

**CITY OF GILBERT**  
**MINUTES OF REGULAR COUNCIL MEETING**  
**TUESDAY, JULY 12, 2011**  
**COUNCIL CHAMBERS**

Mayor Bellerud called the meeting to order at 6:30 p.m.

Present: Mayor Bellerud, Councilors Garrity, Gentile, Nemanick and Omersa.

Absent: None

Staff Present: City Attorney Lindsay, City Engineer Jamnick, Police Chief Skelton, Working Foreman Kuitunen, Fire Chief Omersa, Library Director Prieve and Confidential Secretary Devich.

Mayor Bellerud led the audience in the recitation of the Pledge of Allegiance.

Motion by Gentile second by Omersa to approve the following addition to the agenda:

1. Approve minutes of Regular Planning & Zoning Commission Meeting of July 11, 2011.

All Approved.

Motion by Gentile second by Nemanick to approve minutes of Special Council Meeting of June 25, 2011. All approved.

Motion by Garrity second by Omersa to approve minutes of the Regular, Special and Closed Council Meetings of June 28, 2011. All approved.

Motion by Garrity second by Omersa to table the minutes of the Regular Planning and Zoning Commission Meeting of July 11, 2011.

Councilor Nemanick commended the Addy family for volunteering and doing a good job with the Kiddie Parade and races.

Council discussed recent rumors concerning city employees and invited questions regarding the rumors.

Councilor Garrity asked Library Director Prieve about the \$30,000 library roof transfer. Director Prieve indicated that the Library Board has authorized the transfer of funds for the project. Councilor Garrity questioned how long before water meters need to be replaced within the City. Public Works Foreman Kuitunen replied the current water meters will be obsolete in 4-5 years.

Councilor Omersa questioned the status of vacant buildings. City Attorney Lindsey will send correspondence to Clerk Darrow regarding the vacant buildings.

In response to question by Councilor Gentile regarding the legalities of contracting out services Attorney Lindsay stated it would depend on what is being contracted out. Lindsay

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further stated the City cannot replace union employees but could bring in contractors for services not currently done by union employees.

City Engineer Jamnick provided an update on City projects as well as improvements to the Water Plant.

Police Chief Skelton commented on how busy the Lake Ore-Be-Gone Beach has been and noted parking signs need to be placed so people know where parking is allowed. Skelton questioned what the Council would like to do regarding the Risky Business building.

Motion by Gentile second by Garrity to direct Attorney Lindsay to contact the owner of Risky Business on the status of the building. All approved.

Police Chief Skelton stated he has an officer retiring this fall and two more next year. The Police Commission recommended establishing an eligibility list.

Motion by Omersa second by Gentile to authorize Police Chief Skelton to advertise to update the Police Officer eligibility list for the City of Gilbert. All approved.

Working Foreman Kuitunen updated the Council on the various projects and stated the new signage is being put up.

Library Director Prieve noted the Library is going well, they have helped unemployed people in finding jobs by giving them basic tools needed.

Mayor Bellerud commended everyone involved in the 4<sup>th</sup> of July activities in Gilbert on a good job done.

Motion by Gentile second by Nemanick to approve payment of bills and payroll subject to audit by Mayor and Clerk (check no. 10518-10574). All approved.

Motion by Omersa and second by Nemanick to approve Partial Pay Estimate No. 3 in the amount of \$19,142.50 to Mesabi Bituminous for the Lake Ore Be Gone Recreation Area Improvements project. All approved.

Motion by Gentile second by Nemanick to approve Partial Pay Estimate No. 2 in the amount of \$4,798.73 to Mesabi Bituminous for the Iowa Avenue Improvements project. All approved.

Motion by Omersa second by Garrity to approve Partial Pay Estimate No. 2 in the amount of \$16,634.50 to Jola & Sopp Excavating for the 2010 Sanitary Sewer Improvements project. All approved.

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Mayor Bellerud provided information about the Joint Recreation Board. Discussion followed on the need for this Board.

Motion by Garrity second by Omersa to approve the amended Joint Recreation Board Agreement and appoint Councilor Nemanick to the Board in the interest of the City for a one-year term. The Council directed the City Clerk to post for the remaining position (two-year term). All approved.

Mayor Bellerud provided information about the Attorney RFQ. Council Member Garrity inquired if this RFQ was for a firm or individual attorney.

Motion by Omersa second by Garrity to authorize the City Clerk to post, mail and publish the RFQ for City Attorney. All approved.

Council discussed past City policy on sidewalks and catch basins and establishing a program.

Motion by Omersa second by Garrity to table the sidewalk and catch basin study. All approved.

Councilor Garrity questioned the type of skills needed for the meter reading position. Council agreed to follow the original posting for the position.

Motion Gentile second by Omersa to interview meter readers on July 19<sup>th</sup> from 4:00 pm to 6:00 pm. Mayor Bellerud and Councilor Garrity will assist Clerk Darrow in the interview process and report back to the City Council with a finalist(s) at the July 26, 2011 Regular Council Meeting. In August, the newly hired meter reader will work with the City's Street Department in reading the meters.

Mayor Bellerud invited the public to attend an open house of the wastewater plant on July 26, 2011 from 5:15 pm to 6:15 pm. A tour of the plant will take place at 5:30 p.m. The City will be highlighting the recent updates to the plant.

Mayor Bellerud noted City Clerk Darrow is attending a training conference all week and reviewed the clerk's news and notes.

Councilor Garrity indicated the City Clerk should be reviewed by the City Council per the clerk's contract. Discussion followed.

Motion by Garrity second by Omersa to schedule the City Clerk's evaluation review for Tuesday, July 26, 2011 following the Regular Council Meeting. All approved.

Motion by Nemanick second by Gentile to adjourn the meeting at 7:15 p.m. All approved.

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Mayor

ATTEST:

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City Clerk

The aforementioned is a summary of the action items from this meeting. To listen to the full transcript of this meeting, please contact City staff at 218.748.2232.