

# GILBERT CEMETERY GUIDELINES

For pricing see city's fee schedule

Any other questions please contact city hall between 8-3 M-F. (218)748-2232

## General:

- \*All rules and regulations, including cemetery grave schedules and other charges for interment and disinterment are established by the cemetery board and approved by City Council. Rules and fees are subject to periodic review and change by the cemetery board.
- \* Cemetery regulations do not allow for sale of lots between individuals.
- \*No interment shall be made in any site except by Board approval, of the body or cremated remains of any person who was not, at the time of death, the owner or the relative of the owner by blood or marriage.
- \*Only one casket burial per grave is allowed (**See Diagram A**) and a minimum of a concrete grave box or vault is required. EXCEPTION: If the burial takes place in one of the original sections of the cemetery that did not allow for spacing of grave boxes/vaults. Cemetery sexton will determine spacing.
- \*Cremains (urn burials) are preferred to have a vault (polystyrene, marbelon or concrete).
- \*Grave markers will not be allowed between casket burials (**Diagram B**).
- \*Gilbert Cemetery is not a full maintenance cemetery, nor is it a pet cemetery.

## Monuments and Markers

- \*Prior to purchasing any monument or marker, contact the City Clerk's Office.
- \*Installation of monuments (up-right), markers (flat/flush), including foundation preparation is not allowed without the cemetery sexton/public works director's approval.
- \*All foundations for monuments must extend 4" beyond the structure and sufficiently support the structure.
- \*Markers placed in the cemetery must be constructed of granite or bronze.
- \*Only one foot marker allowed on any single grave (**Diagram C**)
- \*Monument maximum sizes shall be as follows:
  - Single grave- 16"width, 24" length, 32" height
  - 2 graves – 16width, 36" length, 32" height
  - 4 graves – 16" width, 54"length, 32" height

## Landscape, Shrubbery, Plants & Flowers

- \*Grave lot owners are not allowed to change the grade of any lot or interfere with the general plan of the cemetery. Laying of sod is allowed with sexton's approval.
- \*Private planting of trees, shrubbery and bushes is not permitted.
- \*One planter is allowed per grave lot and may be placed one week prior to Memorial Day and must be removed by October 1.
- \*Due to cemetery maintenance and safety, artificial flowers and objects bound with wire and not allowed and will be removed by the sexton.
- \*Any wilted flowers or planters left after October 1 will be removed by the city maintenance staff or sexton.

## Urn Burials

- \*Burial of cremains are governed by a specific set of rules as listed below.
  - \*Urn burials between graves are not permitted. (**Diagram D**)
  - \*Urn burials permitted directly over current graves at the discretion of the sexton by probing, size and depth in the current section and not to violate the footstone requirement (**Diagram E**)
  - \*2 urn burials on one grave site are allowed and flat/flush markers can be placed over each. (**Diagram F**)
  - \*2 markers and one flat 16"x24" family headstone per 2 urn burials per grave site (**Diagram G**)
- \*City reserves the right to not allow Wilbert vault set-ups at the grave if ground conditions are unstable due to rain, snow, ice, etc.
- \*In the event of extreme weather conditions (cold/snowfall), the City reserves the right to delay burials until weather conditions are favorable.

# KEY



GRAVE SITE



GRAVE FOOT MARKER



CASKET BURIAL



URN BURIAL

DIAGRAM A

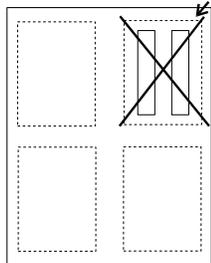


DIAGRAM D

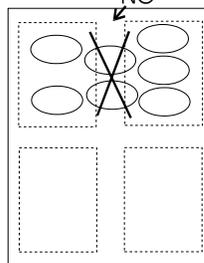


DIAGRAM B

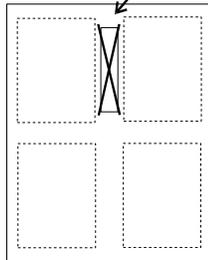


DIAGRAM E

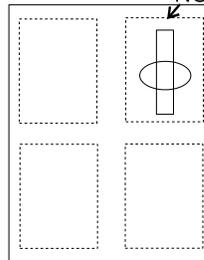


DIAGRAM C

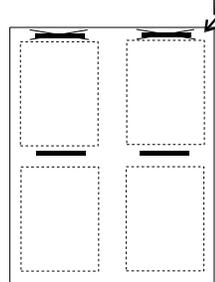


DIAGRAM F

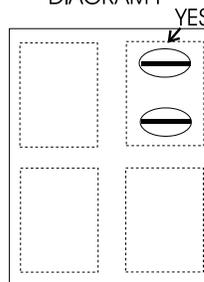


DIAGRAM G

