

City of Gilbert
City Council Work Session
August 27, 2013
6:00 p.m.

Mayor Skenzich called the Work Session to order at 6:10 p.m.

Present: Skenzich, Schutte, Kutsi, Skalko and Nemanick

Absent: None

Staff Present: Operations Director Lautigar, Library Director Miller, Clerk Sakrison, and Secretary Olsen.

The purpose of the meeting was to review the 2012 Audit.

Greg Knutson of Walker, Giroux & Hahne was present to explain the audit. The audit opinion was unqualified despite the difficulties encountered during the audit.

In response to a question that was asked Knutson clarified a budget issue stating that due to coding problems, sanitation expenses were probably higher than actually reported.

Knutson stated his auditing team had many difficulties in making the records auditable due to coding and recording issues. He said they normally have only one-fourth of the adjusting entries they had to make during this audit. He said many entries had to be moved to the correct funds.

Knutson went on to explain the fund balances and findings. Enterprise funds should be self-sufficient, department heads should be approving and coding their departmental invoices, project files need to be maintained and due to the small size of the office staff there is the ongoing issue of segregation of duties.

Knutson also stated his team spent double the time they normally spend auditing the city of Gilbert, however, they did not charge the city double.

Motion by Kutsi, second by Schutte to adjourn the meeting at 6:26 p.m. All approved.

Michael Skenzich, Mayor

Attest:

Debra Sakrison, Clerk/Treasurer