

**CITY OF GILBERT
MINUTES OF REGULAR COUNCIL MEETING
TUESDAY, APRIL 9, 2013
COUNCIL CHAMBERS**

Mayor Skenzich called the meeting to order at 6:30 p.m.

Present: Mayor Skenzich, Councilors Kutsi, Nemanick, Schutte and Skalko.

Absent: None

Staff Present: City Attorney Brunfelt, City Engineer Jammick, Public Works Operations Director Lautigar, Library Director Miller, Interim-City Clerk Mackley and Administrative Secretary Devich.

Mayor Skenzich led the audience in the Pledge of Allegiance to the Flag.

There were no additions to the agenda.

Motion by Kutsi second by Schutte to approve the Special Council Meeting of March 22, 2013. All approved.

Motion by Schutte second by Skalko to approve the Public Hearing and Regular Council Meetings of March 26, 2013 and to include motion by Nemanick second by Skalko to acknowledge the minutes listed as agenda no. 14 as recommended by Attorney Brunfelt. All approved

Mayor Skenzich vacated the chair and made a motion to approve the Special Council Meeting minutes of April 2, 2013. Following a second by Kutsi the motion passed with Councilors Nemanick and Schutte abstaining.

There was no public input.

Mayor Skenzich stated agenda items 6 and 7 regarding the Gilbert Fee Schedule and City Personnel Policies both need to be discussed further. Skenzich recommended tabling the those items and setting a working meeting to discuss changes and updates.

Motion by Schutte second by Skalko to table approval of 2013 Gilbert Fee Schedule and approval of City of Gilbert Personnel Policies. All approved.

Motion by Kutsi second by Schutte to approve charitable gambling license application for Twin City Off Road organization to hold a raffle during the Crawl for the Cure Event July 18-21, 2013 with the drawing held on Saturday, July 20, 2013 at the Sherwood Forest Campground, 301 Ore-Be-Gone Drive. All approved.

Motion by Schutte second by Kutsi to approve Street Dance for South Side Bar Owners for Saturday, July 6, 2013. All approved.

Motion by Nemanick second by Skalko to authorize Water/Wastewater employee Salo to attend 2013 Wastewater Pump One-Day Workshop in New Prague on May 15, 2013. All approved.

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Motion by Schutte second by Kutsi to authorize Council attendance to the 2013 CGMC Labor & Employee Relations Seminar. All approved.

Motion by Schutte second by Skalko to authorize purchase of two 400 amp electric panels for Water Plant. All approved.

Councilor Nemanick stated John and Andrea from Aspire Insurance have worked with the League of Minnesota Cities and they are willing to come out and do a property survey at no cost to the city. The survey will involve a walk-through of the buildings to make recommendations on how the city can reduce potential property and liability exposures. This survey includes areas such as fire safety, Life Safety Code, and general liability. Council agreed to have the Gilbert Community Center building property surveyed.

Councilor Skalko stated people are interested in helping take down the Sparta skating shack and noted it will be a volunteer effort but there is going to be a need for a few loads of dirt to be brought in. Skalko also mentioned he attended the last Cemetery Board Meeting on April 4th but there was not a quorum so he just discussed a few things with Donna Sadar who was there for the meeting and let her know about that Jack Yaklich may be interested in fixing the cemetery wall this summer. Skalko noted the Cemetery Board welcomes volunteers to come help trim bushes and trees to get the cemetery ready for Memorial Day and they hope to set a few dates to meet and work on the cemetery once it is nicer weather.

Mayor Skenzich questioned when the Council should set an informational meeting for the residents of Circle Drive. City Attorney Brunfelt stated he will need the council to hold a Closed session for attorney client privilege regarding the separation case hearing with Fayal which would only take about 15 minutes. Council discussed optional dates and times deciding to schedule a Public Hearing regarding Circle Drive ditching and curbing for Tuesday, April 30, 2013 at 6:00 p.m. and schedule a Work Session Meeting for 6:00 p.m. on April 23, 2013 to discuss the 2013 Gilbert Fee Schedule and Personnel Policies.

Mayor Skenzich stated there is a meeting set for April 18, 2013 from 6:00-7:00 p.m. at Gilbert City Hall Council Chambers for the residents of Gilbert to meet with the St. Louis County Assessors. It is an informational meeting and an opportunity for taxpayers to meet with an appraiser, to discuss their assessment, discuss sales in the City and schedule review appointments if necessary. Skenzich noted this meeting does not replace the Local Board of Appeal. Skenzich stated Attorney Corradi-Simon is working on the Sanitary Sewer Service Agreement with Fayal Township.

City Engineer Jamnick updated the Council on the clean up work at the Water and Wastewater Plants. Lengthy discussion followed regarding the water line in Phase 2 of the Lake Ore-Be-Gone Development.

Public Works Operations Director Lautigar requested Council approval to have cleaning and televising of sewer lines done again this year noting \$10,000 should have been budgeted for it. Lautigar stated he has been working with the City Engineer on the areas that should be addressed first.

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Motion by Schutte second by Kutsi to approve jetting and televising 7200 feet of sewer lines as request by the Public Works Operations Director. All approved.

Lautigar stated the Community Center is in need of more tables and recommended buying 15 new tables that are built well and will last, noting it has been awhile since the City has purchased some.

Motion by Schutte second by Nemanick to purchase 15 new tables at \$50.00 each for the Community Center building. All approved.

Library Director Miller announced they have hired a new employee and her name is Taryn Greiner and she is a fabulous addition to the staff.

Interim-City Clerk Mackley noted the Reconvened Hearing on May 2, 2013 at 9:30 a.m. in City Hall regarding detachment of certain properties.

Mackley requested the Council reconsider utilizing Fort & Company for accounting services and stated according to the Auditors, Fort & Company were very helpful in assisting the Auditors during the course of the last audit. Since Fort & Company was used on a monthly basis and making journal entries, they can be of great assistance this year. Mackley recommended the City continue using their firm while he is here and when the new clerk starts until the new clerk is familiar with the city system. This would make for a smoother transition for the City and the new clerk.

Motion by Kutsi second by Skalko to rehire Fort & Company for accounting services. Motion passed 3-2 with Mayor Skenzich, Councilors Kutsi and Skalko voting in favor and Councilors Nemanick and Schutte voting against.

Mackley stated the ads for a new City Clerk have gone out to the different websites and newspapers and will remain open until April 30, 2013.

Motion by Schutte second by Skalko to approve payment of bills and payroll subject to audit by Mayor and Clerk. All approved.

Motion by Schutte second by Kutsi to adjourn the meeting at 6:58 pm. All approved.

Mayor

ATTEST:

City Clerk