

City of Gilbert  
City Council Meeting  
Thursday, February 27, 2020

Mayor Oberstar called the meeting to order at 5:00 p.m.  
Quorum determined.

Present: Councilors Robich, Pulles, Skenzich, Leoni, Mayor Oberstar, Jr., City Attorney Bryan Lindsay, Deputy Clerk Gulan, Executive Administrative Clerk Paulsen.

Absent with Notice: Dabbas, Pulles, Chief Techar, City Engineer Jammick, Operations Director Lautigar,

Mayor Oberstar led the audience in the Pledge of Allegiance.

Additions to agenda:

Waiver of Municipal Consent

Motion by Robich, second by Skenzich to approve agenda with one addition. MCU

**Approve City Council Minutes**

- A. February 04, 2020 City council working session
- B. February 11, 2020 City Council Working Session
- C. February 11, 2020 Regular City Council Meeting

**Motion** by Robich, second by Leoni to approve the February 4, 2020 City Council Working Session Minutes. MCU

**Motion** by Skenzich, second by Leoni to approve the February 11, 2020 City Council Working session Minutes. MCU

**Motion** by Robich, second by Skenzich to approve February 11, 2020 Regular City Council meeting minutes. MCU

**Public Input:**

**Reports – Mayor & Council**

- A) Mayor: Acknowledges regular meeting change to today, due to Minnesota Caucus held Tuesday, February 25.
  - a. Councilor Robich:
    - Announcement of Range Rec Board Meeting March 11, 2020 at 3pm to include end of year reporting.
  - b. Councilor Pulles: Absent
  - c. Councilor Skenzich: No report
  - d. Councilor Leoni: No report

City of Gilbert  
City Council Meeting  
Thursday, February 27, 2020

**Reports – Staff, Boards & Commissions**

A) City Attorney Bryan Lindsay:

- Update on I & I at March 10 meeting.

B) City Engineer John Jamnick: Absent

C) Police Chief Ty Techar: Absent

D) Public Works Operations Director Lautigar: Absent

E) Library Director Dabbas: Absent

F) Executive Administrative Clerk Paulsen:

- Presidential Primary Absentee ballot voting Saturday, February 29 from 10AM - 3PM and Monday, March 2 until 5pm. Presidential Nomination Primary Tuesday, March 3.
- Training Requests for Joseph Bradach and Jacob Jarvela
- Mayor notes the importance of professional training.

**Motion** by Skenzich, second by Robich to approve March 3-4, 2020 training for Joe Bradach in the amount of \$651.00 MCU

**Motion** by Skenzich, second by Robich to approve March 10-13, 2020 training for Jacob Jarvela in the amount of \$1,249.00 MCU

G) Approve Boards and commission Minutes

1. Gilbert Cemetery Advisory Board Minutes February 4, 2020

**Motion** by Skenzich, second by Robich to approve Gilbert Cemetery Advisory Board Minutes of February 4, 2020. MCU

2. EFGSD Joint Powers Recreation Board Minutes February 11, 2020

**Motion** by Robich, Skenzich to approve EFGSD Joint Powers Recreation Board Minutes of February 11, 2020 MCU

3. Water & Light Advisory Board Recommendations

- Meeting date change to 3<sup>rd</sup> Thursday of every month at 6pm
- Accept MN Power substation Option #2 recommendation

**Motion** by Robich, second by Skenzich to approve Water & Light Advisory Board meeting date change to the 3<sup>rd</sup> Thursday of every month, effective May 2020 and accept the MN Power substation Option #2 as recommended by Water & Light Advisory Board MCU

City of Gilbert  
City Council Meeting  
Thursday, February 27, 2020

**Old Business:**

A. WWTP Construction Project Update

1. Certificate of Substantial Completion

- 93% completion of project
- Clerk recommends table item until March 10 Meeting
- TABLED until March 10, 2020 City council meeting

**Motion** by Skenzich, second by Leoni to Table this item until March 10, 2020 City Council Meeting. MCU

2. Wire Cable Replacement

- Requirement to support clarifiers.
- American-made compliance requirement
- Mayor voices concern against replacement with rod, recommends domestic wire cable option
- Robich concern that item was in the original spec. and cost to the city
- Lindsay recommends vendor responsible for additional cost due to it noted in the original spec.

**Motion** by Robich, second by Skenzich to approve Domestic cable and to work with Magney to negotiate additional cost. MCU

B. MN TH 37 Update

1. Resolution 2020-03 Waiver of Municipal Consent

- Mayor reading of Resolution 2020-03

**Motion** by Skenzich, second by Leoni to approve Resolution 2020-03 Waiver of Municipal Consent. MCU

Aye: Leoni, Skenzich, Robich, Oberstar

Nay: 0

Absent: Pulles

Motion carries 4-0

C. Sparta Sewer

- Delayed assessment report from attorney Lindsay
- Resolution for assessment recommended

D. Inflow & Infiltration

- Lindsay recommends assessment to outstanding properties.
- Resolution to include all previous info, process forward, public hearing, written and published notice to participate in hearing.
- I & I independent contractor forms ready for use.
- March 10, 2020 meeting to present finalized process

City of Gilbert  
City Council Meeting  
Thursday, February 27, 2020

- Inspectors provision contract language for entering homes.
- March 10 city council meeting to present information re: inspection process, name of contractor, salary, training procedure, start date, fee amount to homeowner.

**New Business:**

A. Appoint Election Judges

**Motion** Skenzich, second by Leoni to approve appointment of election judges for the PNP for the City of Gilbert and grant Clerk authority to appoint alternative judges. MCU

B. ATV Trail Board Resignation of Sam Lautigar

- Genoa trail. Gilbert and Eveleth each have 1 member on board. Gilbert is fiscal agent for ATV Trail Board.
- Clerk notes need for more board members

**Motion** by Robich, second by Leoni to accept resignation Sam Lautigar from the ATV Trail Board effective February 19, 2020 MCU

C. Mariucci Video Productions

- Film and televise special events for City of Gilbert, fireworks, parade, main street construction, campground activities and development, promotion of City of Gilbert,
- Robich requests contract, outlining responsibilities, specific events, what would be covered, how many events, etc.
- TABLE item until March 10, city council meeting.
- Request written contract proposal and fee schedule from Mariucci Video productions
- Consensus of council to table item and present information at March 10 city council meeting.

D. Miscellaneous

- Clerk: Fire department consolidation March 9, 2020 meeting request. Joint fire wants answer regarding consolidation, going no further with consolidation at this time – per Fire Department Chief.
- Robich: intention of Joint fire committee is to move forward as a full consolidation, Eveleth and Fayal to proceed with or without Gilbert. Training funds not available to Gilbert if they are not fully in the Joint consolidation
- Mayor supports GFD decision
- Skenzich: If GFD pulls out of joint committee, training funds will not be available. Fire Chief consistently stated primary concern is to train jointly and unify SOG's.
- Lindsay: recommends continue with status quo, in partnership.

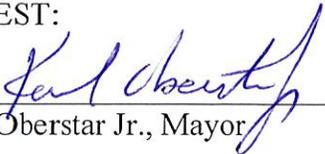
**Approve Payment of Bills and Payroll:**

City of Gilbert  
City Council Meeting  
Thursday, February 27, 2020

**Motion** by Robich, second by Leoni to approve payment of bills and payroll upon proper audit of the Clerk and Mayor. MCU

**Motion** by Robich, second by Leoni to adjourn meeting at 6:14P.M. MCU

ATTEST:

  
\_\_\_\_\_  
Karl Oberstar Jr., Mayor

  
\_\_\_\_\_  
James Paulsen, Executive Administrative Clerk