

CITY OF GILBERT
MINUTES OF REGULAR COUNCIL MEETING
TUESDAY, DECEMBER 11, 2018
COUNCIL CHAMBERS

Pro Tem Mayor Robich called the meeting to order at 6:30 pm.

Present: Pro Tem Mayor Robich, Councilors Pontinen, Ouke and Pulles.

Absent: Mayor Milos absent with notice.

Staff Present: Economic Development Administrator/Interim City Clerk/Treasurer Paulsen, Public Works Operations Director Lautigar, Police Chief Techar, City Attorney Lindsay, City Engineer Jamnick and Deputy Clerk Gulan.

Absent: Director Dabbas absent with notice.

Pro Tem Mayor Robich led the audience in the Pledge of Allegiance.

Motion by Ouke, second by Pulles to approve the agenda as submitted. Motion Carried Unanimously (MCU).

Approve City Council Minutes

- A. November 27, 2018 Special City Council Meeting
- B. November 27, 2018 Regular City Council Meeting

Motion by Pontinen, second by Pulles to approve November 27, 2018 Special City Council Meeting and November 27, 2018 Regular City Council Meeting Minutes. MCU

Public Input: Jeremy Skenzich questioned upcoming council role and being part of the Gilbert Fire Department. Attorney Lindsay clarified.

Staff Reports:

- Police Chief Techar: Agenda.
- Public Works Operations Director Lautigar:
 - Hockey Rink opens Thursday.
- Library Director Dabbas: Absent with notice.
- Economic Development Administrator/Interim City Clerk/Treasurer Paulsen:
 - Approved for grant of 250,000 from IRRRB.
- Liaison Reports:
 - Pro Tem Mayor Robich contacted Stantec regarding billing.

Mayor, Council, Boards & Commissions Reports:

- City Councilors:
 - Pro Tem Mayor Robich and Councilor Pontinen attended Joint Powers Board Meeting.
- City Attorney Lindsay: No formal report.
- City Engineer Jamnick: Agenda.

Old Business:

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Update Nuisance Ordinance: Attorney Lindsay will move on resolution at the next City Council Meeting.

WWTP Construction Project Update: Pro Tem Mayor Robich gave updates.

MN TH 37 Update: Lautigar gave updates.

Offer to Purchase Parcel 060-0052-01175: Paulsen gave updates.

Point of Sale Sanitary Sewer Inspection Ordinance 2nd Reading: Copy of a new City of Gilbert Ordinance is ready for the second reading. Deputy Clerk Gulan read Section 55.01 Point of Sale Certification.

- Introduced (November 13, 2018)
- First reading (November 27, 2018)
- Second reading (December 11, 2018) followed by a vote it is either adopted or not.
- Published December 21, 2018. Takes effect January 28, 2019 (specified on the ordinance).

Motion by Ouke, second by Pulles to adopt City Ordinance 2018-02. MCU

Aye, Councilors Pontinen, Pulles, Ouke and Robich
Nay, None

New Business:

Resolution 2018-19 Approving 2018 Tax Levy Payable 2019:

Motion by Pulles, second by Pontinen to approve Resolution 2018-19 approving 2018 tax levy collectable in 2019. MCU

Aye, Councilors Pontinen, Pulles, Ouke and Robich
Nay, None

Resolution 2018-20 Approving 2019 Operating Budget for Government Funds:

Motion by Pontinen, second by Pulles to approve Resolution 2018-20, approving the 2019 operating budget for the City of Gilbert. MCU

Aye, Councilors Pontinen, Pulles, Ouke and Robich
Nay, None

Approval of Magney Construction Pay Request for WWTP (PFA): For services provided by Magney Construction for the Gilbert WWTF Improvements project for the period 10/31/2018 through 11/3/2018.

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Motion by Pontinen, second to Ouke to approve the following invoice and authorize submittal to the PFA for reimbursement. December 4, 2018 pay request in the amount of \$330,551.21 MCU

Approval of Stantec Pay Request for WWTP (PFA):

Motion by Ouke, second by Pulles to approve the following invoice and authorize submittal to the PFA for reimbursement. December 5, 2018 invoice 1444441 in the amount of \$27,890.23. MCU

Approval of Knights of Columbus to Conduct Excluded Bingo Feb 10, 2019:

Motion by Pontinen, second by Pulles to approve permit for Knights of Columbus Monsignor Buh, Assembly 528 has applied to conduct bingo on February 10, 2019 at St. Joseph's Church. MCU

Contract Addendum: Jim Paulsen has been serving as the Interim Clerk since June 26, 2018. This contract addendum will consolidate the Economic Administrator position and Clerk/Treasurer position into one position called "Executive Administrative Clerk" to fulfill duties of the City Clerk-Treasurer. By this consolidation of duties, the appointment of a City Clerk-Treasurer as required by Sec. 6.02 of the Gilbert City Charter is fulfilled. Discussion.

Motion by Pulles, second by Ouke to approve the contract addendum for Jim Paulsen. MCU

LMCIT Liability Coverage Waiver: The City needs to take formal action to waive or not waive the monetary limits on municipal tort liability. The City took action to waive this last year. Discussion.

Motion by Ouke, second by Pulles to waive the monetary limits on municipal tort liability. MCU

Coalition of Minnesota Cities 2019 Dues: 2019 Coalition of Greater Minnesota Cities dues in the amount of \$3,878.00. There is also a Voluntary Assessment for Environmental Action Fund in the amount of \$628.00 that would be paid from the Water and Sewer Funds.

Motion by Pulles, second by Ouke to approve 2019 Coalition of Greater Minnesota Cities dues in the amount of \$3,878.00 and to waive the Voluntary Assessment in the amount of \$628.00. MCU

Miscellaneous:

Recycling discussion.

Motion by Pontinen, second by Pulles to approve payment of bills and payroll. MCU

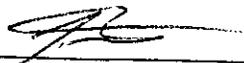
Motion by Pulles, second by Ouke to adjourn meeting at 7:00 pm. MCU

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ATTEST:



Dorothy E. Milos, Mayor



James Paulsen, Interim City Clerk/Treasurer