

**CITY OF GILBERT
MINUTES OF REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 23, 2018
COUNCIL CHAMBERS**

Mayor Milos called the meeting to order at 6:29 pm.

Present: Mayor Milos, Councilors Robich, Pontinen, Ouke and Pulles.

Absent: N/A.

Staff Present: Economic Development Administrator/Interim City Clerk/Treasurer Paulsen, Police Chief Techar, City Attorney Lindsay, Library Director Dabbas and City Engineer Jamnick.

Absent: Public Works Operations Director Lautigar absent with notice.

Mayor Milos led the audience in the Pledge of Allegiance to the Flag.

Motion by Robich, second by Ouke to approve the agenda as submitted with the addition of acceptance of a grant given to the Gilbert Public Library from the Minnesota Library Foundation. Motion Carried Unanimously (MCU).

Approve City Council Minutes

- A. October 9, 2018 Regular City Council Meeting
- B. October 9, 2018 City Council Work Session

Motion by Robich, second by Pulles to approve October 9, 2018 Regular City Council Meeting and October 9, 2018 City Council Work Session Meeting Minutes. MCU

Public Input: N/A.

Staff Reports:

- Police Chief Techar:
 - Discussed recent arson at the Recycling Center.
 - Discussed Ryan Gulbranson property.
- Public Works Operations Director Lautigar: Absent with notice.
- Library Director Dabbas:
 - Anime Society meeting November 2, 2018 & November 16, 2018 from 4-6 pm.
 - Wine cork pumpkins November 6, 2018 & November 8, 2018 at 5:00 pm.
 - Cookbook Club, Vikings vs Packers November 13, 2018 at 5:00 pm.
 - Hand-Stamped Cuff Bracelets November 14, 2018 from 6-7:30 pm.
 - The Library will be closed November 12, November 22 and November 23, 2018.
- Economic Development Administrator Paulsen: Agenda.
- Liaison Reports: Agenda.

Mayor, Council, Boards & Commissions Reports:

- City Councilors:
 - Mayor Milos discussed OHV Park and tourism.
 - Councilor Robich received late budget requests for the 2019 budget.

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Motion by Robich, second by Pulles to set a Work Session on October 30, 2018 at 5:00 pm.

- City Attorney Lindsay: No formal report.
- City Engineer Jamnick:
 - Update on Equalization Basin.
- Acknowledge Minutes
 1. E.F.G.S.D. Joint Powers Recreation Board Meeting Minutes October 10, 2018

Motion by Robich, second by Pulles to acknowledge the E.F.G.S.D. Joint Powers Recreation Board Meeting Minutes October 10, 2018. MCU

Old Business:

Update Nuisance Ordinance: Waiting for a callback from the League of Minnesota Cities.

WWTP Construction Project Update: Ron LaFond offered construction project updates. Discussion.

Motion by Pontinen, second by Robich to approve proposed project changes in the amount of \$31,165. MCU

MN TH 37 Update: No update. Discussion.

Offer to Purchase Parcel 060-0052-01175: Developer will bring a list of questions to the Council regarding the property.

Gilbert to Thelen – Title Issue: No update. Discussion.

Point of Sale Sanitary Sewer Inspection Ordinance: Draft included in packet. Discussion.

Motion by Robich, second by Pulles to table the Point of Sale Sanitary Sewer Inspection Ordinance. MCU

Cemetery Guidelines Language Update: No update. Discussion.

Planning & Zoning Request for Waiving of Fee: Paulsen gave updates on Plesha property. Property has been zoned as a park for the past 40 years. Discussion.

Motion by Pulles, second by Robich to deny the Planning and Zoning request of waiving the \$250.00 fee. MCU

New Business:

Resolution 2018-16 (Apply for IRRRB Grant): MN Department of Iron Range Resources & Rehabilitation has a Mine Pit Lakeshore Enhancement Grants that the City of Gilbert would like to apply for. This would be a part of the Sherwood Forest Campground improvement project. Discussion.

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Motion by Pontinen, second by Ouke to approve Resolution No. 2018-16 authorizing the City of Gilbert to make an application to and accept funds from the IRRRB FY 19 Mine Pit Lakeshore Enhancement Grants Program. MCU

Acknowledge Fire Departments Shared Services Study: The Fire Departments Shared Services Study is available for public review at Gilbert City Hall and is available in electronic form.

Motion by Robich, second by Pulles to acknowledge the Fire Department Shared Services Study. MCU

Fiscal Year 2018 Audit Outline: Walker, Giroux & Hahne LLC have provided an outline of the City of Gilbert audit proposed for FY 2018.

Motion by Robich, second by Ouke to approve the outline of the City of Gilbert audit proposed for FY 2018. MCU

Acknowledge 2018 Budget Report Through September 30, 2018:

Motion by Robich, second by Pulles to acknowledge the budget report through September 30, 2018. MCU

Tires for Gilbert Police Department: The Police Department is requesting to purchase 3 sets of tires. Discussion.

Motion by Pulles, second by Pontinen to approve the Gilbert Police Department purchase of 3 sets of tires from Taconite Tire in the amount of \$1,590.56, Chief Techar will check with Frank's Tire and go with Frank's if it's cheaper or the same price. MCU

Miscellaneous:

Motion by Pulles, second by Ouke to accept a grant for the Gilbert Public Library from the Minnesota Library Foundation in the amount of \$2,000. MCU

Curb repair on Florida will be added to old business.

Lean to status, notice served. Should be finished shortly.

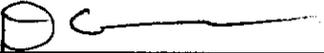
Parking Lot at the Curling Club will be addressed.

Motion by Pulles, second by Robich to approve payment of bills and payroll. MCU

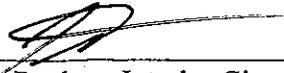
Motion by Robich, second by Pulles to adjourn at 8:00 pm MCU

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ATTEST:



Dorothy E. Milos, Mayor



James Paulsen, Interim City Clerk/Treasurer