

CITY OF GILBERT
MINUTES OF REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 28, 2017
COUNCIL CHAMBERS

Mayor Milos called the meeting to order at 6:30 p.m.

Present: Mayor Milos, Councilors Bol, Pontinen and Robich.

Absent: N/A.

Staff Present: City Attorney Lindsay, City Engineer Jamnick, Police Chief Techar, Public Works Operations Director Lautigar and City Clerk/Treasurer Sakrison.

Staff Absent: Library Director Su Dabbas absent with notice.

Mayor Milos led the audience in the Pledge of Allegiance to the Flag.

Motion by Bol, second by Robich to approve the agenda as submitted. Motion Carried Unanimously (MCU)

Motion by Pontinen, second by Robich to approve the minutes of the November 14, 2017 Regular City Council Meeting and the November 21, 2017 Special City Council Meeting. MCU

Public Input: No public input.

Staff Reports:

- Police Chief Techar: Agenda.
- Public Works Operations Director Lautigar:
 - December 7, 2017 Highway 37 Redesign Public Meeting will be held at 5:30 p.m. at City Hall. The public is welcome, encouraged to attend and communicate their ideas for the redesign of Highway 37.
 - November 2, 2017 Wastewater Treatment Facility Operators discovered a petroleum product coming into the plant. Personnel was put at risk due to fumes. Note to citizens, please do not dump fats, oils or grease down the drain or sewer. OSI pumped for two days. Currently the city is unable to trace the source of the petroleum product and how it came into the system. The petroleum product is being analyzed. Discussion about how to properly dispose of petroleum products.
 - Tom Dye with Stantec expressed the importance of public education. As a future preventative measure, sensors will be put into the new Wastewater Treatment Facility.
 - Discussion about where the petroleum product came from. The dumping or spill is believed to have happened close to the plant because it would not have traveled through the lift stations.
 - Discussion around insurance for these types of situations and potential fines.
- Library Director Dabbas:
 - Absent with notice.

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- City Clerk/Treasurer Sakrison: Mentioned openings on Boards and Commissions. Library Board, Planning & Zoning Commission, Eveleth Gilbert Joint Trails Board and the EGFSD Joint Recreation Board all have openings.
- Liaison Reports: N/A.

Mayor, Council, Boards & Commissions Reports:

- Mayor Milos:
 - Meetings at the IRRRB regarding veterans and homelessness. Mayor Milos will be touring a facility in Sauk Rapids.
 - Mayor Milos and City Engineer Jamnick met regarding funding through the bonding bill for the Campground, the application for this is due December 1, 2017. This would include expansion of utilities, a shower building and additional sites.
- City Councilors: Agenda.
- City Attorney Lindsay: Agenda.
- City Engineer Jamnick:
 - Equalization Basin fencing is being installed.

Old Business:

Update Nuisance Ordinance: Mayor Milos and Chief Techar will work on this winter.

AEOA Purchase of Property: No new information.

Ordinance 92.06: Attorney Lindsay is gathering additional information and looking into the history of the provision.

Title Searches for Outlot S: Attorney Lindsay concluded his work. This is now going to City Engineer Jamnick. Exchange of property among neighbors and potential sale of some property. Attorney Lindsay stated the city should shy away from trying to resolve parcel/lot line issues with property. He stated that we don't want any information to be construed as legal advice.

Ore-Be-Gone Recreational Proposal: No new information.

Resolutions 2017-23 & 2017-24 for CDBG Applications: City Engineer Jamnick is recommending the Lower Michigan and Indiana Avenue area infrastructure to be put forward. This will be supporting Broadway improvements.

Motion by Robich, second by Pontinen to proceed with the 2017-24 Resolution proposal and to approve Resolution 2017-24. MCU

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Request to Hire Winter Seasonal Part-time Rink Attendants: Concerns about seasonal employees filing for unemployment. The Arena is ready for flooding now. The city can't base hiring decisions on the possibility that someone may file for a benefit they are entitled to.

Motion by Bol, second by Robich to approve hiring of the Seasonal Rink Attendants James Gargano and Nicholas Moe at \$12 per hour for the 2017-2018 season. 3 Aye, 1 Nay. MC

Robich seconded on a contingency of discussion around having volunteers in the future and would like the discussion to include how the rink hours are being set.

Coalition of Minnesota Cities Dues: Discussion around the Coalition of Minnesota Cities dues and the voluntary assessment. Discussion around services provided by the Coalition of Minnesota Cities.

Motion by Pontinen, second by Bol to approve paying the Coalition of Minnesota Cities dues in the amount of \$3,946. 3 Aye, 1 Nay MC

New Business:

Stantec Request for Authorization to Advertise for WWTF Project: Tom Dye requesting authorization to advertise for bids the week of December 11, 2017. The bid opening is in February. \$9 million is the current estimated cost for this project. Stantec will be advertising through the Quest website, a Finance and Commerce publication and as a legal notice in the city's official newspaper.

Motion by Pontinen, second by Robich to approve Stantec to advertise for the Wastewater Treatment Facility Project. MCU

Discuss design fee, anticipating an increase due to design changes to addition of previously unanticipated costs. The plan is to keep the primary clarifiers, there is a filter building redesign and construction administration costs for the Equalization Basin.

Robich wanted to know how the project costs can be increased without City Council approval. Discussion got a little contentious. Need approval in place for add-ons prior to seeking bids.

Motion by Bol, second by Robich to schedule a Special City Council meeting for December 5, 2017 at 6:00 p.m. MCU

Ron LaFond from Stantec, grit removal, the current plant regularly removes grit. Grit used to be put in the area where the Equalization Basin is now. If the grit channel is cleaned more often where will the material be put? The cost effective solution would be a sand drying bed, moisture drains off and the dry material can be removed and brought to the landfill. Stantec will be putting together a proposal for the sand drying bed.

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Liquor, Club & Tobacco Licenses for 2018:

Motion by Robich, second by Bol to approve 2018 Liquor Licenses for 2018 for Knotty Pine Liquor Off-Sale and the VFW Club and Sunday. Mayor Milos abstained. 3 Aye MC

Resolution 2017-26 Supporting Fayal Township Grant Application for AIS Prevention: Town of Fayal is hoping to get a boat cleaning station at the public landing on Ely Lake. This doesn't obligate the city, just support for the grant.

Motion by Robich, second by Pontinen to support Resolution 2017-26. MCU

Bol left at 7:53 p.m.

Approve Knights of Columbus to Conduct Excluded Bingo in 2018:

Motion by Pontinen, second by Robich to approve the Knights of Columbus Council 5031 to conduct excluded bingo in 2018. MCU

OSHA Annual Required Respiratory Fit Tests: Robich called Northern Health and Fitness Plus for information. It was confirmed that the respiratory fit testing applies to any city staff, including the fire fighters, water, wastewater and others as needed. Approximately 24 individuals will be getting the required respiratory testing.

Motion by Robich, second by Pontinen to approve Northern Health and Fitness Plus to perform respiratory fit tests to meet OSHA requirements for the fire fighters and city staff. MCU

Miscellaneous:

Mayor Milos, a motion is needed to submit the Campground expansion plan. Discussion around the specifics of the Campground expansion. The application due date is December 1, 2017.

Motion by Pontinen, second by Robich to allow City Engineer Jamnick to submit application for request for the Bonding Bill for the Campground expansion. MCU

Gilbert First Responders: Pete Makowski was nominated as the Director by the members. The members feel that Makowski should be compensated at a rate of \$225 per month. Additional discussion about the compensation and position specifics. No action taken. Mayor Milos will follow up directly with Makowski.

Motion by Pontinen, second by Robich to table the appointment of Pete Makowski as the Gilbert First Responder Director. MCU

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Public Works Operations Director Lautigar asked for approval to apply for a USDA Rural Development grant funding for the Water Plant project. This could potentially pay for a facility study for the Water Plant. Approval is needed in order to apply for the grant.

Motion by Robich, second by Pontinen to approve Stantec/Lautigar to apply for the USDA Rural Development grant funding. MCU

Approve Payment of Bills and Payroll:

Motion by Robich, second by Pontinen to approve payment of bills and payroll, requesting receipts for boot reimbursements. MCU

Motion by Robich, second by Pontinen to adjourn at 8:22 p.m. MCU



Debra Sakrison, City Clerk

ATTEST:



D. Elizabeth Milos, Mayor