CITY OF GILBERT
MINUTES OF REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 25, 2016
COUNCIL CHAMBERS

Mayor Kutsi called the meeting to order at 6:30 p.m.

Present: Mayor Kutsi, Councilors Pontinen, Skalko, Bol and Liimatta (6:50 p.m.).

Absent: None.

Staff Present: City Attorney Kearney, Chief Techar, Library Director Miller and City Clerk/Treasurer Sakrison.

Staff Absent: City Engineer Jamnick and Public Works Operations Director Lautigar (both w/Notice).

Mayor Kutsi led the audience in the Pledge of Allegiance to the Flag.

Motion by Skalko second by Bol to approve the agenda as submitted. Motion Carried Unanimously (MCU).

Public Input:
Herb Ocepek questioned why contract extension for clerk is on the agenda now when is doesn't expire until June of 2017, should wait for new council. City Clerk Sakrison stated that she is looking for continuity for the City and being proactive. Mayor Kutsi stated that it is for budget reasons also to look at contracts, the Police contracts will be looked at in the near future also.

Staff Reports:

- Chief Techar:
  - Certificates of Forfeitures received from City Attorney Kearney. Would like to sell off K-Bid:
    - 1976 Dodge Pick-up
    - 2004 Chevrolet Impala
  - Working on liquidating vehicles to clear out the impound lot.
  - Took some vehicles last week – crushed for scrap metal.

Motion by Bol second by Skalko to approve listing the 1976 Dodge Pick-up and 2004 Chevrolet Impala on K-Bid. MCU.

- Public Works Operations Director Lautigar: Absent.

- Library Director Miller:
  - The Gilbert Public Library Foundation Board has agreed to purchase and install a new book drop to replace existing. It would be replaced with another in wall book drop.

Motion by Bol second by Skalko to authorize installation of a new book drop in the wall of the Community Center. MCU.

  - 10/31/16 – Trick or Treating at the Library during open hours

- 11/04/16 – Anime 5:00 p.m. to 7:00 p.m. for teens
- 11/07/16 – Board Meeting
- 11/10/16 – Kids Crafting – Painting on Foil – 4:30 p.m.
- 11/11/16 – CLOSED
- 11/14/16 – Adult Pinterest Project
- 11/16/16 – Wire Jewelry – Legacy Program 5:45 p.m. to 7:15 p.m.
- 11/18/16 – Murder Mystery & Scavenger Hunt (cross between) – Escape Room
- 12/30/16 – Yule Ball fundraiser 7:00 p.m. – 10:00 p.m.– formal adult dance in the auditorium, $20/couple, $15/individual. Tickets are available.

Mayor, Council, Boards & Commissions Reports:

- Mayor: Gave a Certificate of Appreciation to John Skalko for volunteering time and effort at the cemetery.
- Councilor Pontinen: Agenda
- Councilor Skalko gave his condolences to the Liimattas on the passing of their father.
- Councilor Bol: Agenda
- Councilor Liimatta: Absent.
- City Attorney Kearney: Agenda
- City Engineer Jamnick: Absent.

Old Business:

Emergency Operations Plan Update – Nothing new to report.

Nuisance Ordinance Update: Have met, and will pass on to the Police.

New Business:

Motion by Liimatta second by Pontinen to table moving forward with Change Order 1 for Project 15-196 Genoa Sanitary Sewer Project for replacement of two (2) base elbows & guide rails at the Genoa lift station and new access cover, until further information is received. MCU.

Motion by Skalko second by Bol to authorize up to $5,000 for installing a tee & 8" valve and a 5' to 10' ductile pipe on the water main at the corner of Enterprise Trail and Highway 135 to be paid out of the Water Fund. MCU.

Motion by Skalko second by Liimatta to approve and authorize the Mayor and City Clerk to sign the Memorandum of Agreement Between the City of Virginia and the City of Gilbert as a participating city in the Central Iron Range Brownfield Coalition. MCU.

Motion by Skalko second by Liimatta to approve the request to send out the "Request for Preselection for the Supply and Delivery of an Ultrafiltration Membrane Bioreactor (MBR) Equipment System at the City of Gilbert, Minnesota Wastewater Treatment Facility" to various MBR manufacturers. MCU.

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Motion by Skalko second by Liimatta to approve the request of City Clerk/Treasurer Sakrison for a three year contract extension, which includes an additional 40 hours of vacation, and the city to contribute 2% into a 457 plan. Pontinen – Nay, Skalko – Aye, Kutsti – Aye, Bol – Nay, Liimatta – Aye. Approved 3 – 2.

Motion by Liimatta second by Skalko to pay $2,022 for dues for the 2016-17 year for the League of MN Cities. MCU.

Motion by Liimatta second by Skalko to pay $4,008 for dues for the 2017 Coalition of Greater Minnesota Cities to be paid out of the General Fund as budgeted. Approved 4 - 1.

Motion by Liimatta second by Pontinen to pay $631 voluntary assessment to the 2017 Coalition of Greater Minnesota Cities Voluntary Assessment for Environmental Action Fund to be paid out of utility funds. MCU.

Motion by Bol second by Liimatta to approve bills and payroll subject to audit by Mayor and Clerk. Approved 5 – 0.

Motion by Liimatta second by Skalko to acknowledge the Gilbert Police Commission Minutes of September 13, 2016 and EFGSD Jt. Powers Rec Board Minutes of September 14, 2016. MCU.

Motion by Skalko second by Bol to adjourn the meeting at 7:10 p.m. MCU

Debra Sakrison

Debra Sakrison, City Clerk

ATTEST:

Robert Kutsi, Mayor