

**CITY OF GILBERT
MINUTES OF SPECIAL COUNCIL MEETING
TUESDAY, APRIL 23, 2013
COUNCIL CHAMBERS**

Mayor Skenzich called the meeting to order at 6.00p.m.

Present: Mayor Skenzich, Councilors Kutsi, Nemanick, Schutte and Skalko.

Absent: None

Staff Present: City Attorney Brunfelt (present at 6:10 p.m.), Interim-City Clerk Mackley and Administrative Secretary Devich.

Mayor Skenzich stated the purpose of the Special Work Session Meeting is to discuss and approve the 2013 Gilbert Fee Schedule and Personnel Policies.

Council discussed charging \$1.00 per page for faxing at City Hall as part of the fee schedule. It was noted the Library only charges 20 cents per page and the Council agreed the Library was a better place for the public to use regularly for faxing.

Councilor Nemanick mentioned adding the 3rd of July vendor fee to the fee schedule list and increasing the cost to help pay for the event. After discussion it was decided that it would not be added to the City Fee Schedule as it is not a City fee but rather it is a fee charged by the 3rd of July Committee as part of their fundraising.

Motion by Schutte second by Nemanick to approve the 2013 Fee Schedule. All approved. (See attached.)

Councilor Nemanick questioned deleting the sentence “Gilbert, MN has fewer than 50 employees and will not offer FMLA” from the Personnel Policy. Councilor Schutte stated she is a huge supporter of the Family Medical Leave Act and although Gilbert technically does not have 50 employees that does not mean the City cannot still offer FMLA it just has to follow federal law. Skenzich questioned if FMLA should be spelled out in the policy. City Attorney Brunfelt explained the City decision to be FMLA or not would be city-wide, it cannot just affect the union or nonunion employees. Brunfelt noted most small cities presume they are covered by the Family Medical Leave Act. Further discussion followed.

Motion by Kutsi second by Skalko to approve the Personnel Policy with the addition of “Any FMLA covered leaves will be governed by the requirements of that law.” as recommended by the City Attorney. All approved.

Motion by Kutsi second by Skalko to adjourn the meeting at 6:27 p.m. All approved.

Mayor

ATTEST:

City Clerk