

CITY OF GILBERT
MINUTES OF REGULAR COUNCIL MEETING
TUESDAY, DECEMBER 26, 2017
COUNCIL CHAMBERS

Mayor Milos called the meeting to order at 6:30 p.m.

Present: Mayor Milos, Councilors Pontinen and Robich.

Absent: Councilor Bol absent with notice.

Staff Present: City Attorney Lindsay, Police Chief Techar and City Clerk/Treasurer Sakrison.

Staff Absent: City Engineer John Jammick, Public Works Operations Director Sam Lautigar and Library Director Su Dabbas absent with notice.

Mayor Milos led the audience in the Pledge of Allegiance to the Flag.

Motion by Robich, second by Pontinen to approve the agenda as submitted. Motion Carried Unanimously (MCU)

Motion by Robich, second by Pontinen to approve the minutes of the December 12, 2017 City Council Work Session and the minutes of the December 12, 2017 Regular City Council Meeting. MCU

Public Input: No public input.

Staff Reports:

- Police Chief Techar: Agenda.
- Public Works Operations Director Lautigar: Absent with notice.
- Library Director Dabbas: Absent with notice.
- City Clerk/Treasurer Sakrison: Agenda.
- Liaison Reports: N/A.

Mayor, Council, Boards & Commissions Reports:

- Mayor Milos: Reported on the MMUA Meeting in Grand Rapids.
- City Councilors: Agenda.
- City Attorney Lindsay: Thanked the City Council for their understanding with his absence from the last meeting.
- City Engineer Jammick: Absent with notice.

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Old Business:

Update Nuisance Ordinance: Nothing new to report.

AEOA Purchase of Property: Nothing new to report.

Ordinance 92.06: Attorney Lindsay submitted information to Planning and Zoning to clarify intent and language.

Title Searches for Outlot S: The property owners have been contacted.

Ore-Be-Gone Recreational Proposal: Nothing new to report.

1st Responder Director Appointment and Compensation: Pete Makowski has a lot of experience, Makowski is drafting a job description. Makowski is requesting \$125 per month for a salary. Makowski plans to seek grants for the City of Gilbert. 1st Responders get between 80-100 calls annually. Discussion about responsibilities of the 1st Responder Director role.

Stantec Design Fee for Delay in Schedule: Mayor Milos requested a more detailed explanation from Stantec.

Independent Contractor Agreement: Pontinen doesn't think it's needed at this time.

Discussion about votes needed to pass actions. Attorney Lindsay will look into this further and put together a memo. Additional discussion regarding CW Technology.

New Business:

USDA SEARCH Grant for Water Plant: Stantec is not going to automatically get the city's business. Discussion about applying for a grant for the Water Plant.

Contract for Emergency Operations Plan: Bonnie Hundrieser will be creating an Emergency Operations Plan for the cities of Biwabik and Gilbert due to both cities being covered under the same Police Department. The cost will be \$3,000 for each city.

Motion by Pontinen, second by Robich to approve the contract for \$3,000 with Hundrieser Consulting LLC for the Emergency Operations Plan. MCU

Hose for Flooding Rinks: The Gilbert Hockey Arena is in need of new hose for the flooding of the inside and outdoor rinks. Public Works Operations Director Lautigar received two quotes for the hose, 400 feet of hose priced at \$1,134. This was the lower of the two quotes received. The lowest quote came from Ferguson.

Motion by Milos, second by Pontinen to approve \$1,134 for the hose for flooding the ice rinks. MCU

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LMCIT Liability Coverage Waiver: Attorney Lindsay discussed going to limits of insurance. City waives monetary limits.

Motion by Robich, second by Pontinen to waive the monetary limits of the liability coverage. MCU

Transfer to Electric Fund from Water and Sewer Funds: Transfer of \$25,000 for repayment.

Motion by Pontinen, second by Robich to approve the transfer of \$25,000 from the Water Fund and \$25,000 from Sewer Fund to the Electric Fund to repay the 2014 advance. MCU

Transfer from Electric Fund to General Fund: \$5,100 transfer.

Motion by Pontinen, second by Robich to approve the transfer \$5,100 from the Electric Fund to the General Fund to reimburse the General Fund for Sakrison's wages during the summer when she was the only employee in the office. MCU

Transfer from Campground Fund to General Fund: Reimbursement for Public Works time spent at the Campground.

Motion by Robich, second by Pontinen to approve the transfer from the Campground Fund to the General Fund in the amount of \$8,300 for Public Works employees' work at the campground. MCU

Discussion about timecards and payroll software. City Clerk Sakrison will looking into this further and report back to the City Council.

Acknowledge Financial Statements dated November 30, 2017:

Motion by Robich, second by Pontinen to acknowledge financial statements dated November 30, 2017. MCU

Miscellaneous:

Six applications were received for open City Council position. Mayor Milos is proposing to compile 8-10 questions, each councilor will come up with two questions to ask, they will distribute the questions to the candidates, conduct phone interviews and review responses.

Motion by Pontinen, second by Robich to set a Work Session for 5:00 p.m. on January 9, 2018 to discuss the Water Treatment Plant, the Independent Contractor and the City Council appointment. MCU

Pull tabs, Attorney Lindsay will draft an ordinance for charitable gaming 10%. Mayor Milos would rather have a policy that the city simply does not donate to any organization.

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Approve Payment of Bills and Payroll:

Motion by Robich, second by Pontinen to approve payment of bills and payroll. MCU

Discussion about overtime. Rink Attendants are not allowed any overtime.

Motion Robich, second by Pontinen to adjourn at 7:55 p.m. MCU



Debra Sakrison, City Clerk/Treasurer

ATTEST:



D. Elizabeth Milos, Mayor