

City of Gilbert  
City Council Meeting  
Tuesday, January 28, 2020

Mayor Oberstar called the meeting to order at 6:30 p.m.  
Quorum determined.

Present: Councilors Robich, Skenzich, Leoni, Mayor Oberstar, Jr., City Attorney Bryan Lindsay, Operations Director Lautigar, Deputy Clerk Gulan, Executive Administrative Clerk Paulsen.

Absent with Notice: Pulles, Dabbas, Jannick, Techar

Mayor Oberstar led the audience in the Pledge of Allegiance.

Approve additions to the agenda:

**Motion** by Skenzich, second by Leoni to accept addition to agenda. MCU

Request to accept donation from Gilbert Fire Relief Association in the amount of \$800.00 and Resolution 2020-02 to accept donation.

**Motion** by Robich, second by Leoni to accept Gilbert Fire Relief Association donation in the amount of \$800.00 and reimbursement to Russell Rask for Fire Department equipment purchase and Resolution 2020-02 accepting the donation. MCU

Aye: Leoni, Skenzich, Robich, Oberstar, Jr.

Nay: 0

**Motion** carries 4/0

**Approve City Council Minutes**

A. January 14, 2020 City Council Working Session

B. January 14, 2020 Regular City Council Meeting

**Motion** by Robich, second by Skenzich to approve January 14, 2020 City Council Working Session Minutes with correction. MCU

**Motion** by Skenzich, second by Leoni to approve January 14, 2020 Regular City Council Meeting Minutes with correction. MCU

**Public Input:**

**Reports – Mayor & Council**

A) Mayor:

- Addresses snow removal issues and requests public help, per Gilbert City Ordinance, to not push/shovel/blow snow from yards into the street or alley.
- Thanks city crew on successful and continued snow removal.
- St. Louis county board meeting at Gilbert City Hall today. Agenda: Refugees in local area.
- Report on upcoming projects

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- Notice: MN TH 37 Public Input Meeting Tuesday, February 4, 2020, 5:00-7:00 P.M. and encourages public to attend. MNDOT officials present to answer questions.
- a. Councilor Robich: no report
- b. Councilor Pulles: absent
- c. Councilor Skenzich: no report
- d. Councilor Leoni: no report

**Reports – Staff, Boards & Commissions**

- A) City Attorney Bryan Lindsay: No report
- B) City Engineer John Jamnick: Absent
- C) Police Chief Ty Techar: Absent
- D) Public Works Operations Director Lautigar:
  - Snow removal report and schedule
- E) Library Director Dabbas: Absent
- F) Executive Administrative Clerk Paulsen:
  - MNDOT meeting Tuesday, February 4, 2020 5:00-7:00 P.M., at Gilbert City Hall, encourages public to attend,
- G) Acknowledge Boards and Commission Minutes
  1. Gilbert Cemetery Advisory Board Minutes December 3, 2019  
**Motion** by Skenzich, second by Leoni to accept December 3, 2019 Gilbert Cemetery Advisory Board Minutes. MCU
  2. MNDOT TH 37 Meeting Minutes January 15, 2020  
**Motion** by Robich, second by Skenzich. to accept January 15, 2020 MNDOT TH 37 Meeting Minutes. MCU

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**Old Business:**

- A. WWTP Construction Project Update
  - Todd Arlander report
  - Tank inspection, problem-solve chemical use and filters
  - Ovivo and Stantec on-site support.
  
- B. MN TH 37 Update
  - Public Input meeting with MNDOT February 4, 2020
  
- C. Water Tower Reconditioning

**New Business:**

- A. Water Wastewater Operator New Hire
  - Interview committee recommends hiring Justin Remien.

**Motion** by Skenzich, second by Robich to accept Interview Committee recommendation to hire Justin Remien pending successful completion of background check and paperwork. MCU

- B. Purchase of Mower
  - Quote for new Toro mower \$61,946.26, Public Works demo'd the mower and recommends purchase.
  - Financing options: 6 or 7 year
  - Diesel fuel, no gas fuel option
  - Clerk recommends partial funding from campground funds. First payment from campground fund, as no capital purchase funds available in 2020.

**Motion** by Skenzich, second by Oberstar to approve purchase of mower for \$61,946.26 on a 7 year payment plan.

Aye: Skenzich, Leoni, Oberstar, Jr.

Nay: Robich

- C. Miscellaneous:

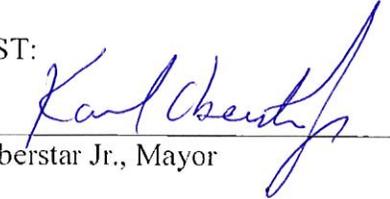
**Approve Payment of Bills and Payroll:**

**Motion** by Skenzich, second by Leoni to approve payment of bills and payroll upon proper audit of the Clerk and Mayor. MCU

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**Motion** by Robich, second by Leoni to adjourn meeting at 7:05 P.M. MCU

ATTEST:

  
\_\_\_\_\_  
Karl Oberstar Jr., Mayor

  
\_\_\_\_\_  
James Paulsen, Executive Administrative Clerk

Report Criteria:

Report type: Summary  
Check.Type = {<->} "Adjustment"

Check Issue Date	Check Number	Payee	Amount
01/16/2020	22968	APG Media of MN	151.10
01/16/2020	22969	AT&T MOBILITY	425.76
01/16/2020	22970	MINNESOTA POWER	77,982.85
01/16/2020	22971	VERIZON WIRELESS	224.01
01/16/2020	22972	VISA	82.55
01/16/2020	22973	AFLAC	913.53
01/16/2020	22974	AMAZON	801.57
01/16/2020	22975	BAKER & TAYLOR	16.93
01/16/2020	22976	DEMCO	52.53
01/16/2020	22977	MINNESOTA ENERGY RESOURCES	4,756.46
01/16/2020	22978	RANGE OFFICE SUPPLY	7.95
01/16/2020	22979	UNITED STATES POSTAL SERVICE	120.00
01/16/2020	22980	VERIZON WIRELESS	83.63
01/16/2020	22981	VISA	74.05
01/16/2020	22982	WATER & LIGHT	23,949.25
01/21/2020	22983	BLUE CROSS & BLUE SHIELD OF MN	233.00
01/21/2020	22984	medicareblue rx	42.00
01/21/2020	22985	VERIZON WIRELESS	184.43
01/21/2020	22986	WATER & LIGHT PETTY CASH	12.15
01/21/2020	22987	Michelle Johnson-Gilbert Police Dept	80.14
01/21/2020	22989	VISA	899.84
01/16/2020	201508409	COMMISSIONER OF REVENUE	7,747.00
01/21/2020	201508410	PAYCHEX PAYROLL SERVICES	746.15
01/21/2020	201508411	PAYCHEX PAYROLL SERVICES	47,549.25
01/21/2020	201508412	PERA	10,087.07
01/21/2020	201508413	STATE OF MN	461.88
01/21/2020	201508414	STATE OF MN	707.69
Grand Totals:			178,392.77

Dated: Jan 28, 2020

Mayor: Karl Oberthur

City Council: Rebecca A. Rabich

Roberto Leon

[Signature]

City Administrator/Clerk: [Signature]