 7, 2013.

All approved.

There was no public input.

Bill Addy approached the Council requesting \$1,200.00 for the Kiddie Parade. Addy also requested the Kiddie Parade route be changed back from the Lower Road to Broadway. Addy stated Chief Techar had indicated the City would be covered for the parade being held on Broadway. Techar noted the police department will actually be involved with three parades including Biwabik and that he would need some help from the fire department.

Bill introduced his son to the Council and stated they have a

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robotics class where kids get together to build robots for competition. The students were requesting use of the concession stand at the Recreation Center on the day of the car show and 4th of July activities and for home ball games for raising funds for their classes.

Motion by Schutte second by Nemanick to approve the requests for the \$1,200.00, the parade route and use of the facilities at the recreation center as requested. All approved.

Motion by Kutsi second by Schutte to approve payment of \$4,650.00 to the LMCIT for property/casualty insurance and excess liability insurance for the Joint Powers Trail Board. All approved.

Discussion followed on the request to waive the monetary limits on tort liability. Attorney Brunfelt suggested the City not waive the monetary limits. Clerk Mackley noted RGGG requires insurance in excess of the monetary limits. Attorney Brunfelt stated if the City does waive the limits, it should be specifically for the Trail.

Motion by Schutte second by Skalko to approve waiving the monetary limits on tort liability to the extent of the limits of liability coverage obtained from the LMCIT for the Eveleth Gilbert Joint Powers. All approved.

Attorney Brunfelt updated the Council on the proposed sale of the old Gilbert Bar property to Sortedahl. Brunfelt noted the property had been sold previously for \$1,000.00 but there were some title issues. The title issues have now been cleared up and the City is now the Owner if the Council wants to move forward with the sale. Brunfelt suggested The City hold the funds until the sale is completed before receipting and depositing the funds.

Motion by Nemanick second by Schutte to approve sale Lot ten (10), Block six (6), PLAT OF GILBERT for \$1,000.00 to Kraig and Alyson Sortedahl. All approved.

Motion by Nemanick second by Schutte to approve the resolution authorizing conveyance of Real Estate identified as Lot ten (10), Block six (6), PLAT OF GILBERT. All approved

Motion by Kutsi second by Skalko to renew Sherwood Forest Campground advertisement with Club Mesabi supporting the

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Mesabi Trail at a cost of \$100.00. All approved.

Motion by Kutsi second by Schutte to approve request from Iva Lopp and Roberta Klink to rent Skenzich Arena on August 2 and August 3, 2013 at a rate of \$200.00 per day with a deposit required of \$100.00. All approved.

The Council rejected the request for a handicap satellite toilet to be placed near the building.

Discussion followed on the renewal of membership in the Minnesota Association of Small Cities. Nemanick questioned if this was overkill since we already belong to the League of MN Cities. Schutte noted the city has discussed this membership in the past and renewed membership. Clerk Mackley noted there are occasions where this group lobbies for activities that concern only the small cities and in some cases, the League of MN Cities may not get involved because the issue does not involve the larger cities.

Motion by Kutsi second by Skenzich to renew membership in the Minnesota Association of Small Cities for 2013-2014 at a cost of \$959.55. Voting in favor Skenzich, Kutsi and Skalko. Voting against: Schutte and Nemanick. Motion carried 3 to 2.

Councilor Nemanick expressed concern he had with a city employee attending a payroll seminar. Nemanick was concerned with the enrollment form being addressed to a Company other than the City of Gilbert and the city employee comes up on the computer as Administrator Coordinator for the Company. Nemanick stated he has not received any answers other than assurances that nothing improper is going on. Nemanick was concerned if a city employee is performing jobs for somebody else on city time using city facilities. Mayor Skenzich responded that is not happening but we will look into Nemanick's allegations.

Discussion followed on some of the issues at the campground. The garage door, the bathroom window in the office and front entry door need to be repaired or replaced. Lautigar stated he would try to address some of the issue and a quote of \$700.00 was received for a 16 foot door.

Motion by Schutte second by Kutsi to approve purchase of the door for the quoted price of \$700.00. All approved.

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Kutsi asked about a spring clean-up. Lautigar responded because of the late spring, he did not think it was possible to do the spring clean-up. Discussion followed on other options to spring clean-up other than using city employees.

Kutsi brought up the contribution from the Gilbert Centennial Committee for Kennedy Park playground equipment and asked Clerk Mackley to see what information he could find about the contribution and use of the funds.

Schutte asked what the status was regarding the City pay equity report. Clerk Mackley responded Louis Russo has updated the pay equity data and it appears that the re-submitted report will put Gilbert in compliance with pay equity requirements. Mackley stated the cost Russo quoted him was \$250.00.

Motion by Schutte second by Skalko to approve payment of \$250.00 for the pay equity amendments. All approved.

Schutte brought up the issue of developing a capital projects plan for future projects. Jamnick responded he would put together an updated plan that the Council could review and possibly meet to update.

Engineer Jamnick reported he had met with County representatives regarding the issues with the lime lagoon system.

Jamnick also passed around a summary of three options for Circle Drive. The options and cost estimates are as follows:

1. Reconstruct entire area Estimated cost-\$880,700.
2. Upper side Improvement Estimated cost-\$200,000.
3. Patch the roadway areas Estimated cost-\$ 66,300.

Skenzich suggested another meeting be scheduled with the Circle Drive residents on Wednesday, May 29, 2013 at 6:00 PM. Council was agreeable to the meeting at this time.

Skenzich asked Jamnick when work would re-start on the Alaska and Summit street projects. Jamnick stated the work should start in the next week.

Chief Techar suggested the Council request permission to block off Broadway for the July 3, July 4 and July 5 activities. Techar noted the City needs to have three million dollar

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insurance coverage.

Motion by Kutsi second by Schutte to apply for the permit from MN/Dot for July3-5, 2013. All approved.

Techar reported Officer Kevin Greene received a life saver award for his action reviving a drowning victim.

Techar also reported the department has started working on blight enforcement in the city.

Operations Director Lautigar reported on power issues at the sewer plant over the week-end. Initially the problem was thought to be Gilbert's problem, but it ended up being Minnesota Power's problem. The plant is back on line as of noon today.

Lautigar reported for a total cost of \$500.00, MN Rural Water Association will do smoke-testing of the whole city on June 4 & 5, 2013 to check for problems. Lautigar noted some smoke may end up in homes, but the smoke is non-toxic.

Lautigar also reported he was getting quotes for the road on the South-East side of the cemetery.

Library Director Miller reported on Library activities and programs being offered.

Campground caretakers John and Barbara Rautanen reported on the campground activities. They reported the new computer program is working well.

Motion by Skenzich second by Schutte to approve renewal of Senior Nights ad on radio and congratulations to E-G graduating class sponsored by Sherwood Forest Campground. All approved.

Clerk Mackley reported a meeting is set for next Tuesday with Ron Potter of the DNR, Mayor Skenzich, Engineer Jamnick and Clerk Mackley. The purpose of the meeting is to try resolve some property issues in connection with the Virginia OHV site.

Mackley updated the Council on the Clerk-Treasurer position. Mackley reported the Committee consisting of Mayor Skenzich, Councilor Skalko and Clerk Mackley met to review and score the applicants. The Committee scored the applicants using a T&E

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developed utilizing the League of Minnesota Cities HR staff. The Mayor and the Council agreed to meet Tuesday, May 21, 2013 at 5:30 PM to interview the five candidates the Committee recommended.

Motion by Schutte second by Nemanick to approve payment of bills and payroll. All approved.

Motion by Schutte second Nemanick to acknowledge and accept the following:

- A. Renewal of Assurant Long-Term Disability renewal-no change in rates.
- B. Library Board Regular Meeting minutes of April 8, 2013.
- C. Police Commission Meeting minutes of April 9, 2013.
- D. EFGSD Joint Powers Recreation Board Meeting minutes of May 8, 2013.

All approved.

Motion by Kutsi second by Schutte to accept Board of Review Meeting minutes of May 9, 2013. All approved.

Mackley reported the City has received a Wellness grant of \$530.00 that can be used for Wellness activities. The Council consensus was for AFSCME, LELS and Librarian Miller to form a committee to come up with recommended use of the funds.

Motion by Schutte second by Skalko to approve payment of \$57,904.00 to LMCIT for renewal of workers' compensation insurance. All approved.

Motion by Kutsi second by Schutte to approve payment of \$170.00 for renewal of accident plan for city volunteers. All approved.

Motion by Kutsi second by Skalko to adjourn at 7:35 PM. All approved.

  
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Mayor

ATTEST:

  
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City Clerk