

City of Gilbert
City Council Meeting
Tuesday, March 10, 2020

Mayor Oberstar called the meeting to order at 6:30 P.M.
Quorum determined.

Present: Councilors Robich, Pulles, Skenzich, Leoni, Mayor Oberstar, Jr., Attorney Bupesh Pattni, City Engineer John Jamnick, Police Chief Techar, Operations Director Lautigar, Library Director Dabbas, Deputy Clerk Gulan, Executive Administrative Clerk Paulsen.

Absent with Notice:

Mayor Oberstar led the audience in the Pledge of Allegiance.

Approve City Council Minutes

- A. February 25, 2020 City council working session
- B. February 27, 2020 Regular City Council Meeting

Motion by Pulles, second by Leoni to approve the February 25, 2020 City Council Working Session Minutes. MCU

Motion by Skenzich, second by Pulles to approve February 27, 2020 Regular City Council Meeting Minutes. MCU

Public Input:

Reports – Mayor & Council

A) Mayor:

- Tuesday, May 17, 2020 at 5:00 P.M. invites public to attend informational meeting for the movie “The Way of the Warrior” being filmed on the Iron Range in Fall 2020, with some scenes being filmed in Gilbert.
- December 17, 2020, Afscme labor agreement previously omitted language to be added: “upon proper review of City attorney”. Amend motion.

Motion by Skenzich, second by Leoni to amend December 17, 2020 City Council AFSCME labor agreement motion verbiage to “upon proper review of city attorney”, as of this date 3/10/2020. MCU

- Discussion adding a light standard in the dark/unlit area near Holiday Stationstore.
 - a. Councilor Robich: No report
 - b. Councilor Pulles: Thanks citizens for placing cardboard into proper recycle/disposal containers
 - c. Councilor Skenzich: No report
 - d. Councilor Leoni: No report

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Reports – Staff, Boards & Commissions

A) City Attorney Bryan Lindsay:

- I & I contractor agreement, legal opinion and City responsibility regarding Public Works lawn mower agreement, presented at March 24, 2020 City Council meeting.

B) City Engineer John Jamnick: Agenda items only

C) Police Chief Ty Techar:

- Request citizens clean yards/areas of their animal waste. Officer Bradach is the designated contact for questions.
- Police officer recruiting update.
- Arrests update. Drug arrests increasing.

D) Public Works Director Lautigar:

- Road salt discussion and request to purchase 36 tons of road salt at approximately \$92.00/ton. Requesting council to approve \$4,500 for purchase of road salt from State of MN.

Motion by Skenzich, second by Leoni to approve purchase of 36 tons of road salt from the State of MN, not to exceed \$4,500. MCU

- Council discuss hours of Dumpster-roll-off area to increase resident's access to area.

Motion by Pulles, second by Skenzich, to approve increased hours of roll-off area to 7:00 P.M. Roll-off area to be locked by GPD at 7:00 P.M. MCU

E) Library Director Dabbas:

- Sponsorship request for outreach to youth, seniors and use of community center to increase library activities and usage.
- Events discussed, MAGIC the Gathering tournament discussion.
- Mayor: Library Board and City Clerk to determine, in keeping with City Policy.

F) Executive Administrative Clerk Paulsen:

1. Revenue with comparison to budget
 - Discussion and report

G) Approve Boards and commission Minutes

1. Gilbert Public Library Board Minutes of February 3, 2020
2. Mayor requests recommendations, if any, be added/noted on the Library Board Minutes.

Motion by Skenzich, second by Pulles to approve Gilbert Public Library Board Minutes of February 3, 2020 MCU

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Old Business:

A. WWTP Construction Project Update:

- Ron Lafond: memo report
- 1. Certificate of Substantial Completion
 - Warranty dates for MBR building, equipment and completion details.
 - Recommended by City Engineer to accept this document
 - 94% completed November 25, 2019 and is the 2 year warranty start date.
 - Final completion October 2020.
 - MBR startup process report.

Motion by Skenzich, second by Leoni to approve WWTP Certificate of Substantial Completion of 94% by November 25, 2020 and is the 2 year warranty start date. MCU

2 Wire Cable Replacement

- Waiver available to bypass non-compliant wire if used.
- Domestic rod option and lead-time discussion.
- Contractor will provide non-domestic cable as included in specs. If council requests domestic, price discussed with contractor.
- Mayor states importance of American-made and is the preferable option, though approximately \$25,000 more expensive. Does not recommend rod option.
- Waiver and contract to be researched by city Attorney and will provide legal opinion regarding City's responsibility.
- Waiver in PFA packet

Motion by Robich, second by Pulles to have City Attorney review original project proposal specs. and to proceed with ordering domestic cable. MCU

Project Change Order request to council:

1. Level Sensor
2. Screw Press
3. Electrical Outlet
4. Leak Detector

Motion by Skenzich, second by Leoni to approve Stantec change order recommendations in the amount \$15,567.00

Aye: Oberstar, Leoni, Skenzich

Nay: Robich, Pulles

Motion carries 3/2

B. MN TH 37 Update

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New Business:

A. I & I Independent Contractor Agreement

- Advertise for contractor, Water & Light Board to interview and make recommendation to council for approval
- Intention to improve function of new sewer facility
- Contractor liability coverage requirement to be added to contract
- Garage drains to be referenced on inspection form

Motion by Leoni, second by Oberstar to approve I&I (Infiltration & Infrastructure) Contractor Agreement with contractor liability coverage requirement, and garage drain reference, in inspection form, and to advertise for I & I Inspection Contractor with closing date of March 31, 2020. Water & Light Advisory Board to conduct interviews and present recommendation to City Council for approval. MCU

B. Relocate Server

- Move for space repurposing.
- Funds to come from Capital Improvement Fund \$1,200.00

Motion by Pulles, second Oberstar to approve \$1,200 to CW Technology for relocation of server at City Hall. MCU

C. Magney Invoice

Motion by Pulles, second by Skenzich to approve Magney invoice in the amount of \$95,687.37 for work completed for period ending February 28, 2020 and authorization for submittal to PFA for reimbursement. MCU

D. Miscellaneous

Approve Payment of Bills and Payroll:

Motion by Pulles, second by Skenzich to approve payment of bills and payroll upon proper audit of the Clerk and Mayor. MCU

Motion by Skenzich, second by Leoni to adjourn meeting at 7:47 P.M. MCU

ATTEST:



Karl Oberstar Jr., Mayor



James Paulsen, Executive Administrative Clerk