

CITY OF GILBERT
MINUTES OF REGULAR COUNCIL MEETING
TUESDAY, DECEMBER 13, 2011
COUNCIL CHAMBERS

Mayor Bellerud called the meeting to order at 6:40 p.m.

Present: Mayor Bellerud, Councilors Garrity, Gentile, Nemanick and Omersa.

Absent: None

Staff Present: City Engineer Jamnick, Police Chief Skelton, Public Works Operations Director Lautigar, Fire Chief Omersa, City Clerk Darrow and Administrative Secretary Devich.

Mayor Bellerud led the audience in the recitation of the Pledge of Allegiance.

Motion by Omersa second by Gentile to approve the following additions to the agenda:

1. Approve Gilbert Volunteer Fire Department Election of Officers.
2. Genoa Trail Assistance Program – Authorization for payment – Funds will be reimbursed through our grant with the Minnesota Off-Highway Vehicle Trails Assistance Program.
 - a. \$ 735.35 Duane Rudolph
 - b. \$ 558.70 Rich Wallace
 - c. \$1000.00 Range Snowmobile/ATV Club

All approved.

Motion by Nemanick second by Gentile to approve minutes of Regular Council Meetings of November 9, 2011 and November 22, 2011. All approved.

Motion by Garrity second Nemanick to approve minutes of Gilbert Cemetery Board Meeting of December 1, 2011 and Safety Committee Meeting of October 28, 2011. All approved.

No public input.

Public Works Operations Director Lautigar agreed to meet with Councilor Nemanick to check if the heat could be shut off at the campground shower building.

Motion by Nemanick second by Omersa to authorize up to \$4,000 out of the Police Forfeiture account for upgrading the Police Department weapons as requested by Police Chief Skelton. All approved.

Motion by Garrity second by Nemanick to hire Joseph Bradach as the new Police Officer with the City of Gilbert Police Department. All approved.

Operations Director Lautigar updated the Council on the various jobs the City Crew is working on. Lautigar stated the Water Plant is running on one compressor that is not reliable and must be replaced immediately.

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Motion by Garrity second by Gentile to authorize the Public Works Operations Director to purchase a new compressor for the Water Department and have it installed by an electrician. All approved.

Mayor Bellerud expressed his gratitude to the employees, contractors and volunteers of the City of Gilbert.

Motion by Nemanick second by Omersa to approve payment of bills and payroll subject to audit by Mayor and Clerk (check no. 11068-11114). All approved.

Motion by Gentile second by Nemanick to approve the 2012 budget and set the levy at 2.9% increase.

CITY OF GILBERT 2012 BUDGET AND TAX LEVY

FUND	2011 BUDGET ADOPTED	2012 BUDGET 12/08/12
General Fund	\$567,318	\$606,368
Library	\$115,000	\$103,500
Recreation	\$ 60,500	\$ 60,500
Debt Service	\$100,050	\$ 98,103
PIR	<u>\$ 40,000</u>	<u>\$ 40,000</u>
<i>Total Certified Tax Levy</i>	<i>\$882,868</i>	<i>\$908,471</i>

The City Clerk is directed to file the necessary paper work as mandated by St. Louis County and the State of Minnesota. All approved.

Motion by Garrity second by Omersa to approve donation of \$275.00 for sleigh ride to Steve Heinrich for the VFW Children's Holiday Party. All approved.

Motion by Gentile second by Omersa to approve the 2012 Liquor and Tobacco Licenses:

ON SALE LIQUOR \$375.00

#1 The Alibi	#2 Amy's Bar	#3 Devo's Sand Bar
#4 Jim's Seldom Inn	#5 Nick's Bar	#6 Wandering Pines
#7 Yo'r Mudders Place		

ON SALE LIQUOR, SUNDAY \$200.00

#1 The Alibi	#2 Amy's Bar	#3 Devo's Sand Bar
#4 Jim's Seldom Inn	#5 Nick's Bar	#6 VFW #4456
#7 Wandering Pines	#8 Yo'r Mudders Place	

OFF SALE LIQUOR \$100.00

#1 The Alibi	#2 Amy's Bar	#3 Devo's Sand Bar
#4 Jim's Seldom Inn	#5 Nick's Bar	#6 Wandering Pines
#7 Woody's Knotty Pine	#8 Yo'r Mudders Place	

CLUB LIQUOR \$125.00

#1 VFW #4456

TOBACCO \$25.00

#1 Gilbert Get-N-Go	#2 Holiday Stationstores	#3 Jim's Seldom Inn
#4 Woody's Knotty Pine		

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All approved.

Motion by Garrity second by Omersa to approve payment of retainer for \$3,997.40 to Nelson Roofing for the Library Re-roofing project. All approved.

Motion by Garrity second by Omersa to approve Final Payment Estimate No. 1 for the Catch Basin Replacement project of \$64,003.18 to Jola & Sopp Excavating as recommended by the City Engineer. All approved.

Motion by Gentile second by Omersa to approve Payment No. 1 for the Water Plant Aerator Replacement project of \$41,200.00 to Magney Construction as recommended by the City Engineer. All approved.

Motion by Garrity second by Gentile to approve payment request of \$40,639.76 to Connelly Industrial Electronics for electrical and technology upgrades to the Water Plant. All approved.

City Clerk Darrow explained the City received 44 applications for the Maintenance II Position. Darrow made a recommendation for the hiring process. Councilor Gentile stated the entire Council should be involved in the hiring process and requested each Councilor receive a copy of all the applications to review and Councilor Garrity concurred.

Motion by Gentile second by Garrity to direct the City Clerk to send the Mayor and Council a copy of the applications received for the Maintenance II Position for each member to review. All approved.

Motion by Nemanick second by Gentile to authorize the City Clerk to make the first VEBA contribution payment by January 1, 2012. All approved.

Motion by Gentile second by Garrity to have Aspire Insurance Agency handle the liability and workers compensation insurance needs for the City of Gilbert beginning January 1, 2012. All approved.

Motion by Garrity second by Nemanick to approve the City's Bloodborne Pathogens Policy. All approved.

Motion by Garrity second by Nemanick to approve MultiPro 4-gas monitor for the Water, Sewer and Public Works Departments in the amount not to exceed \$895.00 plus shipping. All approved.

Motion by Nemanick second by Gentile to approve MSA contract of \$2,800 and \$1,000 to JPJ for the Downtown Plan. All approved. Clerk Darrow noted the payments will be reimbursed through the IRRRB grant.

City Clerk Darrow announced there are no more Regular Council Meetings scheduled for 2011 but a Special Meeting may be called if necessary. Councilor Garrity questioned

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when the Council voted to not have a second Regular meeting in December. Clerk Darrow replied the Council approved a list of Regular Council Meetings last January.

Motion by Gentile second by Omersa to approve the Gilbert Volunteer Fire Department Election of Officers: Chief – Dave Knutson, Assistant Chief – Todd Devich, Captain – Jeremy Skenzich, Safety Officer – Marc Kwiatkowski, Secretary – Dean Spragg, Treasurer – David Marolt, and Trustees – Joe Bradach, Jayme Lautigar and Tony Slavich. All approved.

Motion by Omersa second by Gentile to authorize payments for the Genoa Trail Assistance Program through funds that will be reimbursed through our grant with the Minnesota Off-Highway Vehicle Trails Assistance Program:

- d. \$ 735.35 Duane Rudolph
- e. \$ 558.70 Rich Wallace
- f. \$1000.00 Range Snowmobile/ATV Club

All Approved.

Motion by Gentile and second by Nemanick to nominate Councilor Nemanick to judge the Christmas lights for the City of Gilbert Christmas Lighting Contest. All approved.

Dan Lossing expressed concerns with the established ATV trail system in Gilbert and noted it should not apply to the Class 2 four-wheelers.

Motion by Gentile second by Nemanick to to adjourn the meeting at 7:17 p.m. All approved.

Mayor

ATTEST:

City Clerk

The aforementioned is a summary of the action items from this meeting. To listen to the full transcript of this meeting, please contact City staff at 218.748.2232.