

CITY OF GILBERT
MINUTES OF REGULAR COUNCIL MEETING
TUESDAY, DECEMBER 12, 2017
COUNCIL CHAMBERS

Mayor Milos called the meeting to order at 6:30 p.m.

Present: Mayor Milos, Councilors Pontinen and Robich.

Absent: Councilor Bol absent with notice.

Staff Present: City Attorney Joe Leoni from Trenti Law Firm, City Engineer Jamnick, Police Chief Techar, Public Works Operations Director Lautigar, Library Director Dabbas and City Clerk/Treasurer Sakrison.

Staff Absent: N/A.

Mayor Milos led the audience in the Pledge of Allegiance to the Flag.

Motion by Robich, second by Pontinen to approve the agenda as submitted. Motion Carried Unanimously (MCU)

Motion by Pontinen, second by Robich to approve the minutes of the July 13, 2017 City Council Work Session. MCU

Motion by Pontinen, second by Robich to approve the minutes of the July 20, 2017 City Council Work Session. MCU

Motion by Robich, second by Pontinen to approve the minutes of the November 28, 2017 Regular City Council Meeting. MCU

Motion by Robich, second by Pontinen to approve the minutes of the November 30, 2017 Truth-In-Taxation Public Hearing. MCU

Motion by Pontinen, second by Robich to approve the minutes of the December 5, 2017 Special City Council Meeting. MCU

Public Input: No public input.

Staff Reports:

- Police Chief Techar: Agenda.
- Public Works Operations Director Lautigar: Agenda.
- Library Director Dabbas:
 - The Christmas Tea is on December 14, 2017.
 - Santa is coming on December 15, 2017 from 4-6 p.m. This event will include stories, cookies and pictures with Santa.

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- The Polar Express Pajama Party will be on December 21, 2017. It will include different stations, games and a hot chocolate bar.
- City Clerk/Treasurer Sakrison: A reminder that there is an open seat on the City Council and applications are being accepted until December 18, 2017. There are also open positions on the Library Board, the Planning and Zoning Commission, the Eveleth Gilbert Joint Trail Board, and the Eveleth Gilbert Fayal School District Recreation Board. Some of these organizations have had difficulty getting quorums.
- Liaison Reports: N/A.

Mayor, Council, Boards & Commissions Reports:

- Mayor Milos:
 - Mayor Milos attended a Community Leadership and Entrepreneurship Conference in Austin, Texas last week and felt that it was very beneficial. Gained additional knowledge of how to promote business.
- City Councilors: Agenda.
- City Attorney Leoni: Agenda.
- City Engineer Jamnick:
 - 2:00 p.m. December 13, 2017 Equalization Basin Project update meeting.
- Acknowledge Minutes:
 - A. Gilbert Public Library Board Meeting November 6, 2017.
 - B. EFGSD Jt. Powers Recreation Board Meeting November 8, 2017.

Motion by Robich, Second by Pontinen to acknowledge the minutes of the November 6, 2017 Gilbert Public Library Board Meeting and the minutes of the November 8, 2017 EFGSD Jt. Powers Recreation Board Meeting. MCU

Old Business:

Update Nuisance Ordinance: Nothing new to report. Mayor Milos and Chief Techar will work on updating the Nuisance Ordinance this winter.

AEOA Purchase of Property: Nothing new to report.

Ordinance 92.06: Nothing new to report, Attorney Lindsay is working on this.

Title Searches for Outlot S: Letters have been sent to residents with a map.

Ore-Be-Gone Recreational Proposal: Nothing new to report.

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1st Responder Director Appointment and Compensation: Mayor Milos will reach out to the 1st Responder Director again and will report back at the next City Council meeting. Discussion, Pontinen would like to see this position paid by the hour.

New Business:

Stantec Design Fee for Delay in Schedule: The report received does not say what was done, the City Council would like an additional explanation. What was the length of the delay? Why are we being charged for the delay? Mayor Milos would like to speak with Tom Dye and will report back to the City Council. Discussion about the Water Plant Project.

Motion by Robich, second by Pontinen to table the Stantec Design Fee. MCU

Equalization Basin Pay Estimate No. 4: This is a partial payment estimate No. 4 for the Equalization Basin Project in the amount of \$33,472.30. Jamnick, this pay estimate reflects the work that was done in November.

Motion by Robich, second by Pontinen to approve the Equalization Basin Pay Estimate No. 4 to George Bougalis & Sons, Co. in the amount of \$33,472.30. MCU

Resolution 2017-27 Approving 2017 Tax Levy Payable 2018:

Motion by Robich, second by Pontinen to approve Resolution 2017-27 Approving 2017 Tax Levy Payable 2018 in the amount of \$1,136,822. Aye Robich, Pontinen and Mayor Milos. Nay none. MCU

Resolution 2017-28 2018 Budget for Governmental Funds:

Motion by Robich, second by Pontinen to approve Resolution 2017-28 2018 Budget for Governmental Funds. Aye Robich, Pontinen and Mayor Milos. Nay none. MCU

Request to Update Modems in Squad Cars: Chief Techar explained the new modems will go a long way to solving the connectivity issues the squads have been experiencing, installation would be an additional cost.

Motion by Robich, second by Pontinen to approve the purchase of three Pepwave MAX BR-I units for \$2,174.68. MCU

Independent Contractor Agreement: Discussion, Robich explained the reason for independent contractor is to provide on-site computer support primarily for the police department. Robich found a candidate. Asked Chief Techar if he wanted someone to be available, squad cars cannot connect remotely. City Council approval is needed to proceed with the background check. Chief Techar, the candidate has to pass some security clearances to work on police computers. Pontinen, would prefer to continue to work with CW Technology prior to hiring an independent contractor. Mayor Milos, if Chief Techar needs something, it's our duty to provide.

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John Shega questioned, does the contract have a provision for insurance? This should be a filed corporation in Minnesota and the City should request liability limits for recourse issues. The response was this was reviewed and approved by the City Attorney.

Rates, Robich recommends \$30 per hour. Pontinen would like to see more discussion with CW Technology. Attorney Leoni would need to research what votes needed to carry.

Motion by Robich, second by Pontinen to give approval to conduct a background check and finalize the contract at a later date when the background check is passed. MCU

Request for Donation for VFW Children's Christmas Party: Pontinen, would like to set up a charitable gambling fee for pull-tabs.

Motion by Robich, second by Pontinen to deny request for donation for the VFW Children's Christmas Party. MCU

Acknowledge Pay Equity Report: Required to file pay equity reports every three years.

Motion by Robich, second by Pontinen to acknowledge Pay Equity Report due January 31, 2018. MCU

Proposal to Re-Finance 2008A Bonds: Refinance for a savings in the amount of \$12,190.

Motion by Pontinen, second by Robich to move forward with refinancing contingent that the city will actually save \$12,190. MCU

City's Liability Insurance Renewal: John Shega explained liability insurance. Insurance is through the League of Minnesota Cities Insurance Trust. The LMCIT insures 99% of cities in Minnesota. Shega explained. Extensive insurance discussion.

Motion by Robich, second by Pontinen to table the City's Liability Insurance Renewal. MCU

Health Insurance Change: A committee will be formed to look at health insurance by the unions and the City Council, meetings will begin in January. The City Council will be looking for comparable health insurance that will save the City money.

Miscellaneous:

Chief Techar explained gas prices and getting gas. Comparison between Holiday Gas Station and AEOA fuel prices is being conducted. Officers get fuel in the middle of the night at AEOA.

Gilbert Fire Department Election of Officers:

Motion by Robich, second by Pontinen to accept the election of the Fire Department officers;

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Chief Marc Kwiatkowski, Assistant Chief Mark Heitzman, Captain Michael Bradach, Lieutenant Terry Craven, Secretary/Treasurer Dean Spragg and Trustees Casey Omersa, Josh Erickson and Russel Rask.
MCU

Approve Payment of Bills and Payroll:

Motion by Pontinen, second by Robich to approve payment of bills and payroll. MCU

Motion Robich, second by Pontinen by to adjourn at 8:00 p.m. MCU



Debra Sakrison, City Clerk

ATTEST:



D. Elizabeth Milos, Mayor