

CITY OF GILBERT
MINUTES OF REGULAR COUNCIL MEETING
TUESDAY, JANUARY 9, 2018
COUNCIL CHAMBERS

Mayor Milos called the meeting to order at 6:35 p.m.

Present: Mayor Milos, Councilors Pontinen, Robich and Bol.

Absent: N/A.

Staff Present: City Attorney Lindsay, City Engineer John Jamnick, Library Director Su Dabbas and City Clerk/Treasurer Sakrison.

Staff Absent: Police Chief Techar and Public Works Operations Director Sam Lautigar absent with notice.

Appointment

Appreciation expressed to all of the applicants. The applicants were Roy Breedan, Christian Ogilvie, Nick Ouke, Joe Gentile – work conflict and Jeremey Liimatta but he did not turn in his questionnaire.

Motion by Robich, second by Pontinen to appoint Nick Ouke as the replacement City Councilor. Roll Call vote - Aye Robich, Pontinen, Bol and Milos. Nay none. Motion Carried Unanimously (MCU)

City Clerk/Treasurer Sakrison administered the Oath of Office.

Mayor Milos led the audience in the Pledge of Allegiance to the Flag.

Motion by Robich, second by Pontinen to approve the agenda as submitted. MCU

Motion by Bol, second by Robich to approve the minutes of December 26, 2017 Regular City Council MCU

Public Input: No public input.

Staff Reports:

- Police Chief Techar: Absent with notice.
- Public Works Operations Director Lautigar: Absent with notice.
- Library Director Dabbas:
 - Discussed programming.
 - Christmas Tea and stories by Santa were successful.
 - Metal Tooling January 22, 2018 at 3:30 p.m.
 - Space is limited on some programs, please sign up.
 - Cookbook Club on January 16, 2018. The theme is comfort foods.
 - Kids Kitchen on January 18, 2018.

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- All programs are free.
- City Clerk/Treasurer Sakrison: Agenda.
- Liaison Reports: N/A.

Mayor, Council, Boards & Commissions Reports:

- Mayor Milos: Agenda.
- City Councilors: Agenda.
- City Attorney Lindsay: Agenda.
- City Engineer Jamnick:
 - CDBG presentation today, offered a five minute recap. Lautigar did a good job.

Old Business:

Update Nuisance Ordinance: Mayor Milos and Chief Techar are working on updating the Nuisance Ordinance.

AEOA Purchase of Property: Nothing new to report.

Ordinance 92.06: Planning and Zoning clarify language. Councilor Bol, what is the original intent of the Charter? Councilor Pontinen stated 92.06 historically observed phrase “platted property” was intended to be “city limits.” Prohibiting barn yard/farm animals. Grandfathering would not apply in this situation.

Councilor Bol is not comfortable with re-languaging, the majority of people in the city are not against barn yard/farm animals. The Spiering’s property is unplatted – what does that do to their property?

City Attorney Lindsay, a variance does not supersede the Charter. This could potentially affect existing properties, e.g. the Spiering’s property. If the language is changed to prohibit animals, variance and grandfathering would not apply and animals would not be allowed.

Councilor Pontinen, unplatted areas could be adjacent to high value homes, this would potentially lower neighboring property values.

Attorney Lindsay, there are three options either the option to maintain the status quo, to address through zoning or address through possession prohibition. It’s difficult to carve out exceptions.

Mayor Milos, we would need to notify people and discuss this with residents.

Attorney Lindsay, Zoning, we would develop a set of criteria based on health and safety of the community and animals. A rural residential zone district cannot look at individual properties to

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develop. You can't create a zone that reflects one group, it would need to be designed for the entire community.

Title Searches for Outlot S: Engineer Jamnick spoke to property owners, moving forward.

Ore-Be-Gone Recreational Proposal: Nothing new to report.

1st Responder Director Appointment and Compensation: Pete Makowski prepared a job description. When Makowski responds to a call he gets an hourly rate.

Motion by Ouke, second by Bol to appoint Pete Makowski as the 1st Responder Director for \$125 per month. MCU

Stantec Design Fee for Delay in Schedule: Mayor Milos will contact Stantec for follow up.

Independent Contractor Agreement: Pontinen questioned, doesn't CW Technology have to give permission? Wouldn't this be a duplication of services? Attorney Lindsay this is providing a broad range of functions, not that always responsible for. Councilor Pontinen wants different language. Robich, this is to help with Police Department issues, this isn't long term. Robich recommends \$30 per hour for on call and \$200 for a retainer.

Motion by Robich, second by Bol to adopt and agreement with the independent contractor, upon passing the background check for \$30 per hour and a \$200 monthly retainer. MCU

USDA SEARCH Grant for Water Plant: Recapped for the public.

Motion by Bol, second by Pontinen to approve paying Stantec \$1,500 to work on the USDA SEARCH grant application. MCU

New Business:

Resolution 2018-01 Appointments: A resolution adopting designation of official depositories, designation of collateral authority, designation of official newspaper for the City of Gilbert, appointment of acting Mayor and legal counsel. Robich would like the Hometown Focus as the official paper for the City of Gilbert.

Motion by Bol, second by Robich to accept Resolution 2018-01. Roll Call Aye Bol, Robich, Pontinen Ouke and Milos. Nay none. MCU

Pontinen requesting proposal for engineering services. Workshop on January 23, 2018 at 5:00 p.m. Pontinen will contact the engineering firms for proposals.

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2018 City Council Meeting Schedule:

Motion by Robich, second by Pontinen to approve 2018 City Council Meeting Schedule. MCU

Resolution 2018-02 Authorizing Issuance, Sale and Delivery of \$315,000 General Obligation Improvement Refunding Note Series 2018A: Refinance of 2008 bonds. The interest rate has dropped and will allow for a \$12,000 savings.

Motion by Robich, second by Pontinen to adopt Resolution 2018-02. Roll Call Aye Robich, Pontinen, Bol, Ouke and Milos. Nay none. MCU

Support Town of Fayal's Withdrawal of Aquatic Invasive Species Grant Application: The Town of Fayal will be merging their request with the North St. Louis County Soil and Water Conservation District's application.

Motion by Pontinen, second by Robich to support the Town of Fayal's withdrawal of Aquatic Invasive Species Grant Application and merge their request with the North St. Louis County Soil and Water Conservation District's application. MCU

2018 Range Association of Municipalities and School Dues: In the amount of \$700. Mayor Milos attends RAMS Meetings regularly, the RAMS Meetings are very informative.

Motion by Pontinen, second by Robich to approve \$700 for 2018 Range Association of Municipalities and School Dues. MCU

Request to Attend MN Rural Water Association Annual Conference: Registration is \$230.00, the conference is typically attended annually by an Operator. Discussion. Additional information was requested. This topic was tabled.

Acknowledge HRA audited Financial Statements for year ended June 30, 2017:

Motion by Robich, second by Pontinen to acknowledge HRA of Gilbert audited financial statements for year ended June 30, 2017. MCU

Miscellaneous:

Marc Kwiatkowski, Gilbert Fire Chief, had previous discussions about shared services among departments. The MN State Fire Marshall Office has funding available for a shared service study, they would pay 95% of the costs and the city would pay 5%.

Kwiatkowski, it's difficult to recruit firefighters. He talked to Chief Shykes from Fayal. The cost would be \$30,000, the cost to Gilbert would be approximately \$500. This includes Fayal Township and the cities of Gilbert and Eveleth, the current fire response, GIS mapping, the location of firefighters. The study will look out 5, 10, 15, 20 years to see what it looks like in the future. It will identify staffing and

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command structures and ISO ratings. January 31, 2018 is the deadline to apply. Has until July 1, 2019 to complete the study.

Robich, any support from local firefighters? This has previously not been supported. On January 8, 2018 there was a fire meeting, the consensus was that the majority of firefighters supported this study and potentially consolidating.

Motion by Bol, second by Ouke to approve \$500 study fee and support application to MN State Fire Marshall's Office for a consolidation study to be paid from City Office department. MCU

Kwiatkowski is looking for washer/extractor due to carcinogens in house fires. Jeremy Skenzich located a used one for \$1,700. The Police Department and the City Employees could also use it.

Motion by Bol, second by Pontinen to approve purchase of a used extractor up to \$2,500. MCU

Pontinen asked about pursuing MN State Building Code. Mark St. Lawrence will look for a building inspector. Mayor Milos, the building code is something a City Administrator would potentially take care of.

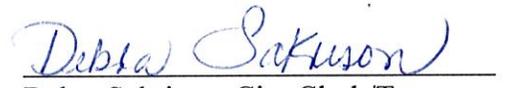
Mayor Milos stated she and Councilor Robich have started interviewing candidates for the position of City Administrator this week. There are a lot of projects that a City Administrator would take care of.

Pontinen questioned antennas on the water tower. AEOA has signed an agreement. \$2,200 per month. Attorney Lindsay recommended sending a notice to Access to remove equipment if they don't sign the agreement before the end of January.

Pontinen questioned negotiations with the unions regarding health insurance. Mayor Milos said a committee will be formed. She stated we are paying large group insurance and we should be paying a small group insurance rate.

Motion by Robich, second by Pontinen to approved payments of bills and payroll. MCU.

Motion Robich, second by Bol to adjourn at 8:27 p.m. MCU.


Debra Sakrison, City Clerk/Treasurer

ATTEST:



D. Elizabeth Milos, Mayor