

**CITY OF GILBERT**  
**MINUTES OF REGULAR COUNCIL MEETING**  
**TUESDAY, SEPTEMBER 24, 2013**  
**COUNCIL CHAMBERS**

Mayor Skenzich called the meeting to order at 6:30 p.m.

Present: Mayor Skenzich, Councilors Kutsi, Nemanick, Schutte and Skalko.

Absent: None

Staff Present: City Attorney Brunfelt, City Engineer Jamnick, Police Chief Techar, Public Works Operations Director Lautigar, Library Director Miller, City Clerk Sakrison and Administrative Secretary Devich.

Mayor Skenzich led the audience in the Pledge of Allegiance to the Flag.

Motion by Schutte second by Nemanick to approve the agenda and the following addition:

3.G Request to allow pulltabs at the VFW.

All approved.

No public input.

Motion by Kutsi second by Schutte to raise the stipend for the Public Works Operations Director pay to \$6.00/hour because there are more duties and responsibility expected than from just the Working Foreman position which is what the current pay is based on. This change is a recommendation from the City Council Work Session preceding this meeting. All approved.

Motion by Schutte second by Kutsi to approve purchase of a laptop computer for the Public Works Operations Director. All approved.

Motion by Schutte second by Kutsi to post the Maintenance II position both internally and externally noting a Class B license is required for the position and applications are due by the end of the day on October 11, 2013. All approved.

Motion by Nemanick second by Skalko to adopt Resolution 2013-11, Accepting MN Department of Labor and Industry Safety Grant. All approved. Public Works Operations Director Lautigar noted Water/Wastewater Operator Terah Rinerson applied for the grant which will reimburse 50% of the costs for needed safety equipment. Getting the safety equipment helped decrease the worker's compensation insurance premiums.

Motion by Schutte second by Mayor Skenzich to approve contracting with Louis Russo to represent the city of Gilbert during the contract negotiations with both unions that represent the employees of the city of Gilbert for the rate of \$80.00 per hour. Motion passed 3-2 with Mayor Skenzich, Councilors Kutsi and Schutte voting in favor and Councilors Nemanick and Skalko voting against. Councilor Nemanick stated he believes the City Clerk and Council should be able to negotiate the contracts directly.

Motion by Nemanick second by Kutsi to appoint John Skalko to the Eveleth-Fayal-Gilbert School District Joint Powers Recreation Board. All approved.

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City Clerk Sakrison stated the Joint Powers Recreation Board is requesting the city approve the organization moving to a multiple year audit because the cost is increasing to the point of being a very costly item in the budget. Council discussed the request and noted audit costs are increasing due to increased requirements by the accounting governing boards, FASB & GASB.

Motion by Nemanick second by Skalko to approve the Eveleth-Fayal-Gilbert School District Joint Powers Recreation organization to move to a multiple year audit (city approves what the other cities agree to, either a 2 or 3-year audit). All approved.

City Clerk Sakrison stated the city received two proposals from Metro Sales and Excel Business Systems for leasing a new copier because the current lease with Excel will expire soon. Sakrison stated she did a cost comparison based on the January through August usage this year. Metro Sales came in with a lesser lease cost but it was not a true comparison because the Metro Sales copier model will not have a finisher/stapler board which is highly used by the city.

Motion by Schutte second by Kutsi to approve a new lease with Excel Business Systems for a Toshiba e-studio 3055c copier for the city office as recommended by the City Clerk. All approved.

Motion by Nemanick second by Skalko to approve Resolution 2013-12 for Charitable Gambling License application for Pratt-Volden-Mickelson-Anderson American Legion Post No. 239 at Gilbert VFW Post 4456, 224 Broadway Street North, Gilbert. All approved.

Mayor Skenzich announced the city of Gilbert appreciates the years of service from videographer, Joni Banks, as she has accepted a new position.

City Attorney Brunfelt presented the city with a proposed draft ordinance for banning the sale, possession, transfer, or manufacture of synthetic or alternative drugs and noted it is modeled after the city of Proctor's ordinance. City Attorney Brunfelt also presented the city with a proposed draft rental ordinance. Attorney Brunfelt recommended that an ad-hoc committee be established to work on the rental ordinance.

City Engineer Jamnick stated the hold up on the Circle Drive project is the contractors are waiting for the pipe to come and then they will begin the project. Jamnick stated the contractors plan to finish the Circle Drive project this year but the alley work will begin Spring of 2014 instead because they are running out of time for the projects. The special assessments will be finalized in 2014. The punch list on the Alaska Avenue project is getting done.

Police Chief Techar noted the radar trailer was put on County Road 97 and the highest speed recorded on the radar was 95 miles per hour. Techar stated Police Officer Chelsea Trucano completed her one-year probation and was approved for permanent hire by the Police Commission.

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Motion by Schutte second by Nemanick to approve permanent full-time hire of Police Officer Chelsea Trucano. All approved.

Public Works Operations Director stated there are not enough full-time employees to do a fall Alley Clean-Up but, if the council will approve hiring two temporary employees to do the work for two-weeks as has been done in the past, then the Clean-Up could be scheduled.

Motion by Schutte second by Kutsi to hire two temporary employees for Fall Alley Clean-Up of leaves and branches less than 4feet long. All approved. It was noted the Clean-Up would take place November 4<sup>th</sup> through the 15<sup>th</sup>.

Motion by Nemanick second by Kutsi to accept proposal from In Control Inc. to diagnose radio communication problems at the water treatment plant and water reservoir at cost of \$130 per hour for the week of September 30<sup>th</sup> through October 4<sup>th</sup>. Motion carried.

Operations Director discussed the power pole on Gulbranson's property and agreed to take care of the problem.

Library Director Miller stated it has been quiet at the library because people think they are closed due to the work being done on the outside of the building. Miller stated the library is open regular hours. Miller noted the she will be having a class for tablets and e-readers again in October. Miller also noted the library is hosting a teen night on the 17<sup>th</sup> of October and a teen scary story contest. For more information please visit the Gilbert Public Library website <https://sites.google.com/site/gilbertpubliclibrary/>.

Motion by Schutte second by Kutsi to approve bills and payroll subject to audit by Mayor and Clerk. All approved.

Motion by Kutsi second by Schutte to acknowledge the minutes of the EFGSD Joint Powers Recreation Board Meeting of September 11, 2013. All approved.

Motion by Kutsi second by Schutte to adjourn the meeting at 7:05 p.m. All approved.

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Michael Skenzich, Mayor

ATTEST:

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Debra Sakrison, City Clerk