

**CITY OF GILBERT  
CITY COUNCIL MEETING  
Tuesday, January 12, 2016**

**6:30 P.M. REGULAR CITY COUNCIL MEETING**

**1. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance
- C. Approve Agenda

**2. PUBLIC INPUT**

**3. APPROVE CITY COUNCIL MINUTES**

- A. December 22, 2015

**4. NEW BUSINESS**

- A. Resolution 2016-01 Official Designations
- B. Approve 2016 Regular Meeting Schedule
- C. Request to Approve Property Title Work
- D. Municipal Tort Liability
- E. Action on RAMS Membership
- F. Budget/Finance Oversight Committee
- G. First Responder Training

**5. REPORTS**

- A. City Councilors
- B. City Attorney
- C. City Engineer
- D. Chief of Police
- E. Public Works Operations Director
- F. Library Director

**6. APPROVE PAYMENT OF BILLS AND PAYROLL**

**7. ACKNOWLEDGE**

- A. Planning & Zoning 2016 Meeting Schedule

**8. ADJOURN**

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**CITY OF GILBERT  
MINUTES OF REGULAR COUNCIL MEETING  
TUESDAY, DECEMBER 22, 2015  
COUNCIL CHAMBERS**

Mayor Kutsi called the meeting to order at 6:30 p.m.

Present: Mayor Kutsi, Councilors Pontinen, Skalko & Liimatta.

Absent: Councilor Bol (w/notice)

Staff Present: City Attorney Michael Kearney, City Engineer Jamnick, Chief Techar, Public Works Operations Director Lautigar, Library Director Miller and City Clerk/Treasurer Sakrison.

Mayor Kutsi led the audience in the Pledge of Allegiance to the Flag.

Motion by Liimatta second by Skalko to approve the agenda with the addition of 5E1 – Proposal from Saginaw Power Automation & CW Technology Fire Wall Reconfiguration. All approved.

Public Input: None

Motion by Skalko second by Liimatta to approve December 7, 2015 Truth in Taxation Public Hearing Minutes, December 8, 2015 Regular City Council Minutes and December 11, 2015 Special City Council Meeting Minutes. Approved.

Motion by Liimatta second by Skalko to approve the Easement for the Mesabi ATV Trail with ArcelorMittal as presented by the city attorney. Approved.

Motion by Skalko second by Liimatta to approve the 2016 liquor license application for Sailer & Lindholm LLC, DBA Wandering Pines Eatery Pub for Off-Sale, On-Sale and Sunday. Approved.

Motion by Skalko second by Liimatta to approve selling the police vehicles, including the Blazer & bumper removed from new police truck, as well as the forfeiture vehicles all via an on-line auction site. Approved.

Motion by Skalko second by Liimatta to recognize and write-off bad debts of \$15,544.00 in the Electric Fund, \$1,431.09 in the Water Fund, \$300.55 in the Sewer Fund and \$162.53 in the Garbage Fund for a total bad debt write-off of \$17,438.17. Approved.

Motion by Liimatta second by Skalko to adopt Resolution 2015-25 in Support of Increasing Local Government Aid in the 2016 Legislative Session. Approved.

Motion by Liimatta second by Skalko to adopt Resolution 2015-26 approving the 2016 Operating Budget for the Governmental Funds including the Library. Approved 3 – 1.

Motion by Skalko second by Liimatta to adopt Resolution 2015-27 Designating the General Fund Balance for 2016 Capital Improvements. Approved 3 – 1.

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**CITY OF GILBERT**  
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Motion by Liimatta second by Skalko to adopt Resolution 2015-28 Authorizing the Transfer of Funds from the General Fund to Permanent Improvement Fund. Approved.

Motion by Liimatta second by Skalko to accept the roster of Fire Department Officers as elected by the Fire Department on December 4, 2015. Approved.

Chief:	Jeremy Skenzich
Assistant Chief:	Marc Kwiatkowski
Captain:	Mark Heitzman
Safety Officer:	Todd Devich
Secretary:	Dean Spragg
Treasurer:	David Marolt
Trustees:	Anthony Nemanick, Mike Thelen and Josh Erickson

Motion by Skalko second by Liimatta to approve the increase in pay for the Fire Chief from \$225 to \$275 per month. Approved 3 – 1.

Motion by Skalko second by Liimatta to look at temporarily closing the cliffs to jumping on Lake Ore-Be Gone. Liability is a huge issue. Signs will be posted, and it will be a trespassing violation. Approved.

Councilor Pontinen noted to the public that there will possibly be a Budget Committee meeting held on January 6, 2016 @ 6:30 p.m. and anyone interested in joining the committee can attend.

Councilor Skalko noted that there will be a building inspection for the Food Shelf to see where they need to go as far as repairing the building or whatnot. He also thanked the VFW and Ridge Riders for the Christmas Party for the kids.

Mayor Kutsi noted that he attended a meeting in Virginia with President Obama's Chief of Staff and a lot of representatives as well as business representatives regarding the dire situation with the mining industry in northern Minnesota. He also thanked the First Responders, City Staff and Police Department for their good work.

Councilor Liimatta noted per Councilor Bol that there will be a Teen Dance held at the Virginia Miners Memorial Arena on January 2, 2016 from 7:00 p.m. to midnight, ages 13 – 18.

City Engineer Jamnick stated that if the waste water study is done maybe they should explore an option of relocating the sewer plant to construct a brand new plant rather than re-construct at the existing location.

Public Works Operations Director Lautigar

- There are major issues at the water plant.
  - Chlorine feed was having issues, but they now have it figured out.

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**CITY OF GILBERT  
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COUNCIL CHAMBERS**

- o Blower motor – back wash filters. 1960's vintage. \$10,000 for a new blower motor, does not include install. Hope to have this new blower motor installed within the next couple of weeks, once ordered.
- o Variables regarding conversion from lime, need to analyze if it will mix right in our accelerator. Our City Engineer will look into this.
- o Computer systems not communicating between plants, keeps kicking out and shutting down. In-Control (an IT service) is not willing to come up for such small jobs.
- o Saginaw Power & Automation Proposal. Steve Peterson explained the technical aspects and explained a proposal he requested to work with the Rockwell software.

Motion by Liimatta second by Skalko to approve proposal from Saginaw Power & Automation in the amount not to exceed \$11,792.00. Approved.

Motion by Liimatta second by Skalko to direct City Attorney to work with the City Clerk & Steve Peterson on a contract for IT services with Eveleth and East Range Police Departments. Approved.

Motion by Liimatta second by Skalko to approve James Gargano as a rink attendant for the 2015-16 season. Approved.

Library Director Miller

- The Library will be closed December 24 & 25, 2015, December 31, 2015 and January 1, 2016.
- There will be movies for kids over Christmas vacation at 1:00 p.m. daily.
- January 4, 2016 – MnSure Rep will be available for Q & A at 11:00 a.m.
- January 5, 2016 – Pinterest Felting Project, available per the Legacy Program, at 6:00 p.m.

Mayor Kutsi thanked Library Director Miller for pursuing the Legacy Programming.

Motion by Skalko second by Liimatta to approve bills and payroll subject to audit by Mayor and Clerk. Approved.

Motion by Skalko second by Liimatta to acknowledge the Library Board Minutes of November 2, 2015 and the EFGSD Joint Recreation Board Minutes of November 11, 2015. Approved.

Motion by Skalko second by Liimatta to adjourn the meeting at 7:57 p.m.

  
Debra Sakrison, City Clerk

ATTEST:

\_\_\_\_\_  
Robert Kutsi, Mayor



# City of Gilbert

4A  
1/10

www.gilbertmn.org

16 South Broadway • P.O. Box 548 • Gilbert, MN 55741

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## RESOLUTION 2016-01

### A RESOLUTION ADOPTING DESIGNATION OF OFFICIAL DEPOSITORIES, DESIGNATION OF COLLATERAL AUTHORITY, DESIGNATION OF OFFICIAL NEWSPAPER FOR THE CITY OF GILBERT, APPOINTMENT OF ACTING MAYOR AND LEGAL COUNSEL

**WHEREAS**, Minnesota Statute §427 requires the City of Gilbert to establish official depositories for City funds; and

**WHEREAS**, the City Council of the City of Gilbert has designated depositories for City funds which, pursuant to Minnesota State Statutes require that all funds deposited be secured by deposit insurance, bond, or collateral; further, that MN State Statute §118.01 requires approval of collateral submitted for security and allows the City Council to designate an official with approval authority; and

**WHEREAS**, MN State Statutes mandate the City to designate an Official Newspaper for the City's official notices and that such newspaper must be a paper of general circulation in the City of Gilbert; and

**WHEREAS**, MN State Statutes mandate the City must appoint an Acting Mayor to perform the duties of the mayor if there is a vacancy in the mayor's position or during the mayor's disability or absence

**WHEREAS**, the City Council chooses to officially designate the firm that will represent the City of Gilbert, MN as general counsel and City Attorneys.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Gilbert, Minnesota hereby designates the following financial institutions as official depositories of City funds and authorizes the City to deposit funds in each institution only to the extent that the institutions have provided documentation of collateral in at least 110% of the amount authorized to be deposited therein:  
First National Bank of Gilbert, Gilbert, MN; 4M Fund, League of MN Cities; Morgan Stanley; and that Mayor Robert Kutsi be granted signature authority for same; and

**BE IT FURTHER RESOLVED** that the City Clerk/Treasurer be designated to have authority to approve collateral that conforms to MN State Statute guidelines submitted as security for City funds; and

**BE IT FURTHER RESOLVED** that the City Council of the City of Gilbert, MN hereby designates the Hometown Focus as the official newspaper for the City of Gilbert, MN for 2014 and all required official notices of the city shall be published in said newspaper; and

**BE IT FURTHER RESOLVED** that the Acting Mayor who shall preside and perform duties in the absence of the Mayor shall be Jeremy Liimatta; and

**BE IT FURTHER RESOLVED** that the law firm Colosimo, Patchin & Kearney, Ltd., Attorneys at Law shall represent the City of Gilbert, MN as general counsel and City Attorneys.

**ADOPTED** this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Rob Kutsi, Mayor

ATTEST:

\_\_\_\_\_  
Debra Sakrison, City Clerk/Treasurer

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2/10

December 31, 2015

RECEIVED  
CITY OF GILBERT

DEC 18 2015

City of Gilbert  
Attn: Mayor, Mike Skenzich &  
City Clerk/Treasurer Debra Sakrison  
16 South Broadway Street  
Gilbert, MN 55741

RE: 2016 Publication of City Council Proceedings, Legal, Classified and Display Advertising

Dear Mayor Mayor Skenzich & Debra Sakrison:

We ask your consideration for the honor of being named the official legal newspaper for the City of Gilbert.

We invite you to review the following Hometown Multi-Media Investment Program. Our NEW distribution outlets connect us with a NEW audience. Now you can promote, brand and bundle your products and services with a connection to **Print-Online-Mobile-Tablet and APPS.**

We offer a worldwide connection to Northern Minnesota and the Iron Range. Click on [www.hometownfocus.us](http://www.hometownfocus.us) or [www.discovermn.us](http://www.discovermn.us) with no pay walls, and download our FREE APP, Discover MN.

Please provide us any information or news that you would like to inform the community.

This unique multi-media platform delivers added value to city, schools, businesses, customers, viewers, and readers reaching a WEEKLY audience of OVER 200,000 and GROWING! We are the first COMMUNITY DRIVEN newspaper in the state of Minnesota that offers print, online, and mobile platforms.

**City Council meeting minutes, Call for Bids, Ordinances, Resolution, legal publications, \$1.50, classified and display advertising will be at \$3.25 per column inch. (6 column format).**

There will be no extra charge for extra composition. Also, we will post your legal, classified or display ad to our website at [www.hometownfocus.us](http://www.hometownfocus.us) and as an added value your ad will appear in our digital edition

Thank you for your consideration. We appreciate an opportunity to serve you and **Grow Community together, we are locally owned & operated.**

Sincerely,



Jeff Asbach



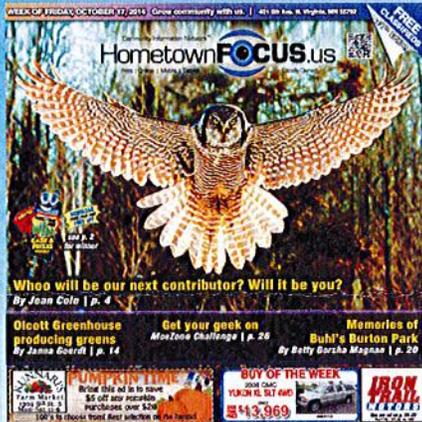
Scott Asbach

2016

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**PRINT**



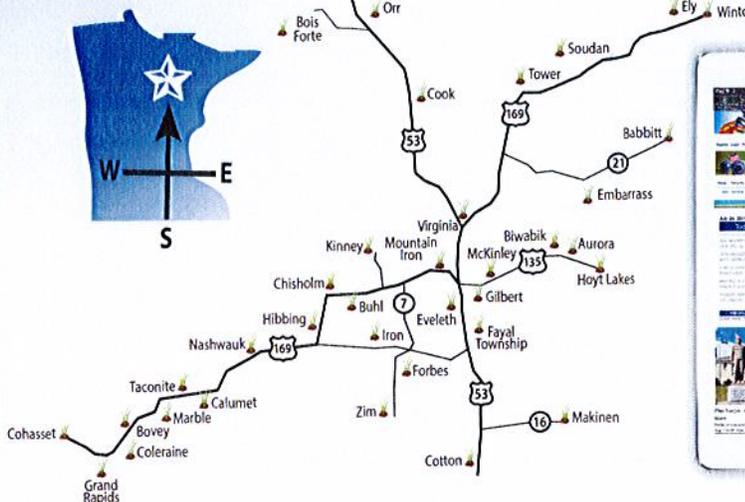
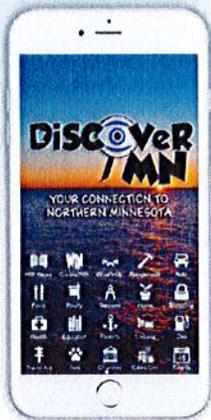
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Aurora Public Library  
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Lucky Seven General Store  
Megan's Family Restaurant  
Mesabi East School  
Tacora Theatre Video Pizza  
Zup's Food Market
- BABBITT**  
Babbitt Short Stop  
Blomberg Oil  
Tanks Bar  
Zup's Food Market
- BIWABIK**  
Alden's Restaurant  
Lucky Seven General Store  
NorthRidge Community Credit Union  
The Lodge at Giants Ridge  
U-Save Foods  
Villas at Giants Ridge
- BRITT**  
Britt Lounge & Café  
Britt Short Stop  
Voyageurs Sand Lake Resort
- BUHL**  
Buhl City Hall  
Buhl-Kinney Senior Center  
Buhl Public Library  
Hydeaway Bar  
NorthRidge Assisted Living  
Short Stop II
- CHISHOLM**  
Freedom Valu Center  
Chisholm Jubilee Foods  
Edwards Voyageur/Lucky Seven of Chisholm  
Chisholm Public Library  
Rupps Furniture  
Spur Gas Station  
Iron Kettle Family Restaurant  
Jim's Sports Club  
Snickers Pizza  
Valentini's Supper Club
- COOK**  
Carefree Living -  
Cook Apartments  
Cook Health Care Auxiliary  
Thrift Shop  
Country Store  
Frank's Pharmacy  
Lucky Seven General Store  
Montana Café  
Pioneer Building  
South Switch Bar & Grill  
True Care Medical Therapy Center  
U.S. Forest Service Ranger Station
- COOK**  
Waschke Family Chevrolet  
Zup's Food Market of Cook
- COTTON**  
El Toro Lounge  
ICO Convenience Store  
SuperAmerica #4778  
Wilbert Café
- ELY**  
A Laundryroom, Inc.  
Blomberg Oil  
Boundary Waters Radio  
Brittons Café  
Ely Northland Market  
Ely Public Library  
Ely Steakhouse  
Front Porch Coffee & Tea Co.  
Holiday Stationstore 144  
Lucky Seven-Parkside  
Mike's Liquor  
Northern Grounds Café  
Sir G's Italian Restaurant  
Voyageur 66  
Zup's Food Market
- EVELETH**  
At Your Convenience  
Crossroads Convenience & Gas  
Eggy's Bar  
Ely Lake Short Stop  
Eveleth Bottle Shop  
Eveleth City Hall  
Eveleth Country Foods IGA  
Eveleth-Gilbert High School  
Eveleth Public Library  
Fitzgerald Nursing Home & Rehab  
Five Seasons Sports Center  
Hilltop Manor  
Italian Bakery  
J.M. Auto Service  
Koke's Motel  
Lincoln Place Apartments  
Lundgren Motors  
Mary's Morsels & Catering  
Mesabi Range Community & Technical College, Eveleth Campus  
Paul's Italian Market  
Poor Gary's Pizza  
Range Print Shop  
St. Raphael's Health & Rehabilitation Center  
West Eveleth Market  
WEVE
- GILBERT**  
Broadway Tony's  
Gilbert City Hall  
Gilbert Public Library  
Holiday Stationstore 141  
ICO Corner Express  
Memory Lane Café  
Mudders Place
- GILBERT**  
Sherwood Forest Campground  
Time to Wine
- GRAND RAPIDS**  
Brewed Awakenings  
Bridgeman's Embers Family Restaurant  
Country Kitchen  
Cub Foods  
Davis Petroleum  
Forest Lake Restaurant Lounge  
Steakhouse  
Globe Drug & Medical Equipment  
Grand Buffet of Grand Rapids  
Grand Mart East/Lucky Seven General Store  
Holiday Stationstore 162  
Jack's Auto Service Center  
Kmart Café  
Morning Glory Bed and Breakfast  
Ogle's Family Goods IGA  
Rapids West End Marketplace  
River Road Market  
Sammy's Pizza & Restaurant  
Sawmill Inn Hotel  
SuperAmerica #4759  
Tobacco Den  
Toivo's Restaurant & Sports Bar  
Valvoline Instant Oil Change  
Village Bookstore  
Westside Spur
- HIBBING**  
All American Title  
Cobb Cook Grocery  
Domino's Pizza  
Fairview Range Medical Center  
First Range Realty  
Ford of Hibbing  
Freedom Valu Center  
Hibbing Chrysler Center  
Hibbing Community College  
Hibbing Park Hotel  
Hibbing Public Library  
Hibbing Short Stop Express  
Holiday Stationstore 62 / 1st Ave.  
Holiday Stationstore 153/25th St.  
Hometown Family Restaurant  
Howard Court  
Lucky Seven General Store  
Mobil-Edwards Oil/Lucky Seven General Store  
Nina Brooke  
Perella & Associates  
Range Tobacco  
Ranger GM  
Rock'n' Rollers  
Royal Tire  
Sammy's Pizza  
Short Stop  
Short Stop II  
Sportsman's Café  
Spur Gas Station  
Subway  
Super One Foods
- HIBBING**  
Taco John's  
Walgreens
- HOYT LAKES**  
Country Inn of Hoyt Lakes  
Hoyt Lakes IGA  
Lucky Seven General Store  
Mesaba Drug-Ben Franklin  
Northland Village Assisted Living  
NorthRidge Community Credit Union  
Palm's Town Pump  
Vaughn's Restaurant
- INTERNATIONAL FALLS**
- KEEWATIN**  
Keewatin Public Library  
Keewatin Sinclair
- MT. IRON**  
Americlin Lodge & Suites  
BG's Bar & Grill  
Country Kitchen  
Diamond Willow Assisted Living  
Dollar Tree  
Domino's Pizza  
Edward Jones  
First National Bank of Buhl  
Holiday Inn Express  
L & M Fleet Supply  
Mesabi Family YMCA  
Meritt Elementary School  
Mountain Iron Community Center  
Mt. Iron Short Stop  
Northeast Entrepreneur Fund  
Northeast Services Cooperative  
Perkins Restaurant & Bakery  
Sawmill Saloon  
Spring Creek Outfitters  
Walgreens
- NASHWAUK**  
Fred's IGA  
Nashwauk Little Store  
Sinclair Express Mart
- ORR**  
The Dam Supper Club/Restaurant  
T. Pattengall Café  
Meyer's Minnows Gas & More  
Norman's One Stop  
Pelican Bay Foods
- PALO**  
Lakeland Store
- TOWER**  
Black Bear Café  
Fortune Bay Resort Casino Lodge  
Country Crossroads  
The Y Store  
Vermillion Fuel & Food  
Zup's Food Market
- VIRGINIA**  
Adventures Restaurant & Pub  
Anderson Furniture  
Andrew's Cameras  
Anytime Fitness  
Armory Shell Towing & Auto Body  
Arrowhead Bar  
AT&T  
Ben Franklin Crafts of Virginia  
Burgher Office  
Cazadores Restaurant  
Champion Auto  
Chestnut Collision Center  
Coates Plaza Hotel  
Coldwell Banker Properties North  
Cope & Peterson, Ltd.  
Culbert Realty, Inc.  
Dave's Pizza  
Derek J. Lamppa/Farmers  
Essentia Health-Virginia Clinic  
Essentia Medical Supplies  
Edward Jones  
Encore Shop  
Erik Peterson/Country Financial  
Essentia Health-Virginia  
F & D Meats  
Fairview HealthLine Medical Supply  
Falkowski Super Market  
FireLight Galleries  
Flaimers Bar  
Frandsen Bank & Trust  
Freedom Gas Station  
Freedom Value Center  
Grandma's Saloon & Grill  
Grooming By Jane  
Heisel Bros. Plumbing & Heating  
Holiday Stationstore 41, 12th Ave.  
Holiday Stationstore 148, 6th Ave.  
ICO-Inter City Oil  
Iron Range Rehab Center  
Iron Range Feed, Pet, & Garden  
Iron Trail Motors  
Jay's Pack-N-Ship  
Jenia's Appliance & TV  
Kmart  
Ken Waschke Auto Plaza  
Laundry Plus  
Laurentian Chamber of Commerce  
Len's Body & Paint Shop  
Lincoln Building  
Lucky Seven General Store Northside  
Lucky Seven General Store Hoover Rd.  
Luoma Chiropractic Center  
Mary Eddy Samuelson Agency  
M.B.'s Little Gourmet Deli & Catering  
Mesabi Range Community & Technical College  
Mesabi Recreation  
Natural Harvest Food Cooperative  
Newsette  
NorthRidge Community Credit Union  
Northeast Title Company
- VIRGINIA**  
Northern State Bank of Virginia  
Northgate Café  
Northland Chiropractic  
Pebble Spa Co. (5th Ave)  
Pep's Bake Shop  
Phelps Chiropractic  
Pine View Inn  
Pizza Hut  
Plaza Salon & Spa  
Plaza Bowl  
Plesha Chiropractic  
Podpeskar Agency / Country Financial  
Pohaki Lumber Company  
Poor Gary's Pizza  
Poppers Bar  
Post Office  
Queen City Sports Palace  
Range Cooperatives  
RE/MAX Northern Properties  
Rocks the Jewelers  
Royal Café  
Royal Tire  
Ryan-Kasner-Bialke, LLC  
Sawmill Saloon  
Servicemen's Club  
Shear Magic  
Sheila's Tanning & Toning  
Shoes & Things  
Short Stop Express 12th Ave.  
Short Stop 2nd Ave.  
Silver Lake Floral  
St. Michael's Health & Rehab Center  
Start Fresh Diner  
Studio on Fourth  
Sundell Eye Associates  
Super One Foods North  
Super One Foods South  
Supreme Court Fitness & Racquetball  
Target  
The Bootery  
Thrifty White Drug  
TSquare Building  
Trenti Law Firm  
Unclaimed Freight of MN  
Viking Village Sewing Center  
Village Inn  
Virginia Bowling Gardens  
Virginia Floral Co.  
Virginia Municipal Golf Course  
Virginia High School  
Virginia Public Library  
Virginia WorkForce Center  
Walker, Giroux & Hahne, Ltd.  
Waschke Auto Spa
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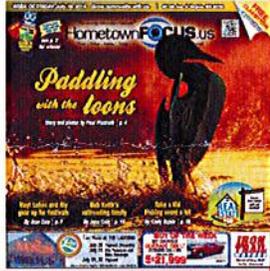
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## Print Advertising

- Advertising multi-media campaigns
- Display ads & Classified
- Brand Development
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- Inserts
- Special Editions
- Direct Mail Programs



## Online Advertising

- Website development
- Website single page development
- HTF website
- Discover MN website
- Business Profile
- Branding



## Media



- Photos
- Videos
- Radio Spots
- TV Commercials
- Billboard
- Podcasts
- Multimedia
- 1 Page website
- Mobile App
- Desktop publishing
- Tablet
- Branding
- Social Media

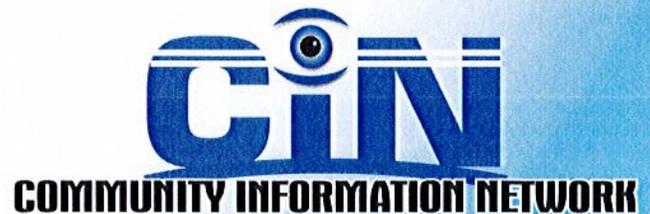
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- Advertising Campaigns
- Product Development & Services
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**COLOSIMO, PATCHIN &  
KEARNEY, LTD.**

ATTORNEYS  
AT LAW

LAW CENTER BUILDING  
301 CHESTNUT STREET  
VIRGINIA, MINNESOTA 55792  
218/741-4500  
FAX 218/741-4508

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Branch Office:  
16 W. 3rd Ave. N.  
Aurora, MN 55705  
218-229-2565

John Mark Colosimo, J.D.†  
Michael J. Patchin, J.D.  
Michael K. Kearney, J.D.  
Bonnie A. Thayer, J.D.

Nancy A. Roe, J.D.  
Of Counsel  
Douglas J. Gregor, J.D.  
Of Counsel

† Certified as a Senior Trial  
Specialist by the National  
Board of Trial Advocacy &  
Minnesota State Bar Assn.

December 18, 2015

MS DEBRA SAKRISON  
CLERK/TREASURER  
CITY OF GILBERT  
PO BOX 548  
GILBERT MN 55741

RE: Legal Representation For 2016

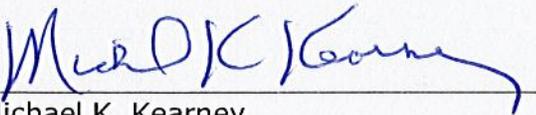
Dear Clerk Sakrison:

Enclosed please find a proposed Representation Agreement for this firm's representation of the City of Gilbert for 2016. There have been no changes made to the agreement from last year's Representation Agreement.

If everything is in order, please sign and return a signed copy to me. Please do not hesitate to contact me if there are any questions.

Very truly yours,

COLOSIMO, PATCHIN & KEARNEY, LTD.

  
Michael K. Kearney

MKK/tn

Enclosures

4A  
7/10

**REPRESENTATION AGREEMENT**

AGREEMENT MADE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016,  
between the **City of Gilbert**, hereinafter referred to as "**City**", and **COLOSIMO,  
PATCHIN & KEARNEY, LTD.**, Attorneys at Law, hereinafter referred to as "**Law  
Firm**".

NOW THEREFORE, in consideration of the mutual covenants of the parties,  
said parties agree and covenant as follows:

1. City hereby retains and employs law firm as its general counsel and attorney for the period commencing January 1, 2016, through and including December 31, 2016, and agrees to pay law firm for its services the sum of Four Hundred Fifty Dollars (\$450.00) per month, plus costs or expenses incurred and advanced by law firm in behalf of City in conjunction with this representation.

2. Law firm accepts the employment as general counsel and attorney, and states that it will faithfully represent the interests of City and render the professional services set forth herein in a competent manner.

3. For the consideration set forth in paragraph 1 above, law firm agrees to perform the following professional services, to-wit:

- a. Attendance at two regular City council meetings per month. While these are normally scheduled for the second and fourth Tuesday of each month, City agrees to provide law firm with reasonable notice of any change in schedule.
- b. Review of agendas and agenda packets for two regular City Council meetings per month.
- c. Normal and routine consultations, advice and counsel with designated City officials concerning day-to-day City business and related legal matters, including general, day-to-day personnel matters.

4A  
8/10

d. Liaison with League of Minnesota Cities, as requested;

4. City also retains law firm to perform duties as the criminal prosecutor in behalf of City (for the City of Gilbert and the City of Biwabik) for those matters and criminal activities which are not handled by the St. Louis County Attorney's Office. The parties agree that law firm shall be paid for all prosecution services at the rate of \$95.00 per hour, plus reimbursement for all expenses and costs. This hourly rate applies to all work performed in conjunction with criminal prosecutions, beginning with the receipt of the initial complaint and/or tab charge, and it applies to all aspects of each criminal prosecution, including preparation of all charging documents, conferences and meetings with police officers, and other witnesses, all court appears, etc. Prosecution services will be billed, and are payable, on a monthly basis. The parties acknowledge and understand that law firm also handles criminal prosecutions for other area municipalities and that, whenever possible, where there is a court appearance common to more than one municipality involving a number of criminal prosecutions, the hourly charges and time shall be prorated among the different municipalities based on the relationship between the number of Gilbert and Biwabik files being handled on that day as compared with the total of all prosecution files on which law firm is appearing on that day. It is agreed and understood that billing for prosecution services related to criminal matters arising from Biwabik's jurisdiction will be kept separate and billed directly to the City of Biwabik; and that billing for prosecution services related to criminal matters arising from Gilbert's jurisdiction will be kept separate and billed directly to the City of Gilbert.

4/10  
9/10

5. The following services are not included in the aforementioned monthly \$450.00 retainer fee:

- a. Litigation, arbitration or grievance proceedings, administrative proceedings, matters related to zoning proceedings, and any appearances in court or at hearings, from the commencement of any such proceeding to its conclusion;
- b. Review, preparation, and/or examination regarding contracts, agreements, and other documents involving, and in behalf of the City;
- c. Title examinations on real property to be purchased by the City, and the preparation of all instruments and documents relative to the sale or purchase of any property by the City;
- d. Attendance at special City council meetings or meetings of committees or commissions;
- e. Preparation of ordinances, resolutions, agreements, and other legal documents.
- f. Examination and/or preparation of policies, personnel manuals, agreements, and/or documents pertaining to personnel matters;
- g. Collective bargaining negotiations and/or related document preparation and/or examination;
- h. Generally, any other matter which is not specifically set forth in paragraph 3.

All professional services performed under this section will be paid by City at the usual and customary rate of \$125.00 per hour, plus expenses and costs incurred by law firm.

6. It is understood that there are certain areas of the law that are subspecialized or highly specialized which may be beyond the expertise of law firm, i.e. specialized finance arrangements, bond counsel, tax increment financing, ordinance recodification, bankruptcies, etc. As to those areas, the parties agree that they shall work together in selecting appropriate outside legal counsel to handle these specialized matters.

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7. It is understood and agreed that the designated city officials referred to in paragraph 3.c. of this agreement shall include the Mayor, City Clerk, Chief of Police, and members of the City Council. All legal services requested of the law firm shall be initiated through these designated officials. City further agrees and understands that the legal services performed under this agreement shall be provided by such attorneys as designated and determined by law firm.

Dated: \_\_\_\_\_

**CITY OF GILBERT**

By \_\_\_\_\_

Its: Mayor

By \_\_\_\_\_

Its: City Clerk

Dated: 12-21-15

**COLOSIMO, PATCHIN & KEARNEY, LTD.**

By 

301 Chestnut Street  
Virginia, MN 55792  
(218) 741-4500

CITY OF GILBERT  
Request for City Council Action

City Council action is requested to approve the 2016 Regular Meeting Schedule  
- the Second and Fourth Tuesdays of the Month at 6:30 p.m.

January	12	
January	26	
February	9	
February	23	
March	8	
March	22	
April	12	
April	26	
May	10	
May	24	
June	14	
June	28	
July	12	
July	26	
August	9	
August	23	
September	13	
September	27	
October	11	
October	25	
November	7	(Rescheduled due to ELECTION)
November	22	
December	13	
December	27	

AC

City of Gilbert  
Request for City Council Action

**Date:** January 4, 2016

**Issue:** Clean up title issues with property owned by the city in 2<sup>nd</sup> addition.

**Background:** Now that the city will have utilities on the north side of MN Hwy 135 there is the potential to make city owned property available for development. In order to move forward with that plan some title work needs to be completed to establish clear title and potentially proceed with a rearrangement of previously owned MN DOT ROW that was given to the city.

**Council Action:**

City Council action is requested to authorize Colosimo, Patchin & Kearney, LLC to work on getting clear title to all city owned properties, to establish which road ROWs are vacated and which are still the city's and to proceed with the rearrangement of old MN DOT ROW given to the city of Gilbert.

4D  
1/2

City of Gilbert  
Request for City Council Action

**Date:** January 4, 2016

**Issue:** Liability Coverage – Waiver Form

**Background:** The City Council needs to take action regarding the waiver or not of monetary limits on municipal tort liability.

The attorneys are recommending that the City Council DOES NOT WAIVE the monetary limits on municipal tort liability.

**Council Action:**

City Council action is requested to take action to NOT WAIVE the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.



CONNECTING & INNOVATING  
SINCE 1913

4D  
2/2

## LIABILITY COVERAGE – WAIVER FORM

**LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to [pstech@lmc.org](mailto:pstech@lmc.org)**

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

\_\_\_\_\_ selects liability coverage limits of \$\_\_\_\_\_ from the League of Minnesota Cities Insurance Trust (LMCIT).

Check one:

- The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.
- The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting \_\_\_\_\_

Signature \_\_\_\_\_ Position \_\_\_\_\_

City of Gilbert  
Request for City Council Action

4/6  
1/6

**Date:** January 7, 2016

**Issue:** Renewal of membership in Range Association of Municipalities and Schools (RAMS)

**Background:** The city has been a dues paying member of RAMS and the renewal for 2016 is due in the amount of \$700.

**Council Action:**

City Council action is requested to renew or not the city's membership in RAMS for \$700.

# RAMS range association of municipalities and schools

5525 Emerald Avenue · Mountain Iron, MN 55768  
Phone: 218.780.8877 · Email: SGiorgi@ramsmn.org

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2/6



MEMO TO: RANGE ASSOCIATION OF MUNICIPALITIES & SCHOOLS MEMBERS  
MEMO FROM: STEVE GIORGI – EXECUTIVE DIRECTOR  
RE: ANNUAL RAMS DUES STATEMENT – RENEWAL

Members:

2015 has been a very interesting and challenging year for me as I took on the role and responsibilities as the Executive Director for RAMS in August. As members you are all aware of the trials and tribulations that the organization has weathered since the resignation of former director, Ron Dicklich in December of 2013. Fortunately, mostly because of some strong willed board members, and the steadfast support of our member base, RAMS has survived and is moving forward with fresh enthusiasm and renewed energy.

The board of directors made it clear that RAMS would be run just like any other public agency, transparent and open to public scrutiny, and we see that on occasion in our local newspapers. RAMS now sends out meeting notices, minutes, resolution to all publications in the Taconite Relief Area. The board wanted more public access to information and to that end our new website was developed and has been active since the end of September of this year. If you have not checked it out, please do so at: <http://www.ramsmn.org> All of our minutes, resolutions, constitution, historical information, current activities, and calendar are all available on our website.

Obviously, the upcoming legislative session will be important to our communities and schools as it is a bonding year, and hopefully a tax bill and transportation bill will all be dealt with in this very unique short session. The tax and transportation bill were crafted last year, but not passed due to a log jam in the legislature. RAMS has not finalized the legislative agenda just yet that will be done at the January 28th meeting but so far we are looking at: improvements in the LGA formula, Broadband initiatives and more funding, a fix in the way the DOT funds highway or road relocations; and retention of taconite tax dollars in the TRA. If you have any issues of concern, please get them to me ASAP. To ensure that our members are well represented at the Capitol, Ron Dicklich has been retained as our primary lobbyist. Ron and I will work together to make certain our agenda is made known and we will work diligently to secure positive outcomes from the session.

The board has been active this year, passing a number of resolutions including most recently one that supports Congressman Nolan's legislation calling for a 5 year ban on foreign steel imports and his request to ask the President to exercise his executive authority to place tariffs and duties on the imports immediately. Another resolution is in support of the PolyMet project now that it has passed the Final Environmental Impact Statement. The board also requested to look at the dues structure for RAMS membership but after examining several options has decided to LEAVE THE DUES STRUCTURE AS IS. **Therefore, there is no increase in your dues for 2016.** On behalf of the board and myself, I want to thank you for your support and look forward to working with you in what looks to be a challenging 2016.

"ONE RANGE – ONE VOICE"

Steve Giorgi/Director  
RAMS  
[sgiorgi@ramsmn.org](mailto:sgiorgi@ramsmn.org)  
218 780 – 8877

REMINDER: ANNUAL MEETING IS JANUARY 7<sup>TH</sup>!

*"One Range...One Voice"*

1/8  
3/6



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msmn.org

(1)



Hibbing City Hall 2015 photo by Paul Pluswick

# Fostering economic development across Minnesota's Iron Range

## One Range... One Voice

Ensuring the voices of our Range cities, townships, and schools will be heard on the issues of economic enhancement and quality of life.

## Serving Cities, Townships and Schools since 1939.

RAMS was created in 1939 by the joining together of the Range Civic Association and the Range Municipalities Committee to promote legislation beneficial to its membership.

The main function of RAMS is to monitor proposed State and Federal legislation and determine how it may affect Association member units of government. RAMS works closely with the Iron Range Delegation, the Iron Range Resources and Rehabilitation Board (IRRRB), and area economic development entities to further community development and quality of life for all member units.

4E

4/6

## Message From the Board



<http://www.ramsmn.org/wp-content/uploads/2015/09/klarich.jpg>

Superintendent of Mt. Iron-Buhl School (Alternate)

I am John Klarich, and have served three different terms as a Board member of RAMS from the early 1990's until the present. I represented education on The Board first as the Superintendent from Nashwauk- Keewatin from 1992-2007 and currently as Superintendent of Mt. Iron-Buhl from 2007 until now. I was born and raised on the Iron Range graduating from Buhl High School and have a great interest in preserving the heritage of the Range as well as moving us forward during these challenging social and economic times. I have the unique perspective on how RAMS has promoted and influenced two distinctive geographic regions within the Taconite Tax Relief Area under the direction of former Executive Directors Frank Ongaro and Ron Dicklich and now Steve Giorgi while serving on the RAMS Board.

RAMS organizes and coordinates a forward thinking, proactive organization that includes diverse levels of local government from townships, villages, cities, and school districts on topics that affect everyone, but is always there to coordinate and assist with local and regional initiatives.

In the arena of world-wide competition in business, industry, and education, RAMS allow our region to be positioned to be on the cutting edge to globally compete and interact with the world around us.

RAMS needs to remain proactive and vibrant in promoting our geographic area, people, educational opportunities, business, and industry to our state, national, and world audience under our motto "One Range . . . One Voice".

4/E  
6/11

## [Review Board Minutes >](#)

[\(/meeting-minutes/\)](#)

To learn more about membership

## CONTACT US >

[\(/contact-us\)](#)

## Other Links

[RAMS MN \(http://www.ramsmn.org\)](http://www.ramsmn.org)

[NESC \(http://www.nesc.org\)](http://www.nesc.org)

[Mining Tax Guide](#)

[\(http://www.revenue.state.mn.us/businesses/mineral/Documents/2014\\_mining\\_guide.pdf\)](http://www.revenue.state.mn.us/businesses/mineral/Documents/2014_mining_guide.pdf)

[Home \(http://www.ramsmn.org\)](http://www.ramsmn.org) [About Us \(http://www.ramsmn.org/about-us/\)](http://www.ramsmn.org/about-us/)

[Meeting Minutes \(http://www.ramsmn.org/meeting-minutes9-25-15-board-meeting-minutes/\)](http://www.ramsmn.org/meeting-minutes9-25-15-board-meeting-minutes/)

[Board Members \(http://www.ramsmn.org/board-members/\)](http://www.ramsmn.org/board-members/)

[Community Members \(http://www.ramsmn.org/community-members/\)](http://www.ramsmn.org/community-members/)

[Events \(http://www.ramsmn.org/events/\)](http://www.ramsmn.org/events/) [Stories](#) ▾

[Contact Us \(http://www.ramsmn.org/contact-us/\)](http://www.ramsmn.org/contact-us/)



Range Association of Municipalitie and Schools • 5525 Emerald Ave. • Mountain Iron, MN 55768 •  
218-748-7651

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AF

City of Gilbert  
Request for City Council Action

**Date:** January 8, 2016

**Issue:** Request to form a new "Budget/Finance Oversight Committee"

**Background:** Councilor Pontinen has requested to get City Council authorization to organize a new committee for budget and finance oversight.

The Gilbert City Charter Section 7.04 Budget System addresses a "budget board". Said budget board shall be "composed of the Mayor, Clerk, and two or more Councilors as the Council may designate."

Therefore, it seems the City Charter has already provided for a means of addressing budget issues and another committee would seem to be redundant.

**Council Action:**

4G  
1/7

**City of Gilbert**  
**Request for Council Action**

**Date:** 1-12-2016

**Issue:** AEMSA training offered

**Background:** Gilbert First Responders collect a fee from campers at the SFC for specialized training. The First Responder have training money budgeted for their continuing education.

**Council Action:** City council action is requested to approve some of the Gilbert First Responder members to attend some of the Arrowhead EMS training from 1-21-2016 to 1-24-2016. This will be set up as a train-the-trainer opportunity and if approved members who attend will be coming back and setting up in-house training and refreshers during regular GFR meetings.

# Welcome

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27

## 36th Annual Arrowhead EMS Conference & Expo!

**CONFERENCE & EXPO OBJECTIVE:** The conference & expo objective is to provide Emergency Medical Services personnel with applicable knowledge to better manage, treat, and assess various traumatic and medical-related emergencies, and, to provide the tools to continuously improve the overall management of services.

**TRACKS (NEW):** In an effort to make your experience more successful, we have altered the schedule format to include "tracks". Now you can select your classes by topic, presenter and track. Finding the right classes at the right education level will be easier than ever with many tracks to choose from: Advanced Life Support (ALS), Basic Life Support (BLS), Pediatric, General, Tools & Technology and Manager/Educator. *(Feel free to jump tracks)*

**REGISTRATION & CHECK-IN:** Conference pre-registration can be submitted online, via fax or US mail (no phone registrations). If you have pre-registered go directly to check-in where you'll receive your ID Badge and your attendee materials. If you have not pre-registered, bring your completed registration form to walk-in registration where you will receive your ID Badge and attendee materials.

**ATTENDEE ID BADGE:** Your attendee ID Badge will be your entrance key into all conference & expo events, including classes, lunch, Sunday breakfast, exhibitor area and special events. As a registered attendee, you will automatically be entered in the "Prize" drawings held during lunch on Friday and Saturday. You must be present to win. Prizes are generously donated by area businesses, sponsors, exhibitors and Arrowhead EMS Association.

**ATTENDEE PACKET WILL INCLUDE:**

- |                                 |                                  |
|---------------------------------|----------------------------------|
| 2016 Conference & Expo Brochure | Important Conference Information |
| Evaluation Instructions         | Certificate of Attendance Card   |
| Presentation Information        | Presenter Information            |
| Exhibitor Information           | Expo Map                         |

**Online Registration: [www.arrowheadems.com](http://www.arrowheadems.com)**

### Conference & Expo Quick Reference Guide

Thursday, January 21, 2016	Friday, January 22, 2016	Saturday, January 23, 2016	Sunday, January 24, 2016
<b>Pre-Conference</b> <b>ITLS Refresher (BLS &amp; ALS)</b> 8:30 am - 4:30 pm (Full Day) <b>PEPP (BLS)</b> 8:30 am - 4:30 pm (Full Day) <b>Developing a Recruiting &amp; Retention Plan for Your Volunteer Service</b> 8:30 am - 12:00 pm (Half Day) <b>Rural EMS Sustainability Town Hall Meeting</b> 1:00 pm - 4:30 pm (Half Day) <b>Narcan (Naloxone) Use for EMRs</b> 10:30 am & 1:00 pm	<b>Welcome &amp; Keynote - Dining Room</b> Robert Treague - 8:30 am - 10:00 am <b>Expo - South Pioneer Hall</b> 10:00 am - 5:15 pm <b>Educational Sessions</b> 11:00 am - 5:00 pm <b>Human Anatomy Labs</b> 10:00 am & 1:00 pm (Half Day) <b>Airway Anatomy Lab</b> 1:30 pm (Half Day) <b>EMS Medical/Legal Reference Desk</b> Meds-1 Exhibit Booth <b>Legislative Forum - Gooseberry Falls Room</b> 5:15 pm - 6:15 pm	<b>Expo - South Pioneer Hall</b> 7:30 am - 3:30 pm <b>Educational Sessions</b> 8:30 am - 5:00 pm <b>Moulage 101 Workshops</b> 8:30 am & 1:30 pm (Half Day) <b>Airway Anatomy Lab</b> 8:30 am (Half Day) <b>EMS Medical/Legal Reference Desk</b> Meds-1 Exhibit Booth <b>Awards Luncheon</b> 12:00 pm - 1:30 pm	<b>Expo - South Pioneer Hall</b> 7:30 am - 10:15 am (Limited Exhibitors) <b>Educational Sessions</b> 8:30 am - 11:45 am
	<b>Edmund Fitzgerald Hall</b> <b>Blood Drive</b> 10:00 am - 3:30 pm	<b>Edmund Fitzgerald Hall</b> <b>Blood Drive</b> 10:00 am - 3:30 pm <b>Wills for Heroes</b> 10:00 am - 2:00 pm	<b>CEU Information</b> Continuing Education Credits have been applied for with NREMT, POST & MN Board of Nursing. 1 hour = 1 Continuing Education Unit or 1 hour = 1.2 Nursing Continuing Education Units
			Conference presentations and presenters subject to change.  For the latest updates visit <a href="http://www.arrowheadems.com">www.arrowheadems.com</a>

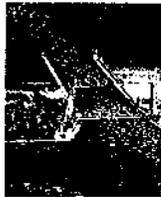
## "You're the Best of the Best"

Arrowhead EMS Association Conference & Expo Team would like to express our sincerest appreciation to... our Volunteers, our Medical Director, Dr. Gary Foley, and our Board of Directors: President Susan Bengtson, Vice President Steve DuChien, Secretary Ken Klatt, Treasurer John Strange, Rob Devin, Dan Diamon, Geoffrey Galaski, Jeanine LeBlanc, Jan Makowski, Kevin McNichols, Nathan Myers, Stan Sadenwasser, Amy Saylor, Sue Ann Succio, Pete Walsh and Diane Holliday-Welsh

### AEMSA Conference & Expo Team

Patrick Lee - Executive Director  
 Pam Kuschner - Finance Director  
 Sarah Hedquist - Office Assistant/Bookkeeper  
 Jan Makowski & Nicci Trierweiler - Volunteer Coordinators

### Brochure Cover



Cover photo provided by  
**Ken Slatten, Flight Paramedic**  
 Life Link III - Hibbing Base

**Online Registration:**  
[www.arrowheadems.com](http://www.arrowheadems.com)

## PRE-CONFERENCE SCHEDULE

THURSDAY - JANUARY 21, 2016

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3/7

7:00-8:30 am REGISTRATION & OPTIONAL BREAKFAST				
	French River Room (Upstairs)	Lake Superior Ballroom N,O (Upstairs)	Gooseberry Falls Room (Downstairs)	Split Rock Room (Downstairs)
8:30 am	<b>"ITLS - International Trauma Life Support Refresher"</b> Basic & advanced  (Full Day) Limit 20  Geoff Galaski Ken Klatt	<b>"PEPP - Pediatric Education for Pre-Hospital Professionals"</b> Targeting the BLS provider  (Full Day) Limit 40  Josh Schoener Neal Stocker Marty Sullivan	<b>"Developing a Recruiting &amp; Retention Plan for Your Volunteer Service"</b> Proven tactics from the field  Mark Griffith Dave Hoescht Stan Stocker	10:30 am Narcan (Naloxone) Use for EMRs  Dr. Elisabeth Bilden
12:00 pm	<b>LUNCH</b>			
1:00 pm			<b>"Rural EMS Sustainability Town Hall Meeting"</b> Meeting open to all individuals interested in the sustainability of EMS in rural MN  Mark Jones	1:00 pm Narcan (Naloxone) Use for EMRs  Dr. Elisabeth Bilden
4:30 pm	<b>SESSIONS END</b>		<b>10:00 am &amp; 2:30 pm BREAKS</b>	



One mission,  
 one team,  
 endless thanks.

No matter what the need. No matter what the call. You are there as part of an extraordinary team with a single unifying mission—to care for others in their time of need.

Thank you to every emergency medical professional and volunteer for your commitment, your dedication and for being an essential part of our team.

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Here with you

# FRIDAY - JANUARY 22, 2016

4/1  
1/17

7:00-8:30 am <b>REGISTRATION &amp; OPTIONAL BREAKFAST</b>								Expo Hours 10:00 am - 5:15 pm	
8:30-10:00 am <b>KEYNOTE: Robert Treague "Surviving a Career in EMS" (Main Dining Room - CEU session)</b>								Anatomy Lab #1	
10:00-11:00 am <b>BREAK (Refreshments and Exhibits in South Pioneer Hall)</b>								10:00 - 12:00	
	French River Room (Upstairs)	Lake Superior Ballroom L (Upstairs)	Lake Superior Ballroom M (Upstairs)	Lake Superior Ballroom N,O (Upstairs)	Gooseberry Falls Room (Downstairs)	Split Rock Room (Downstairs)	St. Louis River Room (Upstairs)	"Human Anatomy Lab #1" See the human body	
						Tools & Technology			
11:00 am	<b>"VAD 911 Call - What to Know"</b> Encountering VADs in the community and on the job  <i>Nicole Boisvert</i>	<b>"Injuries to the Head, Neck &amp; FACE"</b> Face and neck injuries can be immediately life-threatening and difficult to manage  <i>Robert Treague</i>	<b>"Better STEMI Care from the Field"</b>  <i>Mindy Cook Dr. Scott Mikesell Richard Mullvain</i>	<b>"Medication Roulette"</b> Getting drug dosing right the first time  <i>James Levi</i>	<b>"Organized Chaos"</b> Four patients and a medic  <i>Jason Dush</i>	<b>"Scene Safety at a Pipeline Incident"</b> Responding to a pipeline emergency  <i>Spence Vassel</i>	<b>"A 21st Century Look at Recruitment &amp; Retention"</b> What is your value proposition?  <i>Aarron Reinert</i>	Presentation held at The College of St. Scholastica  9:30 am Pick-up DECC Lobby Limit 30  <i>Lindsay Jensen Dr. Bob Zotti</i>	
12:30 pm <b>LUNCH</b>								Anatomy Lab #2	
1:30 pm	<b>"Geriatric Emergencies - Baby Boomers Rule, Baby"</b> Geriatrics are like a classic car that has too many miles to restore  <i>Robert Treague</i>	<b>"I Wish Someone Would Have Told Me That"</b> Advice from the street  <i>Jim Graham</i>	<b>"Airway Anatomy Lab #1 A Hands-On Approach"</b> An inside look at the respiratory and cardiovascular systems using pig lungs to look at ventilation and how it affects patient care  <i>Jeffery Schultz</i>	<b>"Sticks &amp; Stones &amp; Funny Bones"</b> Improving extremity fracture care in children  <i>James Levi</i>	<b>"Man vs. Machine"</b> ATV trauma case studies  <i>Jason Dush</i>	<b>"800 MHz Radio Scavenger Hunt"</b> A twist on radio training  <i>Mark Griffith Josh Kitzrow</i>	<b>"Focusing on the Why, Instead of the What &amp; How"</b> A leaders guide to storytelling  <i>Aarron Reinert</i>	1:00 - 3:00  "Human Anatomy Lab #2" See the human body  Presentation held at The College of St. Scholastica	
3:00 pm <b>BREAK</b>								12:30 pm Pick-up DECC Lobby Limit 30	
3:30 pm	<b>"Behavioral Emergencies"</b> You are really pissing me off NOW  <i>Robert Treague</i>	<b>"Into the Tunnel"</b> Tunnel vision stress response  <i>Jim Graham</i>	<b>"Pediatric Cases"</b> Pediatric outcomes depend on good EMS  <i>Dr. Andrew Kiragu</i>	<b>"Street Sense"</b> Protecting yourself while saving your patient  <i>Jason Dush</i>	<b>"Q&amp;A for LUCAS"</b> Review of the MN LUCAS Project  <i>Jon Dilley</i>	<b>"The State of Our Nations Rural EMS System"</b> A compressive look at the evolution of our nation's EMS system  <i>Aarron Reinert</i>	(Refreshments and Exhibits in South Pioneer Hall)  <i>Dr. Gary Foley Lindsay Jensen</i>		
5:00 pm <b>BREAK</b>									
5:15-6:15 pm <b>LEGISLATIVE FORUM: Buck McAlpin (Gooseberry Falls Room)</b>									
6:15 pm <b>SESSIONS END</b>									

**Online Registration: [www.arrowheadems.com](http://www.arrowheadems.com)**

## Expo - South Pioneer Hall

### Expo Hours:

Friday 10:00 am - 5:15 pm (Extended Morning Break)  
 Saturday 7:30 am - 3:30 pm  
 Sunday 7:30 am - 10:15 am (Limited Exhibitors)

### Additional Expo Information:

- Friday & Saturday Break Refreshments
- ID Badge Required
- \$25 Expo Only ID Badge available

For the 2016 Exhibitor List visit: [www.arrowheadems.com](http://www.arrowheadems.com)

# SATURDAY - JANUARY 23, 2016

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5/7

7:00-8:30 am	REGISTRATION & OPTIONAL BREAKFAST							Expo Hours 7:30 am - 3:30 pm	
	French River Room (Upstairs)	Lake Superior Ballroom L (Upstairs)	Lake Superior Ballroom M (Upstairs)	Lake Superior Ballroom N,O (Upstairs)	Gooseberry Falls Room (Downstairs)	Split Rock Room (Downstairs)	St. Louis River Room (Upstairs)	Board Room (Upstairs)	
						Tools & Technology			Workshops
8:30 am	<b>"Ballistics Injuries"</b>  <i>Doug Schlengen</i>	<b>"Navigating the Labyrinth"</b> EMS response to hoarding situations  <i>Amy Eisenhauer</i>	<b>"Airway Anatomy Lab #1 A Hands-On Approach"</b> An inside look at the respiratory and cardiovascular systems using pig lungs to look at ventilation and how it affects patient care  (Half Day) Limit 30  <i>Jeffery Schultz</i>	<b>"Why is Concussion so Difficult to Define &amp; Diagnose?"</b> Brain injury, concussion & diagnosis  <i>Dr. Uzma Samadani</i>	<b>"When Your Golden Years Begin to Tarnish"</b> Geriatric emergencies  <i>Paul Werfel</i>	<b>"ICD-10-CM &amp; EMS"</b> Surviving in the 1-10 world  <i>Roberta Collins</i>	<b>"Simulations on a Shoestring"</b> Using simulations can be inexpensive!  <i>Robert Vroman</i>		<b>"Moulage 101 Workshop #1"</b> Learning basic moulage  Starter Kit Fee (Half Day) Limit 30  <i>John Dillon</i>
10:00 am	<b>BREAK</b>			(Refreshments and Exhibits in South Pioneer Hall)					
10:30 am	<b>"The ABC's of Critical Thinking"</b> Making logical decisions  <i>Jason Dush</i>	<b>"Selfie Sabotage"</b> Avoiding social media faux pas  <i>Amy Eisenhauer</i>		<b>"Care of Pediatric Burn Patients"</b> Pediatric burn care  <i>Dr. Nicole Kopari</i>	<b>"Painting Pictures Subjective vs. Objective Documentation"</b> Writing the dreaded call report!  <i>Robert Vroman</i>	<b>"Review of Diabetes Mellitus"</b> Too much of a good thing  <i>Wade Sendelbach</i>	<b>"Fast &amp; Fallible vs. Precise &amp; Slow"</b> What behavioral psychology tells us about the way we train  <i>Patrick Huot Nate Selstad</i>		
12:00 pm	<b>LUNCH AND AWARDS PRESENTATION</b>								
1:30 pm	<b>"Pharmacology for the Pre-Hospital ALS Provider"</b>  <i>Paul Werfel</i>	<b>"Let's Get Nosy"</b> Explore Narcan, its uses and other medications that can be used as intranasal medication  <i>Jill Ryan-Schultz</i>	<b>"Stroke Care in Our Region"</b>  <i>Stan Sadenwasser Emily Vang</i>	<b>"OB Trauma Case Studies"</b> My patient is pinned and pregnant  <i>Jason Dush</i>	<b>"Just a Dish on a Tablecloth"</b> Is mechanism a valuable assessment tool?  <i>Robert Vroman</i>	<b>"End Tidal Carbon Dioxide Monitoring"</b> What's up with what's coming out?  <i>Wade Sendelbach</i>	<b>"Officiating Your Classroom"</b>  <i>Brad Wright</i>		<b>"Moulage 101 Workshop #2"</b> Learning basic moulage  Starter Kit Fee (Half Day) Limit 30  <i>John Dillon</i>
3:00 pm	<b>BREAK (Refreshments and Exhibits in South Pioneer Hall)</b>								
3:30 pm	<b>"They Shouldn't be Smurfs!"</b> Don't let them be blue  <i>Robert Vroman</i>	<b>"Huff 'n Pump - Ya Gotta Have Em Both"</b>  <i>Al Benney</i>	<b>"Marijuana"</b> Natural dude or synthetic mimic?  <i>Kirk Hughes</i>	<b>"Small Potatoes"</b> Common pediatric problems in EMS  <i>Paul Werfel</i>	<b>"When Living the Dream Becomes a Nightmare"</b> Suicide in EMS  <i>Amy Eisenhauer</i>	<b>"The Power to Communicate"</b> Radio 101  <i>Ben Crowson</i>	<b>"The State of EMS Education in MN"</b> EMS education post-transition  <i>Lisa Consie Brad Wright</i>		
5:00 pm	<b>SESSIONS END</b>								

### Saturday Awards Luncheon

Please join us from 12:00 pm - 1:30 pm as we honor the accomplishments and dedication of our regional EMS providers who have performed over and above the expectations of their jobs!

For more information and/or a nomination packet visit [www.arrowheadems.com](http://www.arrowheadems.com)

### Save the Date

## January 18-22, 2017

## 37th Annual Arrowhead EMS Conference & Expo

**Online Registration: [www.arrowheadems.com](http://www.arrowheadems.com)**

**SUNDAY - JANUARY 24, 2016**

46  
6/7

7:00-8:30 am: REGISTRATION & BREAKFAST						Expo Hours 7:30 am - 10:15 am	
	French River Room (Upstairs)	Lake Superior Ballroom L (Upstairs)	Lake Superior Ballroom M (Upstairs)	Lake Superior Ballroom N,O (Upstairs)	Gooseberry Falls Room (Downstairs)	Split Rock Room (Downstairs)	St. Louis River Room (Upstairs)
	Tools & Technology	Tools & Technology	Tools & Technology	Tools & Technology	Tools & Technology	Tools & Technology	Tools & Technology
8:30 am	<b>"ECMO in 2015"</b> Which of my patients may be considered for extracorporeal support and why?  <i>Dr. Matthew E Prekker</i>	<b>"Just a Gut Feeling"</b> Pre-hospital evaluation & treatment of abdominal emergencies  <i>Paul Werfel</i>	<b>"Drive to Survive"</b>  <i>Jason Hanson Holly Kostrzewski Victor Lund Allison Nicolson Randy Strohmeyer</i>	<b>"Kids Bounce.... Right?"</b>  <i>Al Benney</i>	<b>"Stress Management"</b> Creating a stress management plan for the real world  <i>Holly Brodt</i>	<b>"Stayin' Alive"</b> New ways of Delivering IPR therapy in cardiac arrest  <i>Terry Provo</i>	<b>"Flip Out!"</b> Stop lecturing and start teaching  <i>David Page</i>
10:00 am	<b>BREAK</b> (Refreshments and Exhibits in South Pioneer Hall)						
10:15 am	<b>"Dominating the Vent"</b> Mastering mechanical ventilation of the critically ill adult  <i>Kyle Driessa Martha Tack</i>	<b>"Paramedic Prep 101"</b> The subtle art of getting into paramedic school  <i>Paul Werfel</i>	<b>"Really, What's the Worst that Could Happen?"</b> When things go wrong  <i>Thomas Johnson</i>	<b>"Pediatric Potpourri"</b>  <i>Al Benney</i>	<b>"My Athlete/ My Patient"</b> EMS and ATC in harmony  <i>Rachel Johnson Brad Wright</i>	<b>"Enhancing your Program with a Student Group"</b> How to create and maintain successful student-run associations or clubs  <i>David Page</i>	
11:45 am	<b>36th ANNUAL ARROWHEAD EMS CONFERENCE &amp; EXPO ENDS.</b> We hope you had a great experience. Thank you for attending!						

Please take a few moments to complete your online evaluation to help us maintain a quality conference & expo.



**Stop by our booth!**

- Giveaways and Prizes
- Dr. Wines
- Hear about your Safe Communities Grants
- 101 stories of operational excellence

## Teaming up with local first responders to keep our communities safe.

As part of our commitment to keep our communities safe, Enbridge offers free, online education to local emergency responders. Register today at [mypipelinetraining.com](http://mypipelinetraining.com).

Our "Safe Communities" grant program provides grants to first responder organizations along our pipeline. Applications are available at: [enbridge.com/InYourCommunity/CommunityInvestment/SafeCommunity](http://enbridge.com/InYourCommunity/CommunityInvestment/SafeCommunity).



**PLATINUM SPONSOR**



# 2016 Conference & Expo Registration

1/9  
1/17

PLEASE PRINT

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_ EMS Department E-Mail: \_\_\_\_\_  
(Required for Registration Confirmation)

EMS Department: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Please select all EMS education/certification levels that apply

- |   |  |  |                                     |
|---|--|--|-------------------------------------|
| <input type="checkbox"/> Emergency Medical Responder (EMR)  | <input type="checkbox"/> Search & Rescue | <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> Management |
| <input type="checkbox"/> Emergency Medical Technician (EMT) | <input type="checkbox"/> Nurse (RN)      | <input type="checkbox"/> Firefighter     | <input type="checkbox"/> Other      |
| <input type="checkbox"/> Paramedic                          | <input type="checkbox"/> Physician (MD)  | <input type="checkbox"/> Dispatch        |                                     |

<b>Pre-Conference Thursday 1/21/16</b>	<input type="checkbox"/> Breakfast	\$15	\$
	<input type="checkbox"/> 1-Day ITLS - Limit 20	\$155	\$
	<input type="checkbox"/> 1-Day PEPP - Limit 40	\$125	\$
	<input type="checkbox"/> 1/2-Day Recruiting & Retention	\$55	\$
	<input type="checkbox"/> 1/2-Day Rural EMS Sustainability Town Hall Meeting	\$0	\$
	<input type="checkbox"/> Narcan (Naloxone) Use for EMRs <input type="checkbox"/> 10:30 am <input type="checkbox"/> 1:00 pm	\$0	\$
<b>Friday 1/22/16</b>	<input type="checkbox"/> Breakfast	\$15	\$
	<input type="checkbox"/> Educational Sessions <input type="checkbox"/> Vegetarian Lunch	\$95	\$
	*Airway Anatomy Lab* - Limit 30 <input type="checkbox"/> Lab #1 *Human Anatomy Lab* - Limit 30 <input type="checkbox"/> Lab #1 <input type="checkbox"/> Lab #2		
<b>Saturday 1/23/16</b>	<input type="checkbox"/> Breakfast	\$15	\$
	<input type="checkbox"/> Educational Sessions <input type="checkbox"/> Vegetarian Lunch	\$95	\$
	*Airway Anatomy Lab* - Limit 30 <input type="checkbox"/> Lab #2 *Moulage 101* - Limit 30 <input type="checkbox"/> Workshop #1 <input type="checkbox"/> Workshop #2 (\$55 Moulage Starter Kit Fee)	\$55	\$
<b>Sunday 1/24/16</b>	<input type="checkbox"/> Educational Sessions - Includes Breakfast	\$55	\$
<b>Expo Only ID Badge</b>	<input type="checkbox"/> Expo Only ID Badge	\$25	\$

Conference presentations and presenters subject to change

All sessions include lunch - except Sunday

Payment Method (Check One)  Check Enclosed  Purchase Order  Credit Card

Subtotal (add all amounts) +\$

PURCHASE ORDER # \_\_\_\_\_

After 1/12/16 add \$50 +\$

Company Name: \_\_\_\_\_

AEMSA MEMBER  
Conference Discount (\$30) -\$

Billing Address: \_\_\_\_\_

**TOTAL** \$

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Share my contact information with exhibitors

Billing Contact Name: \_\_\_\_\_

Register online at

Billing Contact Phone: \_\_\_\_\_

[www.arrowheadems.com](http://www.arrowheadems.com)

CREDIT CARD PAYMENT:    Cardholder Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Signature: \_\_\_\_\_

E-Mail: \_\_\_\_\_  
(Required for Credit Card Payment)

*City of Gilbert*  
*Planning & Zoning Department*

PO Box 548  
Gilbert, MN. 55741-0548  
Telephone: (218) 748-6933  
Fax: (218) 748-2234

**Planning and Zoning Schedule 2016**

**First Monday of the Month - 7:00 pm**

**\* Indicates that a change will occur**

January 4

February 1

March 7

April 4

May 2

June 6

**\* July 11(re-scheduled for Fourth of July)**

August 1

**\* September 12 (re-scheduled for Labor Day)**

October 3

November 7

December 5