

**CITY OF GILBERT**  
**MINUTES OF REGULAR COUNCIL MEETING**  
**TUESDAY, JULY 12, 2016**  
**COUNCIL CHAMBERS**

Mayor Kutsi called the meeting to order at 6:30 p.m.

Present: Mayor Kutsi, Councilors Pontinen, Bol & Liimatta.

Absent: Councilor Skalko (w/Notice)

Staff Present: City Attorney Kearney, Chief Techar, Public Works Operations Director Lautigar, Library Director Miller, Campground Managers – John & Barb Rautanen and City Clerk/Treasurer Sakrison.

Staff Absent: City Engineer Jamnick (w/Notice)

Mayor Kutsi led the audience in the Pledge of Allegiance to the Flag.

Motion by Liimatta second by Bol to approve the agenda as submitted. Motion carried unanimously (MCU).

Motion by Bol second by Liimatta to approve the June 28, 2016 Regular City Council Minutes. MCU.

**Public Input:** None

**Staff Reports:**

- Chief Ty Techar:
  - 2<sup>nd</sup> of July Street Dance was the best they have ever had
  - Did issue fireworks citations on the 4<sup>th</sup> of July
  - Cliffs – had 11 calls (last year was an excess of 60 calls) by the same time of year
- Public Works Operations Director Lautigar:
  - Reported on costs of LED lighting:
    - Lights approximately \$70,000 (this is for all City of Gilbert lights)
    - Installation approximately \$23,000 (this is for all City of Gilbert lights)
    - Clean-up poles approximately \$20,000 (this is just for the poles on Broadway)
    - Once lighting project is completed there would be an annual costs savings of \$11,000
  - Have been replacing burned out lights with LEDs
  - Docks will need to be pulled in due to the water level being too high because of all the rain.
- Library Director Miller:
  - July 13 @ 10:30 a.m. Cory Purkat – CEO of Northwoods Fiduciary Advisors – Will talk about retirement
  - July 14 @ 11:00 a.m. Northern Lights Music Festival Kids for Kids Concert
  - July 15 @ 3:30 p.m. Prof. Marvel's Magic Olympic Show – Pre-K thru 5<sup>th</sup> Grade
  - July 18 – July 22 lunch time reading
  - Lego Math is going well
  - July 19 @ 10:45 a.m. Silver Fit for Life Program – MaryBeth Elofson, of the YMCA

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- Campground Directors – John & Barb Rautanen
  - Have had 100% capacity the last 2 weekends
  - Crawl for the Cure is the weekend of July 15<sup>th</sup>
  - Has been a good season

**Mayor, Council, Boards & Commissions Reports:**

- Mayor Kutsi reminded all of upcoming projects that need to be looked at such as the sewage plant funding, LED lighting, water meters, etc. Need to set up a work session regarding these items.
- Councilor Bol had talked with some citizens regarding the utility bill turn-around. City Clerk Sakrison stated that according to the City of Gilbert Ordinance it is to be paid by the close of business on the 10<sup>th</sup> day of the month. This could be changed, but it is an Ordinance change.
- Planning & Zoning
  - Reviewed email from Erik Wedge regarding the Stanek Variance Request, there was not a quorum at the last meeting (7/11/16), but the Planning & Zoning Board is an advisory board, so the council can still take action. It was his opinion that the request presented met the requirements of the finds of fact.
    - Reasonableness: The request to build a larger accessory structure based on site lines from the adjacent property owners was found to be reasonable.
    - Unique character: The owner currently has accessory structures at or above 15' in height.
    - Character of Neighborhood: There are other accessory structures in the neighborhood that exceed the 15' height and the size of the lot and setbacks from adjacent properties will have minimal impact on the neighborhood. The request fits the character of the neighborhood.
  - Letter will be sent to absent Planning & Zoning members requesting resignations.
  - Planning & zoning recommended putting on the agenda the requirement of survey's being completed prior to issue of building permits for buildings or fences.

Motion by Bol second by Pontinen to approve variance request of Todd Stanek at 7398 Highway 97, Gilbert, MN 55741, per the recommendation of Planning & Zoning Administrator Erik Wedge. MCU.

**Old Business:**

Emergency Operations Plan Update – Nothing new to report.

Nuisance Ordinance Update – Nothing new to report

Request for a Pulse Electric Meter – Nothing new to report.

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**New Business:**

Motion by Liimatta second by Pontinen to approve Resolution 2016-10, 2016 Wastewater Treatment Facility Plan Amendment No. 2 for submission to authorize design of the WWTF Improvements, which will keep the project moving forward. MCU

Motion by Liimatta second by Bol to approve appointing Debra Sakrison as a representative, and Sam Lautigar as an alternate to the Central Iron Range Initiative (CIRI). MCU

Motion by Liimatta second by Bol to approve appointing election judges for the Primary Election to be held Tuesday, August 9, 2016 and General Election to be held November 8, 2016, as the following:

Stephen Peterson – Head Election Judge  
Laurel Roering  
Jack Makela  
David Hirsch  
Norman Chaffee  
Richard Seburnia  
Cheryl Softich

as well as the authority to appoint alternative election judges if someone is unable to serve in the appointed capacity. MCU.

Motion by Liimatta second by Bol to schedule a Work Session to review insurance issues for Monday, August 8, 2016, immediately following the Regular Council Meeting. MCU

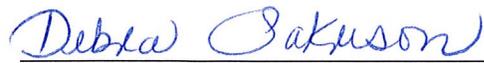
Motion by Pontinen second by Liimatta to table action regarding Yard Clean up fees. MCU

Mayor Kutsi read a letter from the League of Minnesota Cities regarding Senator David Tomassoni being selected as a League of Minnesota Cities Legislator of Distinction for 2016.

Motion by Liimatta second by Bol to acknowledge the Revenues and Expenditures dated June 30, 2016. MCU.

Motion by Liimatta second by Bol to approve bills and payroll subject to audit by Mayor and Clerk. Roll Call – Pontinen – Nay; Kutsi – Aye; Bol – Aye, Liimatta – Aye. Carried 3-1.

Motion by Bol second by Liimatta to adjourn the meeting at 7:10 p.m. MCU

  
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Debra Sakrison, City Clerk

ATTEST:

  
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Robert Kutsi, Mayor